City of Des Peres, Missouri

Annual 2016 Fiscal Year Budget

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INTRODUCTION

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City of Des Peres
Budget Calendar
Fiscal Year 2016

Budget Worksheets (all funds) distributed to Department Directors electronically	**July 1st**
Deadline for submission of Capital Budget requests and narratives	**August 14th**
City Administrator, Assistant City Administrator, and Finance Director meet with staff to review Capital requests	**August 17-28**
Deadline for submission of Operating Budgets	**August 31st**
City Administrator, Assistant City Administrator, and Finance Director meet with staff to review Operating Budgets	**September 1-11**
Preliminary Draft Capital, Sewer, Fire, and Debt Service Fund budgets presented to Board of Aldermen	**September 21st**
Preliminary Draft of Operating Budget presented to Board of Aldermen	**September 28th**
Work Sessions with Board of Aldermen, City Administrator, Assistant City Administrator, Finance Director, and all Department Directors	**October 5, 12, 19, 26**
Discuss and Finalize all FY 2015 Budgets	**November 2nd**
Public Hearing on proposed FY 2015 Budgets	**November 23rd**
Budget Discussion and Adoption by Board of Aldermen	**December 14th**
FY 2016 Budget Implementation	**January 1st, 2016**

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City Officials

Elected Officials:

	Title	First Elected	Current Term Ends
Rick Lahr	Mayor	2000	April 2016
Jim Kleinschmidt	Alderman, Ward 2	1995	April 2017
Kathleen Gmelich	Alderman, Ward 1	1997	April 2017
Paul Raczkiewicz	Alderman, Ward 2	2000	April 2016
John Pound	Alderman, Ward 1	2002	April 2016
Mark Becker	Alderman, Ward 3	2012	April 2016
Sean Concagh	Alderman, Ward 3	2013	April 2017

Appointed Officials:

	Title	Appointed
Douglas J. Harms, MPA	City Administrator	1985
Jennifer N. Gray, MPA	Assistant City Administrator	2012
Tracy Hansen, CPA	Director of Finance	2010
Brian Schaffer, CPRP	Director of Parks & Recreation	2012
Keith Krumm	Director of Public Safety	2009
Steve Meyer, PE	Director of Public Works	2014
Amanda J. Foster, MPA	City Clerk	2013

Audit & Finance Commission:

	First Appointed	Term Expires
Randy Atkisson	2010	June 2017
Marc Hamilton	2003	June 2016
Michael Hauser	2010	June 2016
Richard Carver	2015	June 2017
Vacant – Ward 2		June 2017
Vacant – Ward 3		June 2016
Aldermanic Representative	Mark Becker	

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Budget Message and Summary Report
Fiscal Year ending December 31, 2016

January 1, 2016

Honorable Rick Lahr, Mayor
Members of the Board of Aldermen and
Residents of the City of Des Peres, Missouri

The Budget for the fiscal year commencing January 1, 2016 was adopted by the Board of Aldermen under Resolution 15-2947 on December 14, 2015. This transmittal letter provides a general summary of the overall financial condition of the city and highlights the budget as adopted.

The budget process commences with submittal of departmental capital requests in July and operating budget requests in August. A summary of the proposed budget is presented to the Mayor and Board of Aldermen mid-September and they conduct a series of weekly workshops in September and October wherein the proposed budget is reviewed, edited, amended and discussed in detail. A public hearing is held in November and passage of the budget is in December.

The general budget goals are as follows: 1) An expectation that the budget remain balanced; 2) The continued provision of high, quality services: Public Safety, Parks and Recreation, Public Works and Code Enforcement, Streets and Solid Waste Management; 3) Retention of low local tax rates: $0.00 Property Tax Rate and continuation of free residential trash and recycling services; 4) Emphasis on expanded infrastructure improvements targeting streets and 5) Maintenance of Des Peres AAA Bond Rating. The 2016 budget meets all of these goals.

2016 BUDGET SUMMARY

2016 Operating Budgets	General Fund	Park Fund	Fire Fund	Total Operating
Revenues	9,925,000	6,329,665	1,566,000	17,820,665
Appropriations	(11,226,155)	(4,118,295)	0	-15,344,450
Transfers In (Out)	1,434,000	(2,115,650)	(2,054,000)	(2,735,650)
Change in Fund Balance	132,845	95,720	(488,000)	(259,435)
Beginning Fund Balance	5,891,294	3,152,384	1,065,877	10,109,555
Ending Fund Balance	6,024,139	3,248,104	577,877	9,850,120
2016 Capital Budgets	**Capital Fund**	**Sewer Fund**	**Debt Service Fund**	**Total All Funds**
Revenues	2,805,000	94,000	10,000	20,729,665
Appropriations	(3,701,740)	(78,200)	(1,808,150)	-20,932,540
Transfers In (Out)	942,500	(15,000)	1,808,150	0
Change in Fund Balance	45,760	800	10,000	(202,875)
Beginning Fund Balance	2,757,238	215,491	1,179,018	14,261,302
Ending Fund Balance	2,802,998	216,291	1,189,018	14,058,427

Operating Budgets include the following funds: General Fund, Fire Fund and Park Fund. The Operating Budgets have a general purpose to fund ongoing operational activities which provide for city services. These funds are maintained on a separate basis due to accounting requirements relating to dedicated parks and fire sales taxes.

Capital Budgets represent the Capital Improvement Fund, Debt Service Fund and Sewer Lateral Repair Fund. The Capital Budgets generally represent investments in infrastructure and equipment. The funds are maintained separately due to accounting requirements for the Capital Improvement Sales Tax and Sewer Lateral Fee.

The overall budget for 2016 is -2% lower than the 2015 budget on the revenue side, and -13% lower on the expense side. The primary reason for the expenses related decrease, is due to the fact that in 2015, $3.5 in appropriations were made for major municipal building energy upgrades under a Performance Contract with Trane.

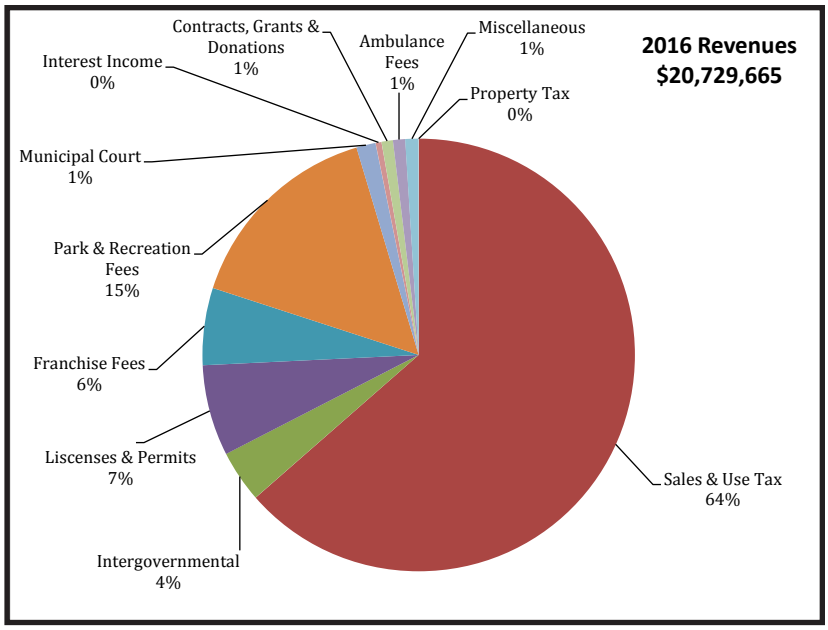
2016 Budget highlights include:

- Continuation of zero property tax for 21st consecutive year representing an annual savings to the average homeowner of $250.00 per year
- Continuation of free curb-side trash and recycling to 3,150 homes at a cost savings of $226.00 per home per year
- Debt Service paid from current revenues without a property tax
- No increase in number of full-time employees
- 1.5% increase in employee compensation plan
- 50% increase in funds allocated to Street Maintenance
- Purchase of a new Fire Rescue Pumper using reserve funds saved for the purpose

All budgets are in balance and fund balances are expected to total $14,058,427 at the end of the fiscal year, representing nearly 67% of the annual budget. In accordance with Missouri Statutes, the definition of a balanced budget for a City is defined as available fund reserves plus estimated revenues equal to or greater than estimated appropriations.

2016 ANTICIPATED REVENUES

2016 Revenues are budgeted at $20,729,665 or -2% lower than 2015 revenues. City revenues continue to be dominated by sales and use taxes which are projected at $13,175,000, representing 64% of all revenues estimated to be received in 2016. That projection is net after Des Peres estimates sharing a little over two million dollars in sales taxes with the St. Louis County sales tax "pool".



Revenue projections are more of an art than science, especially in an economy that has been recovering and unpredictable for numerous years. For fiscal year 2016, as in the past, management has taken a conservative approach and has assumed either little to no growth for most categories of revenues. In projecting sales taxes, we use year-to-date receipts measured against the percentage achieved in the prior year. We then compare that number to final year-end numbers and extrapolate the projection. This assumes that trends which occurred in the most recent prior year(s) are similar to the current year. A comparison of projections made at the end of the 3rd quarter over the past three-five fiscal years demonstrates that this method has been reasonably accurate for projecting overall growth levels. Sales tax revenues are recognized at the time of merchant cash register collection with a two-month delay between merchant collection and remittance to the City. The anticipated full amount of sales tax revenues for 2015 is projected to come in at $13,073,150.

Additionally, there are a number of variables that are considered when projecting overall sales tax revenue, including:

- General national, state and regional economic conditions that impact consumer confidence and therefore consumer buying.
- The negative impact of the movement of sales to the internet which are not subject to local sales taxes.
- Regional competition. 2013 saw the opening of two new regional outlet malls in the nearby Chesterfield Valley that have no doubt impacted sales at the West County Shopping Center. Similarly in prior years, we saw the opening of the new Nordstrom at The Galleria Shopping Center in Richmond Heights and the opening of a new 500,000 sq. ft. Highlands Development in nearby Manchester, which includes a Nordstrom Rack and other competing retail merchants; it can be assumed that both developments decreased overall gross sales in Des Peres. West County Center Mall Management has suggested that they believe the they saw some recoupment of those sales initially lost with the opening of additional new stores in 2014-2015 at West County Center and as the newness and novelty of the additional developments has worn off.
- Construction at West County Shopping Center which is now largely complete. This was a two fold project; (1) a number of tenants underwent substantial renovation in 2013 and 2014 resulting in some temporary closures and reductions in sales area during construction and (2) garage reconstruction which has been ongoing for 2+ years and has impacted gross sales due to noise, congestion and loss of convenient parking. Garage reconstruction was completed in late 2015 at a cost of $37 million.

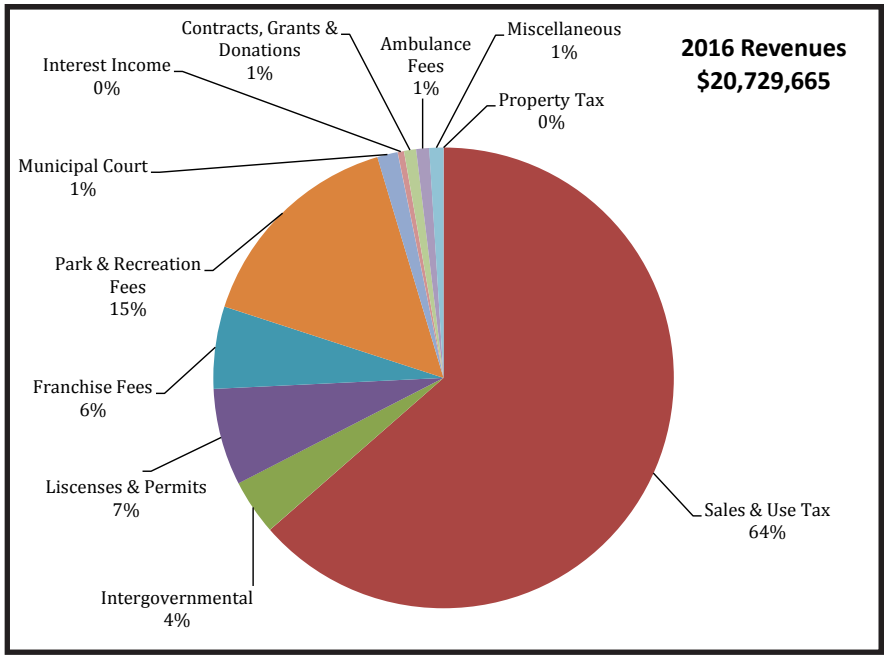
None of those variables are easily measured or projected at the local level. The only real barometer available to us are projections from West County Shopping Center Management (CBL) who base their budgets on projected small shop sales. For 2016, the are projecting a 3% increase in small shop gross sales.

The 2016 budget does not anticipate any revenue from a locally imposed real estate or personal property tax. By law, the City is authorized to levy a property tax rate of up to $0.30 but has chosen to forego that revenue from personal property (since 1975) and real estate (since 1985) due to the strong retail sales tax revenues generated in Des Peres. Des Peres is one of only two cities in St. Louis County with no local property tax for locally provided services (including fire protection - the City of Des Peres provides local fire service as it is not located in a Fire District). The 2015 assessed value of Real Property in the City of Des Peres increased 3% over the prior fiscal year and was certified at $419,794,145 by the Auditor of Revenue of St. Louis County.

Other recent and more regional issues which management have considered in discussing and developing the FY 2016 budget include: Missouri Senate Bill 5, which deals primarily with Municipal Court revenue stipulations and a myriad of other procedural details relating to warrants, bonds, alternative forms of punishment and new standards that all municipal Police Departments in St. Louis County be accredited by 2022 through either the state or national police review agencies. The major financial component of SB5 stipulates that cities can derive no more than 12.5% of general revenue from "minor traffic fines" and establishes a $300 maximum in fine and court costs for "minor traffic offenses". Des Peres traffic fines for 2015 represented only 2.2% of our general revenue - substantially below the new 12.5% standard. Additionally, Des Peres Department of Public Safety initiated the state accreditation process nearly 3 years ago and is on schedule to achieve this designation this year. It is then our intention to pursue national accreditation

by CALEA which will involve a separate 3 year process of certification.

Another potential financial issue is the on-going debate in the Missouri General Assembly related to sales tax revenue distribution in St. Louis County. Cities in St. Louis County chose in 1985 to be either a "point of sale" city (Des Peres) or a "pool city" (Chesterfield) and receive sales tax revenue in a formula based on that specific designation. Point of sale cities retain most revenues generated within city limits (special rules apply to annexed areas and a portion is shared with the general pool), whereas pool cities draw from the cumulative total generated by the collective pool and a percentage of monies diverted from point of sale cities. There has been a long-standing argument between cities in St. Louis County regarding the distribution formula and its overall fairness. It is expected that within the coming years (2016 or 2017) that the General Assembly will determine a new distribution and classification method. This obviously will have a great impact on Des Peres as such a large percentage of our revenue is derived from sales tax.



Additional considerations and discussions included the sunset of the parks sales tax in 2020 (with pay-off of the bonds) unless re-authorization by the voters. Currently, The Lodge Des Peres operations and capital expenditures are "subsidized" by roughly $1 million/year which is currently covered by the sales tax. If the park sales tax is not re-authorized, the City will have to determine the best way to continue to pay for this subsidization.

Lastly, the creation of the Better Together organization which espouses the call that "bigger is better", calling for the consolidation of police and fire agencies, municipal courts and even municipalities in St. Louis County is something the city takes very seriously. While bigger may be better in some situations, Des Peres feels strongly that "small works and works well" even though the term "small" is relative as the City is considered 27th in population rank among the 91 cities in St. Louis County.

2016 APPROPRIATIONS

2016 appropriations total $20,392,540 representing a decrease of roughly -13.4% over 2015 budgeted appropriations. Operating Budgets (General, Fire and Park) appropriations total $15,344,450; Capital Budgets (Capital, Sewer, Debt) appropriations total $5,588,090.

New Initiatives:

- Development of 3 Year Strategic Plan (first ever)
- Formal Wage and Classification study (first since 1988)
- Funding to modernize and re-write the zoning code
- Initiate a Manchester Road Improvement Study (Ballas Rd. to the Eastern City Limits) to improve aesthetics, traffic flow and pedestrian use

- Initiate an analysis of the structural conditions, future potential uses and costs of renovation of the 2nd floor of City Hall which has been vacant for 40 years
- Security improvements to public buildings

Major Capital expenditures include: $1,576,000 in Street projects including a comprehensive road reconstruction project to be performed in the Bayberry Hills neighborhood (Kendon, Bayberry, Marlann and Hargrove) and Roger Lane will receive new concrete rolled curbs and an asphalt overlay. The asphalt streets in Dougherty Lakes (Beaver Dam, Crab Thicket, Stump Road, Stump Court, Camberwell, Hollyhead Drive and Hollyhead Court), will see their curb ramps upgraded to ADA standards, then the old asphalt will be milled off and new asphalt installed. Three streets are scheduled for complete concrete replacement: Belle Meade Road (east of Tricorn Lane), Briar Fork Court and Lawnwood Drive. Due to the extensive failures of the existing pavement, the concrete street and underlying soil will be removed and a new cross-section will be constructed, consisting of 4" rock and 8" of concrete. In each case, half the street will be removed and replaced at a time, to mitigate the effect of construction on homeowners. Additionally, 200 sidewalk slabs will be replaced in the Spring Valley neighborhood with tree root trimming and the use of a new product called TripStop, which keeps joints from becoming trip hazards again in the future.

In the area of Parks, allocations have been made for major work to be completed in Des Peres Park: 3 new ballfield dugouts will be constructed and corresponding infields will be replaced along with the construction of concrete pads under the bleachers; this project is expected to cost approximately $127,000. Des Peres Park and Sugar Creek Park will have their old wooden park monument signs replaced with the new rock façade monuments, matching monument signs which have already been built at The Lodge, Des Peres Park and Pioneer Park; the cost of the new monument signs is $50,000.

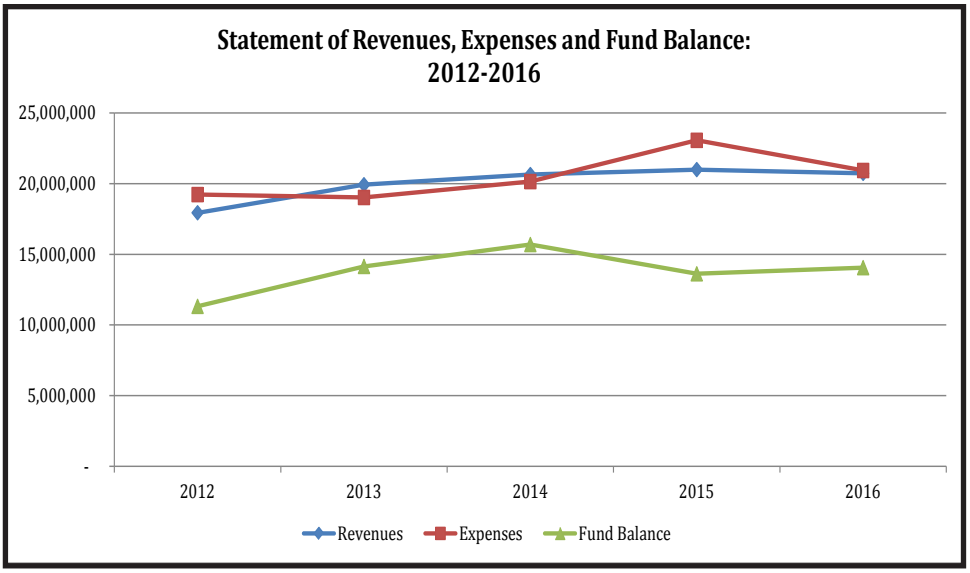
At the Lodge Recreation Facility, some of the major planned expenditures include: the outdoor pool parking lot resurfacing ($80,000); the outdoor pool painting and PebbleTech installation on the leisure beach-front and the sunning pad ($56,000); outdoor pool deck furniture replacement ($35,000); indoor pool underwater camera repair ($14,000) and indoor slide pool ultraviolet sanitation system ($30,000) and the regular rotation of fitness equipment replacement ($190,000).

City of Des Peres Fund Balance Policy	Minimum Fund Balance	Targeted Fund Balance
General Fund	40.0% of Expenses	60.0% of Expenses
Fire Fund	Equipment Depreciation Account Balance	50.0% of Expenses
Park Fund	40.0% of Expenses	60.0% of Expenses + Balance in Building Maintenance Reserve
Capital Improvement Fund	$1,000,000	$2,000,000
Debt Service Fund	None	None
Sewer Lateral Fund	None	None

City government is primarily a service business - designed to provide services to residents, delivered through full-time personnel. As a result, one would expect the Operating Budgets to reflect a heavy emphasis on personnel related costs. That is true in the 2016 Budget, in which just under 78% of General Fund budgeted funds reflecting payroll and fringe benefit costs. The budget as adopted, includes a 1.5% cost of living increase in the employee pay plan with no changes in benefit levels for employees. The total full time work force did not increase. The City employs 108 full time employes and around 300 part-time seasonal employees. Additional details on expenditures for fiscal year 2016 are included in the EXPENSE SUMMARY section of this document.

FUND BALANCE

Fund Balances represent the budget surpluses accumulated over the years. It is the City's budgetary philosophy to levy only those taxes necessary to meet current needs and to budget expenses conservatively. The net result of this philosophy is a pattern of annual surpluses. The surpluses tend to result from Operating Departments not fully spending their budgeted appropriations.



GFOA best practice for determining the appropriate level of unrestricted fund balance in the general fund recommends that at a minimum governments (regardless of size) maintain at least two months of regular general fund operating revenues or regular general fund operating expenditures. A recent survey of 16 cities in St. Louis County similar in size or larger than Des Peres, found a range in Fund Balances from a low of 6% to a high of 90% of the Budget.

The Board of Aldermen formally adopted a Fund Balance Policy for the City in fiscal year 2013 upon recommendation of the Audit and Finance Committee and City Staff. The Fund Balance Policy was adopted as the formal recommendation to ensure financial security thru the maintenance of a healthy reserve fund to guide the creation, maintenance and use of financial resources for long term financial stability. 2016 Fund Balances are expected to total $14,058,427 at the end of the fiscal year, representing nearly 67% of the total annual budget.

BUDGET AMENDMENTS

Adoption of this budget is not an end to our financial planning but simply another milestone in a continuing process of financial planning and analysis. Monthly financial analysis is prepared by the Director of Finance in the form of Financial Statements for the governing body and city staff. At mid-year (June) staff reviews mid-year performance and budget needs on a line item basis and complete review of overall budget performance and projections in both operating fund budgets - the General Fund and Park Fund. A memo outlining the details of this comprehensive review is then provided to the Mayor and Board of Aldermen for with a list of supplemental appropriation or other budget amendment requests for discussion that will then be formally proposed and adopted at the July or August Board of Aldermen meeting via Resolution.

GFOA AWARDS

The City of Des Peres has received the prestigious Government Finance Officers of America (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the Comprehensive Financial Reports for the past 20 years, including fiscal year 2014. The City fully expects to receive the award for Fiscal 2015.

This budget document has been prepared following GFOA guidelines for the Distinguished Budget Presentation Award. The City was awarded the Distinguished Budget Presentation Award for the first time in 2014 and again in 2015. Staff hopes the document meets all requirements under the GFOA review to receive the award again for Fiscal Year 2016.

DEBT RATING

Standard and Poor's has awarded the City of Des Peres its highest rating, AAA in recognition of our strong financial position and budgetary policies. Des Peres is only one of a handful of cities in the state who enjoy a AAA rating. It is a priority of both the elected officials and city staff that the city retain that superior financial distinction and position.

ACKNOWLEDGEMENTS

Development of the budget is a time consuming process involving a large number of staff members who start the process mid-summer. The early draft of the budget is shared with the Mayor and Board of Aldermen and review thru a series of budget work sessions which occur over an 8 week span of time. During that process, the proposed budget is adjusted to reflect changes over time and to reflect the priorities of the Mayor and Board in developing a final budget document for presentation at the Public Hearing.

Special thanks goes to the Director of Finance and the Assistant City Administrator for their assistance in compiling and continually revising this document as it progressed from the department heads to the administrative staff and then to the Mayor and Board of Aldermen for final review and modification.

Respectfully,

Douglas J. Harms
City Administrator and Budget Officer

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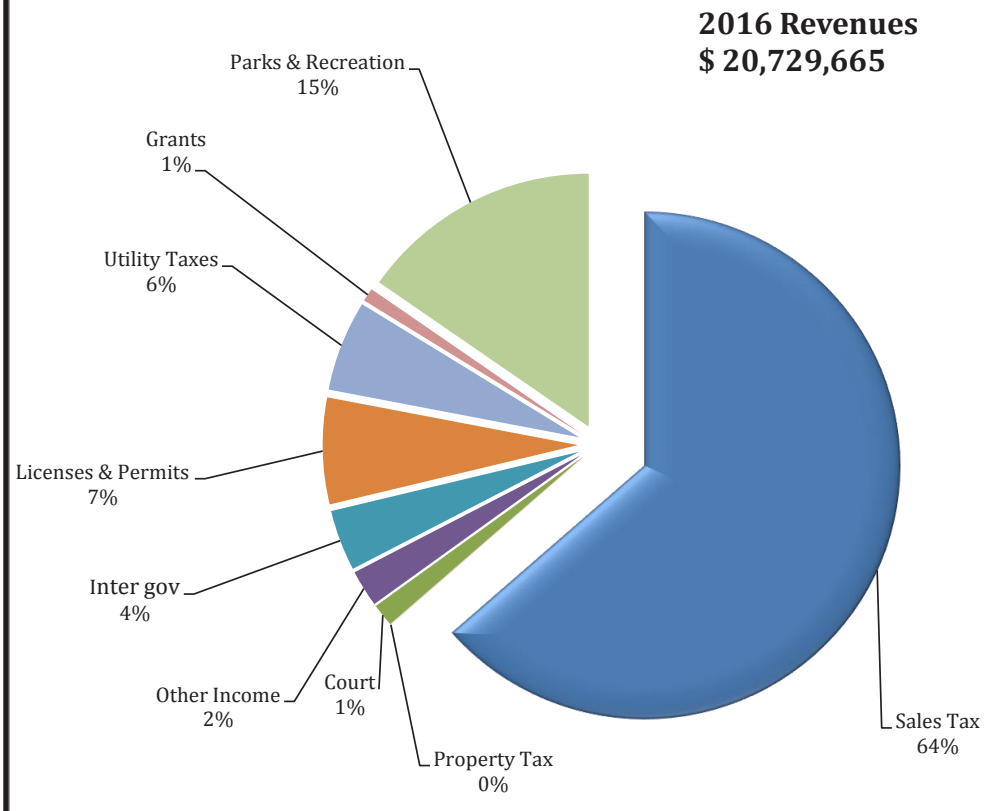
Revenue Section
Fiscal Year Ending December 31, 2016

S U M M A R Y

City revenues are expected to decrease in fiscal year 2016 from 21,052,00 in 2015 to 20,729,665 in 2016. The difference is a total decrease of approximately $322,335 or 2%, attributable to lower Court revenues and grant revenue. City revenues continue to be dominated by sales taxes which are projected at $13,175,000, representing 64% of all revenues estimated to be received in 2016. That projection is net after sharing an estimated $2 million in 2016 sales taxes with the St. Louis County sales tax "pool".

It is the city's policy to project revenues on a realistic basis but on the conservative side with a goal of actual revenues at year-end targeted at 100% to 105% of budget. Revenue projections are based on a variety of methods including 3 year analysis of budget vs. actual financial data for all sources received in addition to consideration of national, state and regional economies and overall consumer confidence for the past 12-24 months. Revenues in most categories are being projected as relatively static to 2015 based on these factors.

The budget provides for continuation of no real estate tax imposition. Des Peres is one of only two cities in St. Louis County with no local property tax for local service provision including fire protection.



REAL ESTATE TAXES

The strong retail sales tax base in Des Peres has allowed the city to forego the real estate tax as a revenue source for both city operations and debt service. The city has maintained a 0.00% property tax rate since 1985.

The net loss of income through the voluntary roll back of real estate taxes is close to $1,000,000 per year. The City retains the legal right to re-impose the real estate tax in future years if financial circumstances would warrant imposition of the tax.

	Real Estate Assessed Value	Authorized Rate	Actual Rate	Foregone Revenue
2011	341,524,622	$0.2680	0.00	$915,286
2012	329,294,731	$0.2442	0.00	$804,138
2013	363,631,934	$0.2720	0.00	$834,863
2014	364,149,569	$0.2730	0.00	$889,419
2015	373,303,081	$0.2630	0.00	$911,072

SALES TAXES

Des Peres revenue stream is largely dependent upon sales tax revenues which are projected at $13,175,000 for fiscal year 2016. This number represents 64% of all revenues received for the City. Projecting sales tax is as much of an art as it is science. Projections for 2016 are based on a fiscal year comparison of year end projections for 2015 using an average of low/high final numbers. Staff then examine projections based on actual third quarter sales tax revenues and compares those numbers to the actual year end revenues for the past three years. This technique has provided historic projections with +/- 1.0% of year end actual over the last three years. The number of variables that can impact sales tax revenues is extraordinary and many are not predictable with any high level of certainty. Variables taken into account that could impact Des Peres sales taxes:

- The sales tax sharing formula in St. Louis County is based on a per capital formula that compares Des Peres sales tax revenues against the County as a whole
- The national, state and regional economies and overall consumer confidence
- Impact of new stores or closure of old stores
- Increasing competition for sales tax dollars in the region (New Outlet Malls)
- Continual shifting of increased internet sales

Purpose	Rate	Shared
General Fund	1.25%	-29.5%
Fire Fund	0.25%	-0-%
Park Fund	0.50%	-0-%
Capital Improvement Fund	0.50%	- 15.0%
TOTAL	**2.50%**	**-16.8%**

The total local sales tax rate is 2.5%, a portion of which is shared with St. Louis County and other cities in St. Louis County: Sales Tax revenues generated for the General Fund may be used for any lawful purpose, including: operations, capital expenses, and debt service. However, proceeds from other sales taxes are restricted by state law for specific purposes as generally reflected in the title of the tax and for no other express purpose. Fund purposes are established as follows:

GENERAL FUND

The General Fund is the primary operating fund of the city. As its title would suggest, the fund receives all revenues that are not otherwise legally obligated for a specific purpose.

FIRE FUND

The Fire Fund was created in 2009 at the time of voter approval of a quarter cent sales tax for fire purposes. By State law, the funds may only be used for fire and EMS related purposes (including operations and purchase of fire equipment). The City has historically reserved a part of the Fire Sales Tax in an equipment reserve for scheduled replacement of major fire equipment including both fire pumpers and ambulances.

PARK FUND

The Park Fund was created at the time of voter approval of the 0.5% park sales tax (operated as a quasi-enterprise fund pertaining to operations of The Lodge Des Peres). Revenues from the Park Sales Tax and Lodge Fees are intended to cover 100% of the cost of operations and debt service for the Lodge.

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund provides an accounting structure for long term planning for equipment purchases and capital construction projects. The Capital Fund is largely funded from: the proceeds of the 0.5% Capital Improvement Sales Tax (adopted in 1995), federal, state and local grants obtained for specific capital projects, and transfers from other funds of the city.

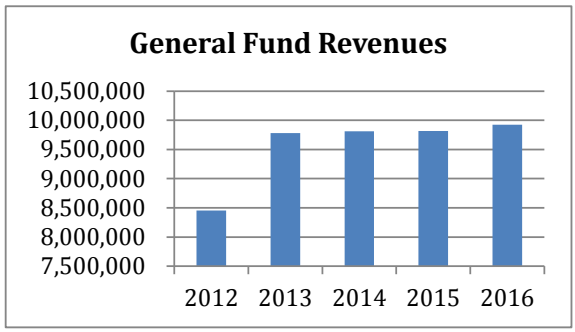
Different sales tax rates and different sharing formulas apply to various areas of the community, based upon state sales tax laws:

	General Sharing	West County	Annexed Areas	Balance of City
General Fund	-34.9%	1.00%	None	1.00%
General Fund	-14.3%	0.25%	0.25%	0.25%
Fire Fund	None	0.25%	0.25%	0.25%
Park Fund	None	0.50%	0.50%	0.50%
Capital Fund	-15.0%	0.50%	0.50%	0.50%

General Fund Revenue

The General Fund is the primary operating fund of the city. In addition to the 1.25% General Operations Sales Tax, the General Fund receives revenues from a multitude of other sources, including: City Licenses and Permits, Court Revenues, shared State Taxes (Intergovernmental Revenue), Franchise Fees (Gross Receipts), fund transfers and other small sources of income such as Ambulance Fees, Grants and Investment Income. The early close out of the Tax Increment Finance (TIF) Fund in 2012 is the cause for the significant (15.7%) increase in General Fund Revenues in 2013. General Fund revenues for 2016 are projected relatively static compared to 2015 budgeted revenue projections, with an expected change over prior year of 1.1%.

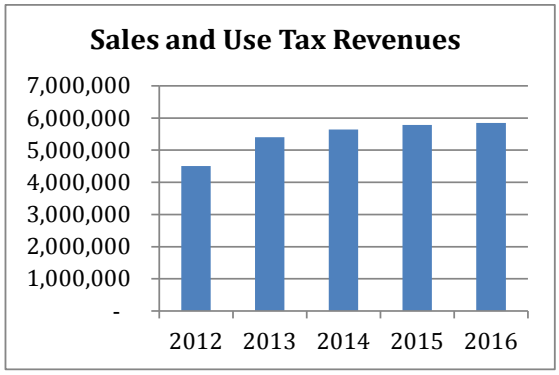
General Fund	Revenues	Change Prior Yr
2012	8,451,537	-0.2%
2013	9,782,524	15.7%
2014	9,811,357	0.3%
2015	9,818,845	0.1%
2016	9,925,000	1.1%
	2015 & 2016 Projected	



SALES AND USE TAXES

Sales taxes, net of sharing are projected to increase in Fiscal 2016 by 1.1% as compared to 2015 budget.

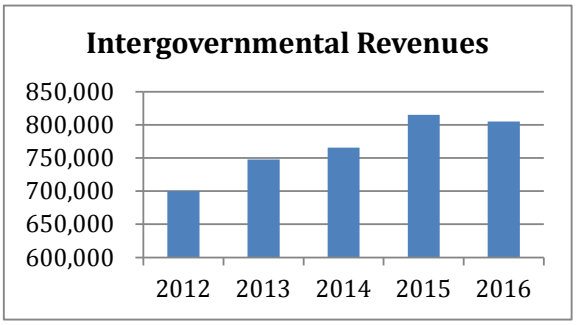
GF Sales & Use Taxes	Revenues	Change Prior Yr
2012	4,507,491	1.7%
2013	5,406,873	20.0%
2014	5,638,890	4.3%
2015	5,781,327	2.5%
2016	5,845,000	1.1%
	2015 & 2016 Projected	



INTERGOVERNMENTAL REVENUES

Intergovernmental Revenues are revenues collected by the State and County and shared with cities. This includes: Gasoline, Motor Vehicle, Motor Vehicle Sales Taxes, Cigarette Taxes and Road and Bridge Property Taxes. Over the past five (5) years, these taxes have remained relatively flat.

Intergovernmental	Revenues	Change Prior Yr
2012	700,106	-5.1%
2013	747,635	6.8%
2014	765,873	2.6%
2015	815,006	0.3%
2016	805,000	-1.2%
	2015 & 2016 Projected	



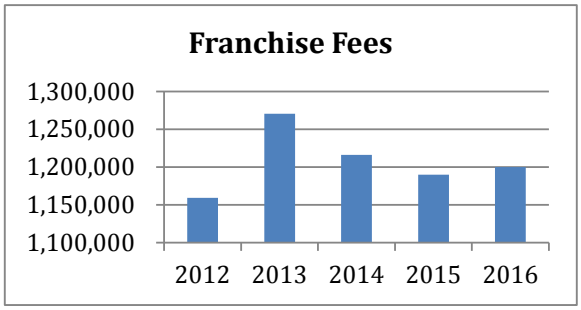
FRANCHISE TAXES

The City levies a franchise fee (gross receipts) on public utilities for the right to use the public rights-of-way. Utilities and tax rates include: electric (3.61%), natural gas (4.0%), telecommunication companies (5.0%), water companies (5.0%) and cable television providers (3.0%).

By state law, gross receipt taxes are capped at 10.0% for all utilities except cable television, which is restricted to a maximum 5.0% tax (by federal law). Utilities are permitted by state law to pass the tax directly thru to their customers as a separate line item on bills.

Gross receipts taxes can be difficult to project due to the number of variables outside the city's control, which are subject to both the weather, fluctuations in the price of natural gas and rate increases sought by public utilities (subject to review and approval by the Public Safety Commission). 2016 projections assume a "normal" weather pattern.

Franchise Fees	Revenues	Change Prior Yr
2012	1,159,484	-6.4%
2013	1,270,881	9.6%
2014	1,216,374	-4.3%
2015	1,189,944	-2.2%
2016	1,200,000	0.8%
2015 & 2016 Projected		



LICENSES AND PERMITS

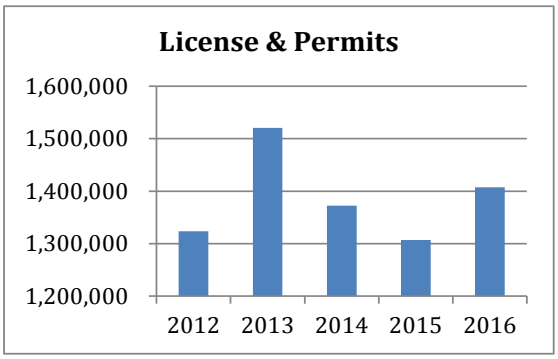
The City levies certain license fees for the right to operate a business or to sell alcoholic beverages. In large part, the proceeds from the business license fee are equivalent to the property tax dollars that would have been collected from commercial entities if a property tax was levied by Des Peres.

Business License fees are based on gross sales for retail establishments ($1.25 per $1,000 of gross sales based on the prior calendar year sales). Other service type businesses are assessed a fee at $0.20 per square foot of office space.

Other permit fees are "user" based fees relating to issuance of building permits and/or fees paid when petitions are filed with the Planning and Zoning Commission or the Board of Adjustment.

The sizable increase is predicted in Building and Fire Permit fees in 2016 due to the number of residential home permits the city expects to receive from three new subdivisions currently being built.

Licenses & Permits	Revenues	Change Prior Yr
2012	1,323,287	-1.9%
2013	1,520,490	14.9%
2014	1,372,463	-9.7%
2015	1,307,013	-4.8%
2016	1,407,500	7.7%
2015 & 2016 Projected		



MUNICIPAL COURT

The Des Peres Municipal Court is part of the St. Louis County Circuit Court System and as such is subject to rules and regulations imposed by the Circuit Court. The city assesses and collects fines only following convictions.

In 2015, the Court saw a significant decrease in revenue due primarily to the events and controversy surrounding Ferguson, Missouri and the subsequent changes in state law under Senate Bill 5. SB5 imposes Municipal Court revenue stipulations and a myriad of other procedural details relating to warrants, bonds, alternative forms of punishment and new standards that all municipal Police Departments in St. Louis County be accredited by 2022 through either the state or national police review agencies. The major financial component of SB5 states that cities can derive no more than 12.5% of general revenue from "minor traffic fines" and establishes a $300 maximum in fine and court costs for "minor traffic offenses". Des Peres traffic fines for 2015 represented only 2.2% of our general revenue - substantially below the new 12.5% standard.

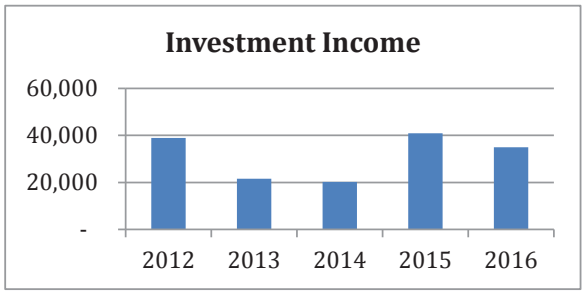
Municipal Court	Revenues	Change Prior Yr
2012	393,598	13.0%
2013	424,981	8.0%
2014	430,281	1.2%
2015	308,457	-28.3%
2016	300,000	-2.7%
2015 & 2016 Projected		

INVESTMENT INCOME

While the City makes every attempt to keep idle funds fully invested and the overall dollar volume of investments has remained fairly constant, the rates of return being experienced from investments has decreased during the past 36 months, with the worst rate of return experience in 2013. The trend for 2015 was a steady increase in rate of return on the City's investments. For 2016, we are expecting a slight decrease.

State law restricts the investment vehicles that are available to local governments to primarily the following: money market, certificates of deposit and instruments of the federal government. Funds may not be invested in stocks or bonds. The city has created an investment ladder of Certificates of Deposit (purchased in increments of less than $250,000), so that all investments are fully insured thru FDIC.

Investment Income	Revenues	Change Prior Yr
2012	38,872	46.9%
2013	21,598	-44.4%
2014	20,260	-6.2%
2015	40,907	101.9%
2016	35,000	-14.4%
2015 & 2016 Projected		

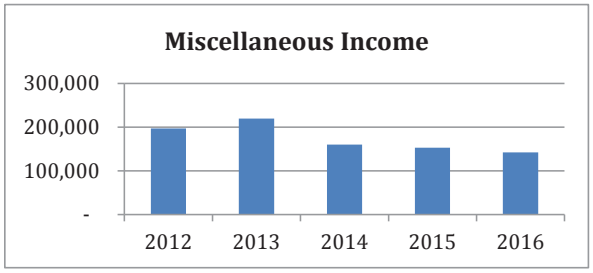


MISCELLANEOUS INCOME

This is a category which includes an assortment of miscellaneous revenues, of which the largest and most constant is a "Security Fee" paid annually by the Community Improvement District (CID) at West County Center to underwrite a portion of the costs of operating a Public Safety Substation at the shopping center. Payment of the fee will discontinue when the CID expires.

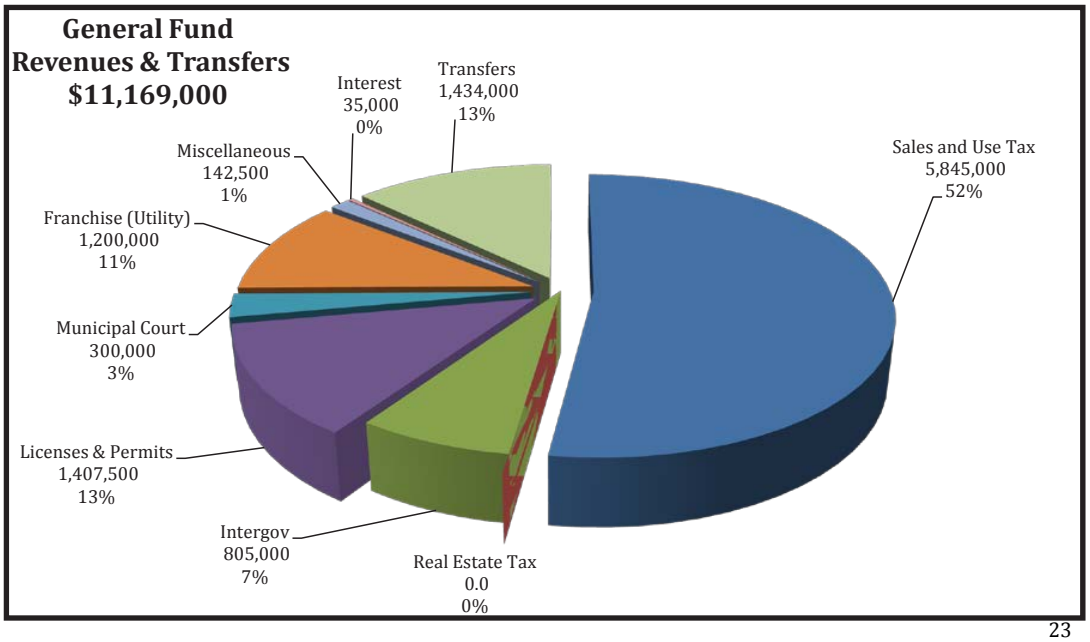
Other miscellaneous income includes grants, donations and forfeited pension funds if an employee leaves the City without achieving vesting. Forfeited funds are used to finance the city's pension matching program.

Miscellaneous	Revenues	Change Prior Yr
2012	197,273	20.4%
2013	219,566	11.3%
2014	159,814	-27.2%
2015	153,037	-4.2%
2016	142,500	-6.9%
2014 & 2015 Projected		



GENERAL FUND REVENUE SUMMARY

As discussed, General Fund revenues come from a variety of sources. Budget for fiscal year 2016 projects that General Fund revenues and transfers will total $11,169,000. The largest sources of revenue are from Sales and Use Taxes, Franchise (Utility) Fees and Licenses and Permits. General Fund revenues can fund general operations, equipment, capital projects, and debt service.



Fire Fund Revenue

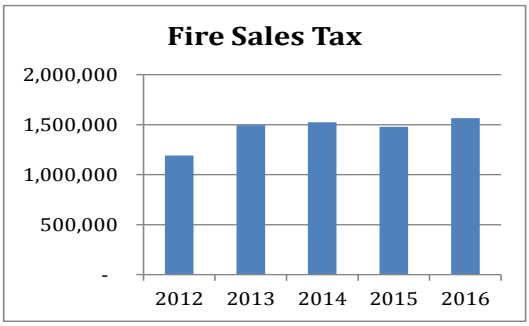
Fire Fund revenues are derived from the proceeds of the 0.25% Fire Sales Tax and the investment income generated from that income earned annually. The majority of Fire Fund dollars are utilized to fund fire-ems operations. Funds held in reserve are accumulated to finance major scheduled equipment purchases of major fire equipment including both pumpers and ambulances.

Fire Fund Budget	2015 Budget	2016 Budget
Revenues	1,478,000	1,566,000
Expenses	-0-	-0-
Transfers	(1,424,800)	(2,054,000)
Surplus	53,200	(488,000)
Ending Fund Balance	1,065,877	577,877

Pumpers are generally replaced on a 20 year cycle and ambulances on 10 year cycles (utilized the first half of their expected life as a primary response vehicle and the last years a back-up vehicle). In 2016, the front-line pumper will be replaced at an estimated cost of $650,000.

The remainder of the Fires Sales Tax money is transferred to the General Fund to help cover the costs for Fire & EMS operations or to the Capital Fund for purchase of non-major fire-ems gear.

Fire Sales Tax	Revenues	Change Prior Yr
2012	1,191,614	9.1%
2013	1,495,075	25.5%
2014	1,523,500	-1.9%
2015	1,478,000	-3.0%
2016	1,566,000	6.0%
2015 & 2016 Projected		



Park Fund Revenue

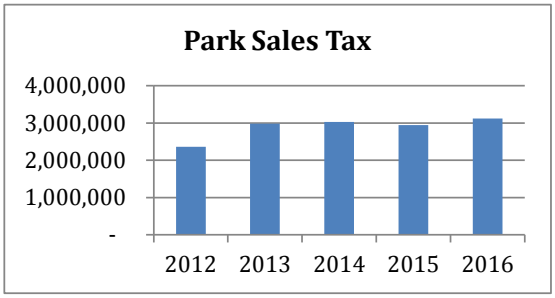
The Park Fund has been established as a "quasi-enterprise" fund to account for all revenues and expenses relating to The Lodge Des Peres. Revenues from the Park Sales Tax and Lodge Fees are intended to cover 100% of the costs of operations and debt service for The Lodge.

Park Fund Budget	2015 Budget	2016 Budget
Revenues	6,187,800	6,329,665
Expenses	(4,152,825)	(4,118,295)
Transfers	(1,824,750)	(2,115,650)
Surplus	210,225	95,720
Ending Fund Balance	3,152,384	3,248,104

SALES TAX

Forty nine percent (49%) of Park Fund revenues are derived from the 0.50% Park Sales Tax that was adopted by voters in conjunction with authorization for issuance of bonds to construct and operate The Lodge Des Peres recreation facility. Those bonds will be retired in 2020 at which time the authority to levy the sales tax will also expire (absent voter authorized extension). The revenue balance represents an assortment of membership and user fees relating to the operation of The Lodge Des Peres. Park Fund Sales Tax revenues are projected to increase slightly in Fiscal 2016 by just under 6%.

Park Sales Tax	Revenues	Change Prior Yr
2012	2,361,206	9.1%
2013	2,982,377	26.3%
2014	3,031,500	1.6%
2015	2,945,000	-2.9%
2016	3,120,000	5.9%
2015 & 2016 Projected		



MEMBERSHIPS AND DAILY FEES

Use of all facilities at The Lodge requires individual membership or payment of a daily fee. Memberships have proven to be very elastic due to economic conditions. The dollar level of daily fees is primarily impacted by weather conditions as many people purchase a daily admission to use the outdoor pool facilities during the summer months. The city raised fees for Lodge memberships in Fiscal 2015 (as recommended by the Parks and Recreation Commission and approved by the Board of Aldermen in October 2014). Both memberships and daily fees for residents and non-residents increased effective January 1, 2015. No membership fee or daily fee increases are planned for FY2016.

	Memberships			Daily Fees	
	Resident	DP Business	Non-Resident	Resident	Non-Resident
Youth	190.00	260.00	310.00	6.00	8.00
Senior	245.00	310.00	360.00	6.00	8.00
Adult	300.00	360.00	470.00	7.00	9.00
Family	500.00	695.00	800.00	20.00	Not Available

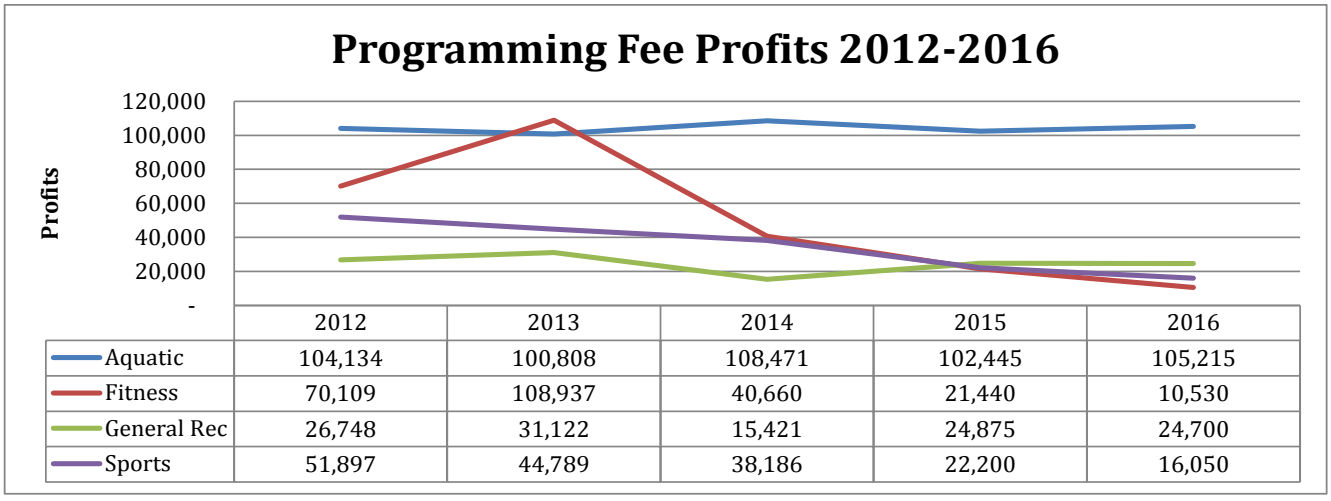
Memberships	Revenue	Change Prior Yr
2012	1,508,913	-2.8%
2013	1,528,050	1.3%
2014	1,500,000	-1.8%
2015	1,550,000	3.3%
2016	1,565,000	1.0%
2015 & 2016 Projected		

Daily Fees	Revenue	Change Prior Yr
2012	276,226	1.3%
2013	269,095	-2.6%
2014	256,000	-4.9%
2015	256,000	0.0%
2016	260,000	1.6%
2015 & 2016 Projected		

PROGRAMMING FEES

Program fees are established to recover all direct costs, overhead and a modest profit. The programming fees reflect the following programs: aquatics, fitness, sports and general recreation. Programming fees for Fiscal 2016 are projected at $1,020,800.

Programming Fees	Revenues	Expenses	Profits
2012	1,036,268	783,380	252,888
2013	1,048,168	732,942	285,656
2014	1,019,450	845,430	174,020
2015	1,020,800	849,840	170,960
2016	981,155	824,660	156,495
2015 & 2016 Projected			

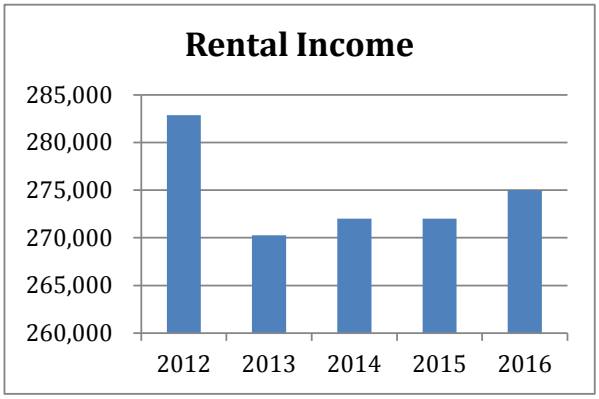


RENTAL INCOME

The Lodge includes hotel quality meeting rooms available for corporate and community meetings, as well as, private parities during normal business hours/evenings.

A variety of meeting rooms and spaces are available for rental at The Lodge. A single meeting room rental is $35.00 per hour for residents/members, $50.00 per hour for non-residents/non-members and can be configured to accommodate meetings ranging in size from 50 people (single meeting room) to 225 people (3 meeting rooms).

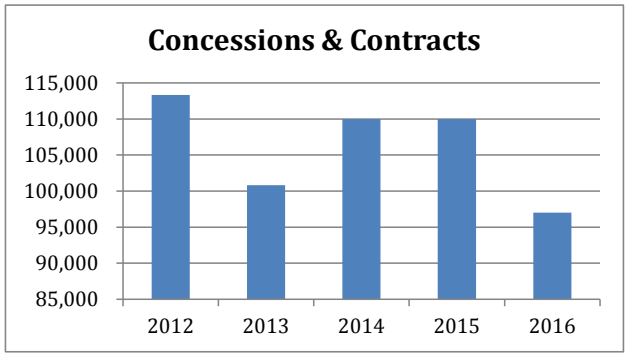
Rental Income	Revenues	Change Prior Yr
2012	282,881	0.9%
2013	270,264	-4.5%
2014	272,000	0.6%
2015	272,000	0.0%
2016	275,000	1.1%
2015 Budget & 2016 Projected		



CONCESSIONS AND CONTRACT SALES

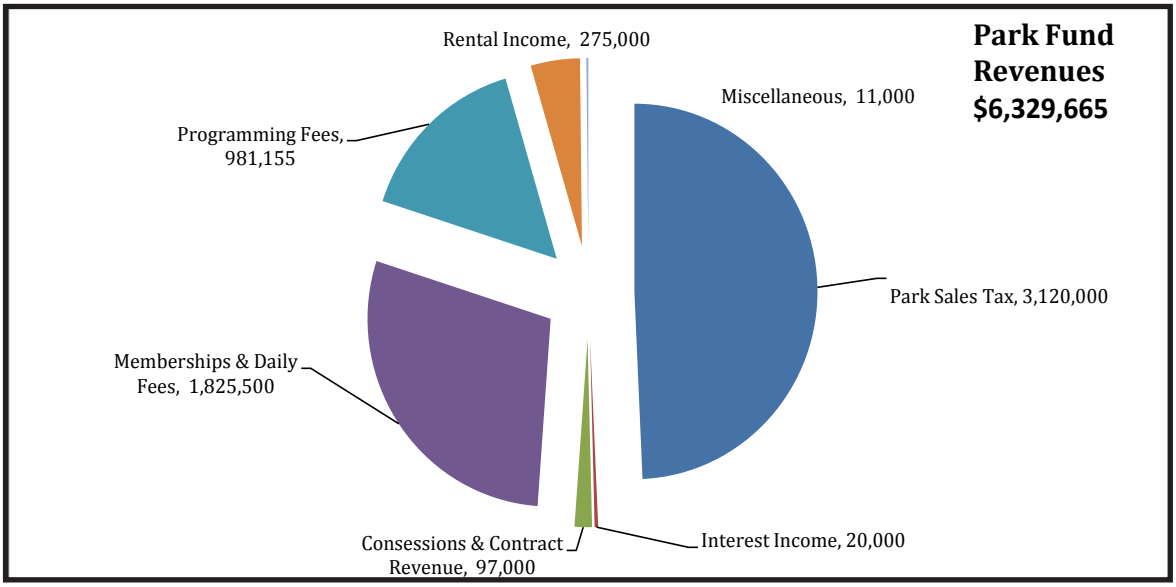
The Lodge provides concessions as a convenience to customers at both the indoor and outdoor pool venues. Other venues reflect commissions from vending machine sales, catering contracts and sale of miscellaneous items.

Concessions & Contracts	Revenues	Change Prior Yr
2012	113,334	-0.9%
2013	100,831	-11.0%
2014	110,000	9.1%
2015	110,000	0.0%
2016	97,000	-11.8%
2015 & 2016 Projected		



PARK FUND
REVENUE SUMMARY

Park Fund revenues come from a variety of sources. Budget for fiscal year 2016 estimates fund revenues will total $6,329,665. 47% of revenue is projected from Park Sales Taxes, 28% from Membership Fees and 15% from Program Fees.



Park Fund revenues can fund parks and recreation operations, equipment, capital projects, and debt service. In addition, park fund revenues derived from sales taxes can also fund City Storm Water projects. It is the City's goal to recoup

Capital Fund Revenue

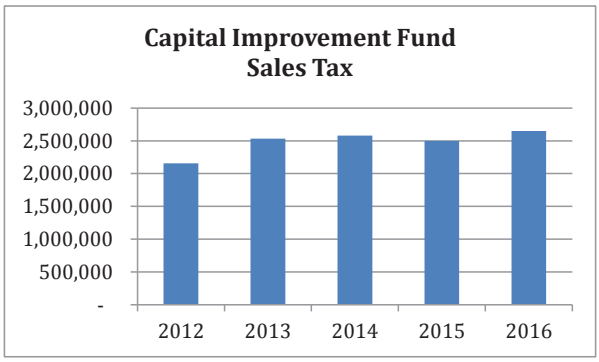
The Capital Fund has been established to fund capital projects, equipment, debt service and operations of any facilities constructed with capital money. Fund revenues are derived from the 0.5% Capital Improvement Sales Tax (adopted by voters in 1995) in addition to: interest income, grants, donations, transfers from other funds for capital equipment or projects associated with those funds.

Capital Fund Budget	2015 Budget	2016 Budget
Revenues	3,698,000	2,805,000
Expenses	(7,075,865)	(3,701,740)
Transfers	167,500	942,500
Surplus	(3,210,365)	(45,760)
Ending Fund Balance	2,899,738	2,945,498

SALES TAX

Sixty-eight percent (94%) of the Capital Fund revenue is derived from the 0.5% Capital Improvement Sales tax.

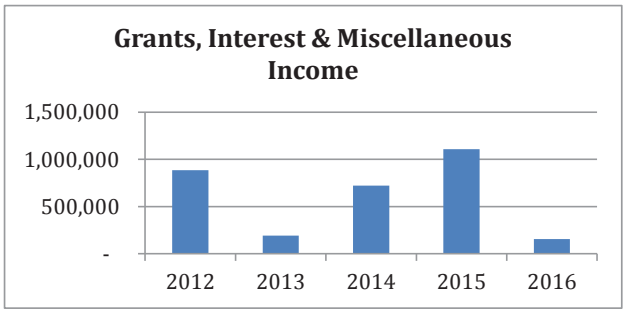
Capital Sales Tax	Revenues	Change Prior Yr
2012	2,155,753	9.0%
2013	2,535,302	17.6%
2014	2,582,000	1.8%
2015	2,500,000	-3.2%
2016	2,650,000	6.0%
2015 & 2016 Projected		



GRANTS, INTEREST & MISCELLANEOUS INCOME

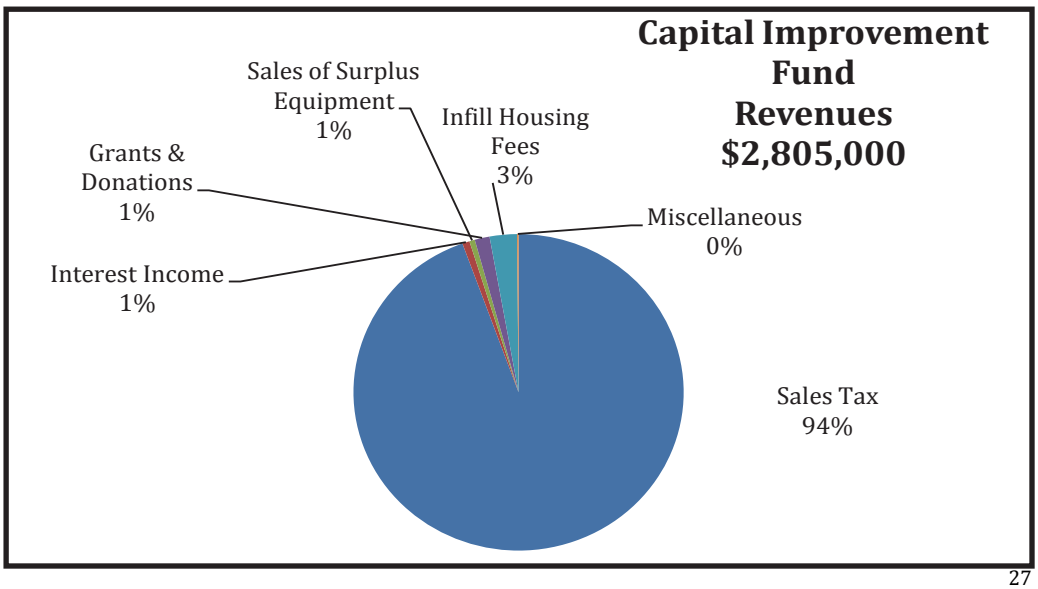
Aside from the Capital Sales Tax income, the Fund receives revenues from grants, interest income, donations and transfers from other funds for capital related projects/equipment.

Grants, Interest & Miscellaneous	Revenues	Change Prior Yr
2012	886,846	44.9%
2013	191,757	-78.4%
2014	723,200	277.1%
2015	1,108,000	53.2%
2016	155,000	-86.0%
2015 & 2016 Projected		



In 2016, the City anticipates receiving the following major grants:

- Oak Bridge Design ($25,000)
- Oak Bridge Right of Way Acquisition ($20,000)
- Des Peres Park Master Plan Update Grant ($7,500)



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Expense Section
Fiscal Year Ending December 31, 2016

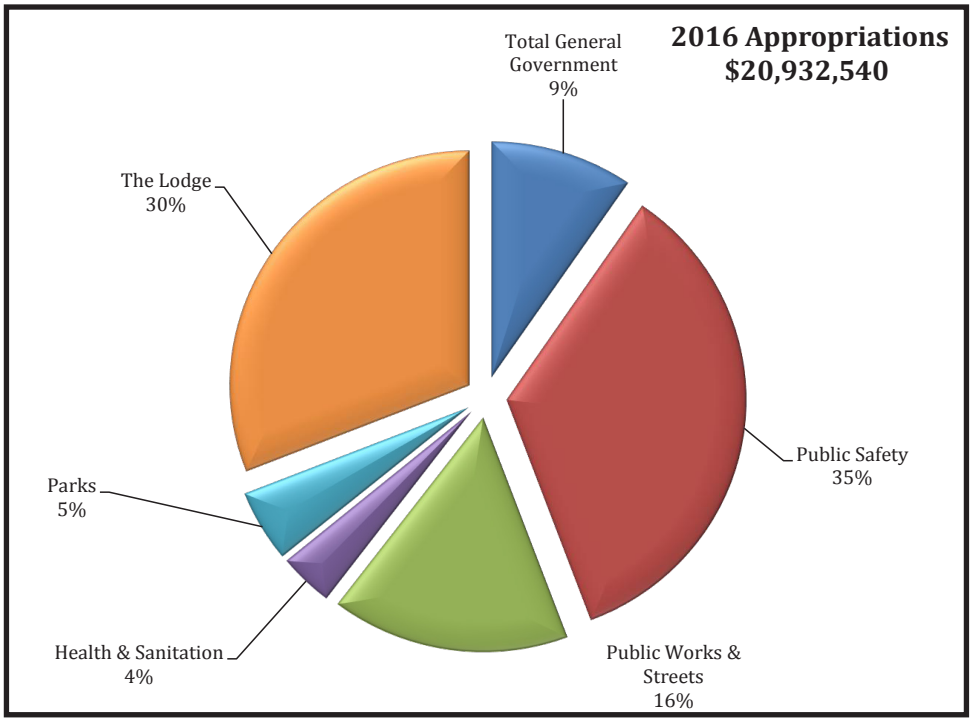
S U M M A R Y

The budget process is a mechanism for financial control and planning. Budgeted expenses represent realistic view of the likely expenses needed to deliver city services as desired by the community. The City approached the 2016 Budget process with a set of goals: 1) An expectation that the budget would be balanced 2) The continued provision of high, quality services: Public Safety, Parks and Recreation, Public Works and Code Enforcement, Streets and Solid Waste Management 3) Retention of low local tax rates: $0.00 Property Tax Rate and continuation of free residential trash and recycling services 4) Emphasis on expanded infrastructure improvements targeting streets and 5) Maintenance of Des Peres AAA Bond Rating. The 2016 budget meets all of these goals.

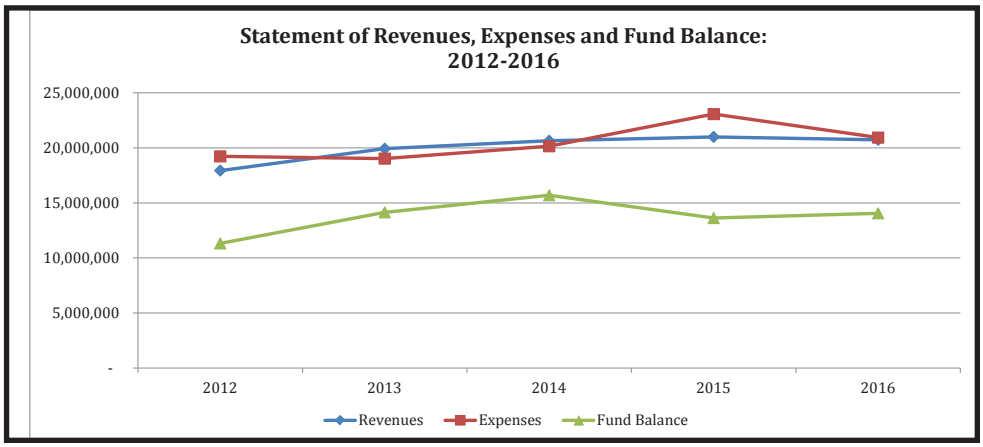
The budget document is a collection of separate distinct budgets for each of the city's six funds: General, Fire, Parks, Capital, Debt and Sewer.

Operating Budgets for FY 2016 total $15,344,450, representing an increase of less than 1.0% over 2015 Budgets. Operating Budgets include expenditures for the General, Park and Fire Funds.

Capital Budgets total $5,588,090, representing a significant decrease as compared to 2015 Capital Budgets. Capital Budgets encompass expenditures from the Capital Improvement Fund, the Sewer Lateral Fund and the Debt Service Fund.



2016 Operating Budgets	General Fund	Park Fund	Fire Fund	Total Operating
Revenues	9,925,000	6,329,665	1,566,000	17,820,665
Appropriations	(11,226,155)	(4,118,295)	0	-15,344,450
Transfers In (Out)	1,434,000	(2,115,650)	(2,054,000)	(2,735,650)
Change in Fund Balance	132,845	95,720	(488,000)	(259,435)
Beginning Fund Balance	5,891,294	3,152,384	1,065,877	10,109,555
Ending Fund Balance	6,024,139	3,248,104	577,877	9,850,120
2016 Capital Budgets	**Capital Fund**	**Sewer Fund**	**Debt Service Fund**	**Total All Funds**
Revenues	2,805,000	94,000	10,000	20,729,665
Appropriations	(3,701,740)	(78,200)	(1,808,150)	-20,932,540
Transfers In (Out)	942,500	(15,000)	1,808,150	0
Change in Fund Balance	45,760	800	10,000	(202,875)
Beginning Fund Balance	2,757,238	215,491	1,179,018	14,261,302
Ending Fund Balance	2,802,998	216,291	1,189,018	14,058,427



Operating Budgets

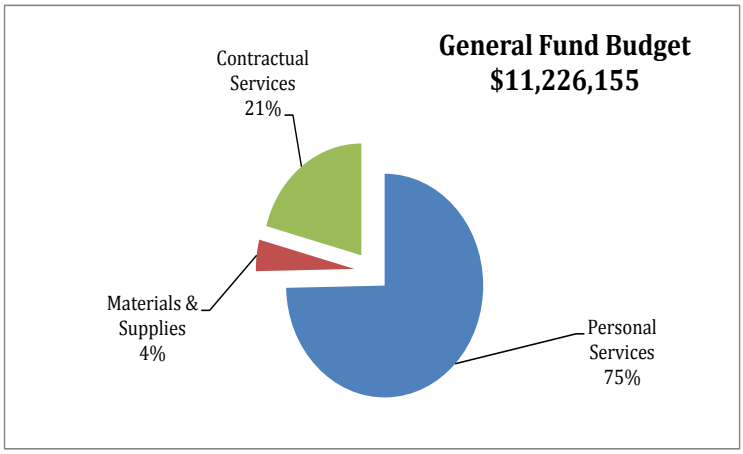
For budget analysis purposes, the city has included the General Fund, Fire Fund, and Park Fund into a combined Operating Budget as their common established purposes are to fund ongoing operational activities which provide for city services. These funds are maintained on a separate basis due to legal requirements relating to dedicated park and fire sales tax uses. 2016 fiscal year Operating Budgets total: $ 15,344,450, representing an increase of under 1.0% over 2015 Budgets.

Public Safety and Parks & Recreation represent the largest of operating expenses at $12,225,525, corresponding to 73% of the Operating Budget appropriations, and 64.2% of total city-wide appropriations annually. These numbers reflect general community priorities: provisions for a safe community, leisure services (parks and recreation) and an overall high quality of life.

2016 Operating Budgets	General Fund	Park Fund	Fire Fund	TOTAL
Revenues	9,925,000	6,329,665	1,566,000	17,820,665
Appropriations	(11,226,155)	(4,118,295)	0	-15,344,450
Transfers In (Out)	1,4,34,000	(2,115,650)	(2,054,000)	(2,735,650)
Change in Fund Balance	132,845	95,720	(488,000)	(259,435)
Beginning Fund Balance	5,891,294	3,152,384	1,065,877	10,109,555
Ending Fund Balance	6,024,139	3,248,104	577,877	9,850,120

GENERAL FUND EXPENDITURES

General Fund expenditures include personal services, materials and supplies and contractual services relating to general operations of the city. Total budgeted General Fund expenditures for 2016 is $11,226,155 or 73% of total Operating Budgets.



PERSONAL SERVICES

Personal Services accounts include payroll for all employees and associated fringe benefit costs. Personal Services account for 75% or $8,361,145 of General Fund expenditures. Fringe benefits include: the cost of social security, pensions, health and dental insurance (for all full-time employees). Employees share in the cost of health and dental coverage with employees providing either 25% of premium costs for family coverage or 10% of premium costs for other levels of coverage.

The budget includes a 1.5% increase in both the Commissioned (Public Safety) and Non-Commissioned Pay Plans, effective January 1, 2016 with no changes in benefit levels for employees. The total number of employees did not increase in FY2016. Pay Plans as adopted are included in the Exhibits section of this document.

MATERIALS AND SUPPLIES

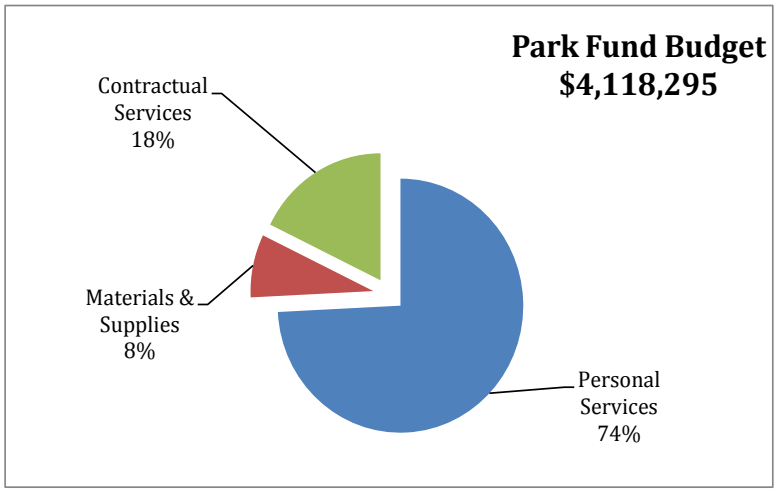
The materials and supplies group of accounts includes the following expenditure lines for various departments: gas and oil, personal equipment, maintenance materials, medical supplies, chemicals, traffic, snow, ice, and weed control, food and miscellaneous office supplies. Materials and supplies account for 4% of the General Fund expenditures or $507,950.

CONTRACTUAL SERVICES

Contractual services vary by department, but generally include the following expenditure items: equipment rentals, utility costs, liability insurance, vehicle and building maintenance, forestry, communications, printing, meetings and conferences, dues and memberships, subscriptions and publications, surety and notary bonds, special events, and all other professional services. Contractual services represent 21% of the General Fund expenditures or $2,327,060.

PARK FUND EXPENDITURES

Park fund expenditures include expenses associated with operating the Lodge Des Peres, and therefore include the same operating account categories as the General Fund (Personal Services, Materials and Supplies, and Contractual Services). The Park Fund Operating Budget totals $4,118,295 in addition to a $1,808,150 transfer to the Debt Service Fund to pay for debt service due in 2016 and future debt service payments on the Lodge.



As with the General Fund, the bulk of the Park Fund budget, 74% or $3,055,930 is spent on Personal Services. Contractual Services accounts for approximately 18% or $731,915 of the Park Fund budget and includes services such as software maintenance fees and upgrades, meetings and conferences, dues and memberships and special events (Summer Concert Series, Fall Festival, and other special programming). Lastly, materials and supplies accounts for 8% or $330,450, one of the main line items within this category is concession supplies for The Lodge: all food and paper product supplies for the indoor and outdoor concession stands and meeting room beverage service.

The Lodge budgets are built based upon anticipated usage of the facility and assumes that programming revenues will achieve only the minimum programming numbers yet expenses the maximum required fees if all program are full. This method typically results in the Lodge not fully expending their annual appropriation, wherein any unspent funds are then returned to the Park Fund Balance for future years expenditures.

Capital Budgets

Capital appropriations include expenditures in the Capital Fund, Sewer Lateral Fund and Debt Service Fund and total $5,588,090 for fiscal year 2016, representing a substantial decrease as compared to 2015 in which the capital budgets which totaled $7,075,865. Budgeted appropriations in 2016 represent a continued priority in maintaining and upgrading community infrastructure, buildings and parks. The main difference from 2015 to 2016, is that in 2015, the City made a substantial investment in an Energy Savings Contract to upgrade all facilities with energy improvements including: building insulation; pressurization; implementation of web-based computerized energy control systems; installation of programmable thermostats; HVAC, Chiller and Pook Pak modifications and or replacement; city-wide interior and exterior energy efficient lighting and lighting sensor technology and installation of energy efficient windows at City Hall.

2016 Capital Budgets	CIF Fund	Sewer Fund	Debt Fund	TOTAL
Revenues	2,805,000	94,000	10,000	2,909,000
Appropriations	-3,701,740	-78,200	-1,808,150	-5,588,090
Transfers In (Out)	942,500	-15,000	1,808,150	1,793,150
Change in Fund Balance	45,760	800	10,000	56,560
Beginning Fund Balance	2,757,238	215,491	1,179,018	4,151,747
Ending Fund Balance	2,802,998	216,291	1,189,018	4,208,307

CAPITAL IMPROVEMENT FUND EXPENDITURES

The Capital Improvement Fund provides an accounting structure for long term planning for equipment purchases and capital construction projects. Projects are divided up by department based on appropriation type into three general categories: Furnishings and Equipment, Streets and Public Buildings.

Capital Improvement Fund	2016	2015	2014
General Government	208,140	200,000	306,437
Public Safety	888,700	474,000	334,383
Public Works & Streets	1,781,200	2,057,275	1,449,813
Parks and Recreation	823,700	1,672,865	953,420
Energy Project	0	2,671,725	883,576
Total	**3,701,740**	**7,075,865**	**3,927,629**

The 2016 spending plan by department includes the following appropriations. Significant nonrecurring Capital Expenses are listed in red ink with a brief description.

GENERAL GOVERNMENT

Finance

$6,500 Purchase of desktop scanning devices and software implementation

Expansion of Incode software utilization to include a more streamlined method for scanning and attaching documents to files within Incode. This allocation allows for purchase of additional module called Tyler Content manager. This module allows for documents to be scanned into and attached to a record directly. Once attached, the document is searchable and viewable by users based on security access. Examples of this utilization include:

- Invoices attached to payable records
- Picture IDs attached to employee records
- W-4 Forms attached to employee records
- Direct Deposit forms attached to employee records
- Resolutions and bid documents attached to Fixed Asset records
- Direct Deposit notifications would be available on the ESS website

Examples of the usefulness of having documents stored electronically are:

- When an invoice is allocated to multiple department expense lines, a department director could view the invoice electronically without an employee having to pull the invoice, copy it and route it over to the director.
- If we need to view an invoice from a prior year, we could view it electronically without having to go upstairs and pull it from storage.
- Storing these items electronically can reduce the amount of storage needed during the mandatory retention period for payables.

Municipal Buildings

$35,000 City Hall: 2nd Floor Renovation Project - conceptual design and evaluation

This project involves hiring an architect to undertake a capacity and needs analysis of the 2nd and 3rd floors of City Hall. The upper floors of this building remain virtually unchanged since its acquisition as an abandoned orphanage in 1975 besides continuing deterioration. The upper floors lack any working plumbing or water services, air conditioning and has only minimal heating. In FY 2015, the City had to address environmental contamination caused by flaking plaster and lead based paint in the active storage areas at a cost of $30,000 for clean up and encapsulation.

The upper levels at City Hall are currently used for storage of both paper records (Police, Court Finance and Admin) and other supplies for various departments. Recently, questions have been raised about the structural capacity and integrity of the building design to house substantial amounts of paper records. We

need to assess our long term storage needs and the structural capacity of the building to meet those needs. The intent of this study is to develop a concept plan of how the space upstairs can be renovated to make it ready for "tenant finish" whether by the city for its own uses or for use by others. We are not suggesting the city get actively into the landlord business – we continue to have limited parking in Des Peres Park that makes lease of the property difficult. However, some opportunities in the past have been offered that we could not take advantage of for small rentals. We also have some need for additional space for the city as Public Works has outgrown its space, and quarters for Finance and the Municipal Court are also very tight. IT could easily be moved to the 2nd floor making another room available to Public Works or as a conference room. The first step is understanding the potential uses and costs that can only be achieved by a professional analysis.

$29,000 City Hall: Security Improvements including Smart Card System, transaction counters and doorway closures

This is a two part project which first includes expansion of the computerized smart card technology currently in use at Public Safety. We estimate that cost at $20,000 to add electronic door locks for the front door, entries from the lower level and each of the office doors accessed from the public hallways. Board members and employees would then use electronic badges to access the building. A similar project is proposed for The Lodge.

The 2nd part of this project is to increase security for the City Clerk's Office, Administrative Offices and Public Works Office, to create transaction windows off the hallways similar to the Municipal Court, at a cost estimated at $9,000. This will create a physical separation between customers and staff and create an ability to systematically lock down all office areas in the event of a crisis. This was identified as major security concern when staff was going thru contingency discussions of what do we do if a protest or sit-in were to occur at City Hall, or if there is an active shooter scenario (or just simply to create a physical separation for dealing with angry or unruly customers). This project has an added benefit of creating much needed additional internal space in the Public Works Office.

$18,200 City Hall: Lower Level City Studio accessway/wall divider and purchase of folding chairs/ racks and tables

This project involves conversion of the old kitchen space on the lower level into a split storage area – half for the boy-scouts (we had to evict them from their current space due to code issues – related to installation of our new HVAC equipment) and half for storage for the City Studio. This project includes creation of a doorway between the City Studio and kitchen area. Additionally, we purchase replacement tables and chairs for the lower level uses at City Hall.

Information Technology

$14,640 Capital Copiers for all Departments

$40,000 Backup storage solution - hardware and software

This initiative involves replacing our existing backup system with a new solution. We are running extremely low on space on our current backup server and have issues with daily backups. The cost to simply replace that server is $15,000. The IT Coordinator wants to research and likely pursue a cloud based backup system that will allow us to avoid that capital cost and eliminate our offsite storage with Iron Mountain ($4,000 per year).

$32,600 Computer and Server replacements for All Departments

$15,000 Public Safety Tough books (in-car laptop computers)

$7,200 MS Office 2013

$10,000 Miscellaneous

PUBLIC SAFETY

$35,000 Interior Painting of the Public Safety Building

Painting of the interior of the building budgeted in 2015 budget but deferred to utilize funds to resolve urgent carpet safety issues. This project includes painting of the hallways, the training room and the administrative front office of the public safety building which were last painted about ten (10) years ago by the members of the parks department. Administrative Offices have never been painted.

$15,000 Smart Card Security System - Mall Substation

Expansion of the the smart card security system to the mall substation and add an additional two doors to the project at the main station.

$24,000 General Furniture and Workout Room Equipment Replacement

$39,200 Fire Equipment - Turnout Gear, Rescue Air Bags

$82,000 Police vehicles

$650,000 Fire Pumper

Purchase of a new front line pumper. The current front line pumper will be moved to backup. The City purchases a pumper every 10 years (and saves accordingly for the purchase). The first 10 years the vehicle is used as the primary response pumper and then moved to backup for the next 10 years. 20 year total useful life on the purchase.

$32,000 Police Equipment - Body Armor, Electronic Ticket Printers, Radar Unit, Tasers

$26,500 Police Vehicle Equipment including In-Car Video Cameras

PUBLIC WORKS

$2,500 Office Furniture

STREETS

$10,000 Electronic Entry Gate

This project is to replace the street garage yard gate and will include an electronic opening system. The current gate is manual and is on a severe slope. Employees in the past have slipped and fell in bad weather trying to get the gate open, therefore this project is really to address an ongoing safety issue.

$2,000 Landscaping

$25,000 Replace fuel system/install fuel security system

Replacement of our gasoline dispensing monitoring system. The current system is very old and repair parts are nearly impossible to get. A new system will provide additional management capabilities in terms of reporting and imposing safeguards that will require entry of data for each fill up including individualized costs for employees, truck ID and mileage requirements.

$60,000 Roof Repairs - roof over northern bays of the Street Garage

Replacement of the large flat roof over the maintenance bays and lunchroom at the Street Garage. The

existing roof is more than 20 years old and is in bad condition and leaking.

$50,000	Storm water improvement - design of Topping Lane
$250,000	Concrete Street Sections
$250,000	Concrete Slab Replacements
$25,000	Sidewalks Replacement
$869,000	Asphalt Overlays
	Road reconstruction to be performed on Bayberry, Dougherty Lakes, Harwood Hills Roger and Winslow

$45,000 Oak Bridge Design and Right of Way Acquisition

Our last residential bridge replacement is scheduled for 2017 with construction costs estimated at $503,000. During fiscal 2016, we will complete the bridge design and easement and right of way acquisition at an estimated cost of $45,000 of which 80% will be reimbursed under the TIP grant. That reimbursement is reflected in the Capital Improvement Fund Revenues.

$50,000 Manchester Road (East) Improvement Plan

Study involving Ballas Road east to the Kirkwood City limits. This project is a part of a long range plan to beautify Manchester Road and make it more pedestrian friendly. Ideally, the study will include development of a strip map showing existing right-of-way, curb cuts and sidewalks (including an assessment of current conditions). The plan would identify any potential improvements for sidewalks, lighting, streetscaping, improvements to pedestrian crossings and traffic calming solutions. It is our desire that the plan also include cost estimates sufficient for the city to apply for an 80.0% TIP grant in the future.

$33,000	Street Vehicle replacement (replacement of 2010 Chevy Pickup #2, 1-ton)
$38,000	Street Vehicle replacement (replacement of 2010 Ford Truck #8, 1-ton dump)
$53,200	Street Vehicle Equipment Replacement (Plows and Spreaders on new trucks)
$12,500	Street Equipment replacement (EZ Concrete Drill and Generator)

PARKS

$126,300 Des Peres Park: Ballfield infield replacement, new dugouts and concrete pads under bleachers

This project will include excavation of three (3) infields, removing existing clay soils and replacing with a soil composite called Dura Edge with an angled pitch for better drainage. In the opinion of the park maintenance staff, this will significantly reduce incidents of rain outs and reduce maintenance time. Additionally, three (3) dugouts will be erected and concrete pads poured under the bleachers.

$15,000 Des Peres Park: Master Plan Update

This allocation is for an update to the Des Peres Park Master Plan ($7,500 potential grant reimbursement) as a prelude for submittal of a Park Grant in 2017 for improvements to Des Peres Park.

$50,000 Sugar Creek Park: Concrete Park Monument Signs

This project will involve construction of two (2) park monument signs for Sugar Creek Park similar to those completed at Pioneer Park, Des Peres Park and The Lodge Des Peres.

$24,000	Park Vehicle replacement (Ranger)
$22,000	Park Vehicle replacement (Truckster)

$25,000 Mower replacement

$5,000 Miscellaneous Park Equipment

THE LODGE DES PERES RECREATION FACILITY

$80,000 Aquatics: Outdoor pool parking lot replacement

The lot was constructed nearly 15 years ago and is showing its age especially in the area adjoining the pool and in the main drives. We have patched and sealed these lots a number of times. FY2016 allocation will just address the issues for the small lot that adjoins the outdoor pool area.

$73,700 Aquatics: Outdoor pool updates: pool painting, pebble tech replacement (leisure beachfront and sunning pad), pool side gel coat, tot slide landing area replacement

$35,000 Aquatics: Outdoor pool deck furniture replacement

$13,500 Aquatics: Outdoor pool chemical controller upgrade

$8,000 Aquatics: Indoor pool beachfront replacement

$18,100 Aquatics: Indoor pool camera upgrades (above ground and underwater)

This project will upgrade our indoor camera system in the pool area to provide clearer pictures and replace two (2) inoperable underwater camera's in the indoor pool.

$30,000 Aquatics: Indoor slide pool ultraviolet sanitation system

$10,000 Aquatics: Wave Pool pump and impeller replacement

$33,500 Buildings: Parking lot retaining wall and landscape replacement project

The proposed parking lot retaining wall is along Des Peres Road near Manchester, to level up an area that staff has been unable to maintain with plant materials. The additional landscaping allocation is to redo the children's garden in the island adjoining the outdoor pool area.

$13,000 Buildings: Smart Card Access System for employees and power assist doors in family change area

The card access system would be internal to provide for locking the administrative offices during non-office hours to improve security; and the addition of power assist doors to the family change area.

$5,000 Buildings: Catering Kitchen/Meeting Room storage updates

$3,600 Buildings: Repaint Fitness Center

$8,000 Buildings: Sauna Cedar Wall Panel replacement

$17,000 Equipment: Stainless Steel Risers for Indoor Slide

This allocation will complete the job done two years ago to replace some but not all of the rusting step risers for the indoor slide.

$4,000 Equipment: Indoor Concessions Freezer Compressor

$4,000 Equipment: Custodial Equipment replacement

$190,000 Fitness: Fitness Equipment replacement

$10,000 Miscellaneous Lodge Projects

SEWER LATERAL FUND

The Sewer Fund was established by voters in 1999 to assist homeowners in creating an insurance fund to protect residential property from the risk of major expenses due to sewer lateral failure. The fund receives a $28.00 per home/per year assessment. In turn, the program provides 100% of the cost of repair up to $7,500 for residential lateral failure from a home foundation to the MSD owned sewer main. The funds can only be used to pay for expenses relating to sewer repairs including investigation and repairs.

Transfers represent the cost of the Public Works Staff to administer the program and those costs are reimbursed by the General Fund from the Sewer Lateral Fund. The city anticipates that the Sewer Fund will have a very modest surplus again in 2016 to fund future projects as needed.

City of Des Peres Sewer Lateral Repair Program Statistics

Year	Homes	Revenues	Expenses	Transfers	Surplus/ (Deficit)	Fund Balance	Average
2015	36	93,200	-78,200	-15,000	800	215,491	$2,172.22
2014	33	92,815	-65,768	-15,000	12,047	215,491	$1,992.97
2013	40	91,089	-86,736	-15,000	-10,647	203,443	$2,168.40
2012	44	94,187	-84,467	-15,000	-5,280	214,090	$1,919.70
2011	34	91,390	-75,079	-15,000	1,311	219,370	$2,208.21
2010	31	92,058	-58,879	-15,000	18,179	218,059	$1,899.32
2009	30	94,098	-66,044	-15,000	13,054	199,880	$2,201.47
2008	43	95,556	-69,508	-15,000	11,048	186,826	$1,616.47
2007	40	93,713	-67,502	-10,000	16,211	175,778	$1,687.55
2006	22	92,038	-43,858	-10,000	38,180	159,567	$1,993.55
2005	28	90,118	-39,745	-10,000	40,373	121,387	$1,419.46
2004	38	106,415	-59,669	-9,000	37,746	81,014	$1,570.24
2003	41	82,088	-70,605	-8,000	3,483	43,268	$1,722.07
2002	44	98,267	-71,873	-8,000	18,394	39,785	$1,633.48
2001	37	90,118	-52,481	0	37,637	21,391	$1,418.41
2000	55	96,622	-119,926	0	-23,304	-16,246	$2,180.47
1999	30	89,636	-82,578	0	7,058	7,058	$2,752.60
TOTALS	626	1,583,408	(1,192,918)	(175,000)	216,290	215,490	$1,915.09

DEBT SERVICE FUND

The purpose of the Debt Service Fund is to provide an accounting mechanism to track the amount of debt owed by the city and to document the sources of revenue used to retire that debt. While General Obligation Bonds include voter authority to levy a property tax sufficient to pay all principal and interest due per year, the City has opted not to levy a debt service tax permitted at $0.3018 in 2016 and to again fund all debt obligations from Park Sales Taxes.

Major public improvements are financed historically by issuance of bonds, both due to necessity (the cost of the project exceeds the city's ability to pay cash in any given year) or, due to a philosophy that residents that benefit from a project over time,

STATEMENT OF OUTSTANDING DEBT
January 2016

2015 Assessed Value of Real Property
$ 419,794,145

	Paid from Park Sales Tax Backed by RE Tax Authority		Paid from Park Sales Tax Subject to Annual Appropriation					Authorized RE TAX LEVY
	2010 GO Refunding Bonds 2013 GO Refunding Bonds Community Center		2009 COPS Certificates Community Center		Aggregate Total Of All Bond Issues			GO Bonds Only
	Bonds	Interest	Bonds	Interest *	Bonds	Interest	Annual Total	IF Necessary
2016	1,075,000	192,000	520,000	18,200	1,595,000	210,200	1,805,200	**$0.3018**
2017	1,180,000	155,226	0	0	1,180,000	155,226	1,335,226	**$0.3181**
2018	1,230,000	113,050	0	0	1,230,000	113,050	1,343,050	**$0.3199**
2019	1,285,000	69,038	0	0	1,285,000	69,038	1,354,038	**$0.3225**
2020	1,330,000	23,275	0	0	1,330,000	23,275	1,353,275	**$0.3224**
TOTAL	**6,100,000**	**552,589**	**520,000**	**18,200**	**6,620,000**	**570,789**	**7,190,789**	
2016 Payment	**$ 1,075,000**	**$ 192,000**	**$ 520,000**	**$ 18,200**	**$ 1,595,000**	**$ 210,200**	**$ 1,805,200**	**Auth Tax Rate**
Subject to Property Tax		**$ 1,267,000**						**$ 0.3018**

should also pay for those benefits rather than just the current generation of residents bearing the full cost of a project at time of construction.

The full amount of the $1,805,200 principal and interest payments scheduled to be made in 2016 will be financed from the proceeds of the Park Sales Tax by fund transfer from the Park Fund.

The City enjoys a AAA Bond Rating from Standard and Poor's - one of only a handful of municipalities in the State of Missouri with this rating. The rating is evidence of the strong fiscal position of the community and the fiscal conservatism shown by the Mayor and Board of Aldermen.

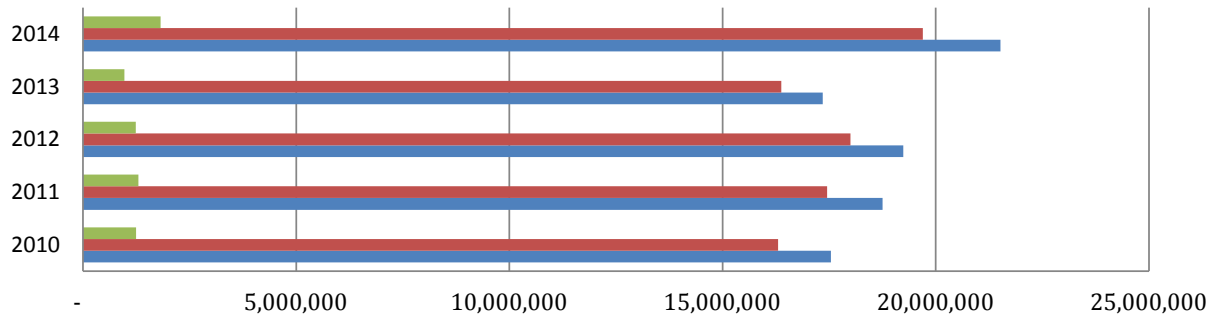
The City continually monitors financial markets and has periodically refinanced outstanding debt to take advantage of interest rate changes when it is financially advisable. Bond refinancing occurred in 2005, 2009, 2010 and again in 2013.

OTHER FUNDS: SPECIAL ALLOCATION AND MPIR

In reading this document, one will come across references to the "Special Allocation Fund" also referred to interchangeably as the "Tax Increment Finance" of TIF Fund. The Special Allocation Fund was a Special Revenue Fund established to account for revenues generated by the West County Center TIF District for the payment of debt service and other expenditures. That fund was fully closed out at the end of 2015. The MPIR Agency Fund, or known as Municipal Partners for Inclusive Recreation is a fund used to account for resources held for the benefit of parities outside the government. The philosophy of this agency is that all shall have the opportunity to participate in, to benefit from, and to enjoy the parks and recreation programs and facilities provided by the departments (a consortium of St. Louis County municipalities) participating in Municipal Partners for Inclusive Recreation. This agency fund is custodial in nature and does not involve measurement of the results of operations, the City accounts for deposits collected on behalf of the MPIR Agency.

BUDGET TURNBACKS

Historically, city departments do not spend their full allocation of dollars as department spending typically falls below appropriations by an average of 6.9% over the past five (5) years. When appropriations lapse, money is not carried forward into the next fiscal year unless re-appropriated by the Mayor and Board of Aldermen (this typically only occurs within the Capital Improvement Fund due to projects being carried forward).



	2010	2011	2012	2013	2014
All Funds Turnback	1,242,259	1,300,549	1,240,242	969,078	1,818,230
All Funds Expenses	16,300,656	17,450,456	17,996,014	16,378,287	19,696,265
All Funds Budget	17,542,915	18,751,005	19,236,256	17,347,365	21,514,495

2016 BUDGET Summary- All Funds	2016 General	2016	2016 Park	2016 Capital	2016 Sewer	2016 Debt	2016 TOTAL
Revenues							
Property Taxes	0	0	0	0	0	0	0
Sales & Use Tax	5,845,000	1,560,000	3,120,000	2,650,000	0	0	13,175,000
Intergovernmental	805,000	0	0	0	0	0	805,000
Licenses & Permits	1,407,500	0	0	0	0	0	1,407,500
Franchise Fees	1,200,000	0	0	0	0	0	1,200,000
Park & Recreation Fees	0	0	3,179,665	0	0	0	3,179,665
Municipal Court	300,000	0	0	0	0	0	300,000
Interest Income	35,000	6,000	20,000	20,000	0	10,000	91,000
Contracts, Grants, & Donations	135,000	0	0	41,000	0	0	176,000
Ambulance Fees	190,000	0	0	0	0	0	190,000
Miscellaneous	7,500	0	10,000	94,000	94,000	0	205,500
Total Revenues	$9,925,000	$1,566,000	$6,329,665	$2,805,000	$94,000	$10,000	$20,729,665
Appropriations							
Boards & Commissions	177,960	0	0	0	0	0	177,960
Administration	494,780	0	0	0	0	0	494,780
Law & Municipal Court	250,255	0	0	0	0	0	250,255
Finance	502,010	0	0	0	0	0	502,010
Public Safety	6,378,885	0	0	888,700	0	0	7,267,585
Public Works	450,575	0	0	0	78,200	0	528,775
Streets	1,061,195	0	0	1,778,700	0	0	2,839,895
Health & Sanitation	773,000	0	0	0	0	0	773,000
Information Technology	150,970	0	0	104,800	0	0	255,770
Government Center	215,750	0	0	105,840	0	0	321,590
Parks	770,775	0	0	267,300	0	0	1,038,075
Recreation			4,118,295	556,400		1,808,150	6,482,845
Energy Project	0	0	0	0	0	0	0
Total Appropriations	$11,226,155	$0	$4,118,295	$3,701,740	$78,200	$1,808,150	$20,932,540
Excess of Revenues-Expenses	-1,301,155	1,566,000	2,211,370	-896,740	15,800	-1,798,150	-202,875
Interfund Transfers							
General Fund	0	-1,404,000	-7,500	-7,500	-15,000	0	-1,434,000
Capital Improvement Fund	7,500	-650,000	-300,000	0	0	0	-942,500
Fire Fund	1,404,000	0	0	650,000	0	0	2,054,000
Debt Service Fund	0	0	-1,808,150	0	0	0	-1,808,150
Park Fund	7,500	0	0	300,000	0	1,808,150	2,115,650
Sewer Fund	15,000	0	0	0	0	0	15,000
TIF Fund	0	0	0	0	0	0	0
Net Transfers In (Out)	$1,434,000	($2,054,000)	($2,115,650)	$942,500	($15,000)	$1,808,150	$0
Changes in Fund Balance	$132,845	($488,000)	$95,720	$45,760	$800	$10,000	-$202,875
Beginning FB (Projected)	$5,891,294	$1,065,877	$3,152,384	$2,757,238	$215,491	$1,179,018	$14,261,302
Ending Fund Balance	$6,024,139	$577,877	$3,248,104	$2,802,998	$216,291	$1,189,018	$14,058,427
FB as Percent of Appropriations	53.66%	38.53%	78.87%	75.72%	276.59%	65.76%	67.16%

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GENERAL FUND

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GENERAL FUND EXHIBIT A

2016 BUDGET	Actual	Actual 2013	Actual 2014	Budget 2015	BUDGET 2016
REVENUES					
Sales & Use Tax	4,507,491	5,406,873	5,638,890	5,295,000	**5,845,000**
Real Estate Taxes	-	-	-	-	**-**
Intergovernmental Revenue	700,107	747,636	765,873	769,500	**805,000**
Licenses	1,169,839	1,162,291	1,136,497	1,186,000	**1,165,000**
Permits	153,447	358,199	235,966	237,500	**242,500**
Franchise Fees	1,159,484	1,270,881	1,216,374	1,250,500	**1,200,000**
Municipal Court	393,598	424,981	430,281	438,000	**300,000**
Interest Income	38,872	21,598	20,260	33,000	**35,000**
Grants and Donations	141,273	155,020	144,498	135,000	**135,000**
Ambulance Fees	131,426	170,500	174,779	200,000	**190,000**
Other Income	56,000	64,546	47,939	41,500	**7,500**
Total Revenues	8,451,536	9,782,523	9,811,357	9,586,000	**9,925,000**
EXPENDITURES					
Boards & Commissions	125,718	140,325	230,920	167,530	**177,960**
Administration	322,270	346,854	359,414	440,910	**494,780**
Court & Law	256,906	263,097	256,561	240,830	**250,255**
Finance	361,398	347,328	431,239	513,095	**502,010**
Public Safety	5,493,859	5,613,978	5,855,058	6,256,315	**6,378,885**
Public Works	426,054	381,570	385,093	447,985	**450,575**
Streets	820,948	864,933	931,735	1,066,730	**1,061,195**
Sanitation	689,580	710,076	731,003	760,850	**773,000**
Government Center	187,699	202,050	198,692	179,600	**150,970**
Information Technology	189,093	199,089	167,403	213,885	**215,750**
Parks	667,295	674,077	705,561	764,185	**770,775**
Total Operating Budget	9,540,819	9,743,377	10,252,677	11,051,915	**11,226,155**
CHANGES IN FUND BALANCE					
Excess of Revenues-Expenses	(1,089,283)	39,147	(441,320)	(1,465,915)	**(1,301,155)**
Transfer from Fire Fund	1,080,850	1,504,250	1,372,500	1,324,800	**1,404,000**
Transfer from Capital Imp Fund	5,800	7,250	7,250	7,500	**7,500**
Transfer from Park Fund	5,700	8,500	7,250	7,500	**7,500**
Transfer from Sewer Fund	15,000	15,000	15,000	15,000	**15,000**
Transfer from TIF Fund	14,900	-	-	150,345	**-**
Transfer to Capital Imp Fund	-	-	(1,784,300)	-	**-**
Transfer to Debt Service Fund	-	(450,000)	-	-	**-**
Transfer to Park Fund (Net)					
Net Changes to Fund Balance	32,967	1,124,147	(823,620)	39,230	**132,845**
Beginning Fund Balance	5,668,917	5,701,884	6,826,031	6,002,411	**6,041,641**
Ending Fund Balance	5,701,884	6,826,031	6,002,411	6,041,641	6,174,486
Unreserved Fund Balance	5,701,884	6,826,031	6,002,411	6,041,641	6,174,486
Designated Fund Balance	-	-	-	-	-

GENERAL FUND 2016

Revenues	Actual 2012	Actual 2013	Actual 2014	BUDGET 2015	Projected 2015	BUDGET 2016
TAXES						
Real Estate	-	-	-	-	-	-
Sales Tax (1.0%)	2,992,878	3,524,197	3,563,148	3,425,000	3,802,076	3,930,000
Sales Tax (0.25%)	1,048,401	1,281,335	1,294,822	1,270,000	1,302,298	1,315,000
Use Tax	466,213	601,342	780,920	600,000	676,953	600,000
TOTAL TAXES	4,507,491	5,406,873	5,638,890	5,295,000	5,781,327	5,845,000
INTERGOVERNMENTAL						
Motor V Fees	36,158	34,786	35,292	35,500	36,422	37,000
Motor V Sales	52,158	56,605	65,087	67,500	69,059	70,000
Road & Bridge	375,208	421,788	427,406	430,000	462,486	450,000
Gasoline Tax	213,103	212,366	216,776	215,000	222,962	225,000
Cigarette Tax	23,479	22,090	21,311	21,500	24,077	23,000
TOTAL INTERGOVT	700,107	747,636	765,873	769,500	815,006	805,000
LICENSES						
Business	1,155,042	1,148,126	1,121,152	1,170,000	1,101,909	1,150,000
Liquor	14,798	14,040	14,275	15,000	13,343	14,000
Vending	-	125	1,070	1,000	1,250	1,000
TOTAL LICENSES	1,169,839	1,162,291	1,136,497	1,186,000	1,116,501	1,165,000
PERMITS						
Building	118,944	304,530	192,016	200,000	155,382	200,000
Miscellaneous	15,407	22,714	20,520	16,000	14,196	15,000
Planning & Zoning	6,487	5,428	3,970	4,000	5,570	5,000
Board of Adjustment	2,950	3,852	2,550	2,500	3,900	2,500
Fire	9,659	21,675	16,910	15,000	11,464	20,000
TOTAL PERMITS	153,447	358,199	235,966	237,500	190,512	242,500
FRANCHISE FEES						
Gas	150,018	172,437	182,881	185,000	171,300	160,000
Water	123,226	126,518	118,602	125,000	116,347	120,000
Telephone	366,660	371,874	314,872	320,000	279,296	300,000
Electric	449,604	516,517	507,939	520,000	526,896	520,000
Cable	69,976	83,536	92,080	100,500	96,105	100,000
TOTAL FRANCHISES	1,159,484	1,270,881	1,216,374	1,250,500	1,189,944	1,200,000
OTHER INCOME						
Municipal Court	393,598	424,981	430,281	438,000	308,457	300,000
Interest Income	38,872	21,598	20,260	33,000	40,907	
Contracts/Grants	141,273	155,020	144,498	135,000	137,385	135,000
Ambulance Fees	131,426	170,500	174,779	200,000	197,195	190,000
Insurance Reimb	-	-	32,623	-	25,931	-
Asset Forfeiture	7,853	1,637	12,477	1,500	10,526	2,500
Miscellaneous	48,146	62,909	2,839	40,000	5,156	5,000
TOTAL OTHER	761,169	836,645	817,757	847,500	725,556	667,500
TOTAL GENERAL FUND	$ 8,451,536	$ 9,782,523	$ 9,811,357	$ 9,586,000	$ 9,818,845	$ 9,925,000

Organizational Unit Descriptions

Boards and Commissions
The Boards and Commissions group of accounts is utilized to account for all expenses relating to support and operations of the Mayor and Board of Aldermen and the six (6) city commissions appointed by the Mayor with approval of the Board of Aldermen. Each Board or Commission has an aldermanic representative assigned to the commission to serve as liaison.

Administration
The Administration Department handles the day to day aspects of city operations, service provision and personnel management by providing professional and technical administrative and analytical assistance to the governing board, residents and city staff. This includes facilitating the development, implementation and administration of city policies, procedures and programs. Administration also manages all public communication. Administrative staff consists of: the City Administrator, Assistant City Administrator and the City Clerk.

Municipal Court
The Municipal Court group of accounts provides funding for the operation of the Des Peres Municipal Court which is by state law a division of the Twenty First Circuit Court of St. Louis County. Traffic violations and other City ordinance violations are tried by the Court, which is housed at Des Peres City Hall. Court Staff consists of: a Court Administrator, Court Clerk and part-time Assistant Court Clerk, as well as, a Municipal Judge (elected) and Prosecutors (appointed).

Finance
The Department of Finance is responsible for all city accounting, cash receipts, payroll, investments and accounts payable for all departments and funds. Finance also manages benefits administration. Finance staff consists of: the Director of Finance who is a Certified Public Accountant (CPA), a Senior Accountant, Staff Accountant and Administrative Assistant.

Public Safety
The Department of Public Safety provides professional police, fire, and emergency medical services to the community with an operationally integrated department with most employees cross trained in all three areas of service. During a normal 24 hour work day, commissioned personnel will serve 8 hours in a police function and 16 hours in fire-ems service. Public Safety Commissioned staff consists of: the Director of Public Safety, a Police Commander and a Fire Commander, 5 Lieutenants, 4 Sergeants and 40 Public Safety Officers. Non-Commissioned staff consists of eight (8) Support Staff including: an Administrative Assistant to the Director, two (2) Record Clerks and five (5) Dispatchers.

Public Works
The Department of Public Works has primary responsibility for zoning code enforcement, building permits, health & sanitation services, administration of the sewer lateral program, street maintenance and management of all capital projects related to city infrastructure. Public Works staff consists of: the Director of Public Works who is a Certified Professional Engineer, a Building Official who is certified by the ICC, a Code Enforcement Officer, an Administrative Assistant to the Director and a part-time Office Associate.

Street Maintenance
Street Maintenance is a division of the Public Works Department and is responsible for maintenance of more than 45 center line miles of City-owned streets which includes: maintaining city infrastructure with concrete and asphalt repairs and replacement; maintaining rights of way; maintaining city equipment and vehicles, maintaining street signs; removing debris and hazardous tree limbs; responding to a variety of citizen concerns; routinely inspecting contractors' work and all City snow removal and salting operations. The Division consists of: the Superintendent of Streets, a Foreman and six (6) Street Maintenance Workers

Government Center
This group of accounts represents a centralized budget for expenses relating to the operation of City Hall (which houses the Departments of: Administration, Finance, Information Technology, Public Works and the Municipal Court). Many of the costs within this group of accounts are common costs and do not lend themselves to a fair distribution among the respective departmental operating budgets. One additional expenditure listed in this set of accounts is the expense associated with property insurance.

Information Technology
The Information Technology division operates a wide area network interconnecting all public buildings into a single network using a combination of fiber connections provided under contract by Charter and T-1 lines provided under contract by AT&T. Each public building also has a local area network unique to their operations. Additionally, the city operates a wireless network for the Department of Public Safety for in-car police computers and provides wireless access at The Lodge, City Hall and Public Safety Building. IT staff consists of: the IT Coordinator and a contractual employee with the Regional Justice Information System (REJIS) who spends 8 hours per week on site but is also able to assist with special projects and long-range planning.

Parks Maintenance
The Parks Maintenance division is responsible for maintaining over 150 acres of city parkland. Park crews provide turf and landscape maintenance for all city buildings, including: City Hall, Public Safety, Street Garage, and The Lodge Des Peres. Park Maintenance workers are also utilized in snow removal operations with direct responsibility for snow removal in Parks and at The Lodge. The Division consists of: the Superintendent of Parks, a Foreman, an Arborist/Horticulturist and six (6) Parks Maintenance Workers.

GENERAL FUND - 2016

BOARDS & COMMISSIONS

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
ELECTED OFFICIALS						
Mayor	E	1	1	1	1	1
Board of Aldermen	E	6	6	6	6	6
		7	7	7	7	7
CITIZEN BOARDS & COMMISSIONS						
Planning & Zoning Commission		12	12	12	12	12
Parks & Recreation Commission		9	9	9	9	9
TIF Commission		0	0	0	6	6
Board of Adjustment		8	8	8	8	8
Public Safety Commission		4	4	4	4	4
Audit & Finance Commission		6	6	6	6	6
Trailnet Advisory Committee		0	19	19	0	0
Manchester/Ballas CID (WCC)		5	5	5	5	5
Manchester/Ballas TDD		2	2	2	2	2
Dierberg's TDD		2	2	2	2	2
		48	67	67	54	54

2016 GOALS

1. Complete project initiated in 2015 to review and update the Subdivision Code, Sign Code and Zoning Code to implement the goals and objectives established in the 2015 Comprehensive Plan.

2. Complete review of draft of the Bike and Pedestrian Master Plan developed in 2015 and adopt plan reflecting input from citizen engagement processes in 4th quarter of 2015.

3. Initiate a Strategic Planning Process involving elected officials, management team and citizen commissions to establish goals, objectives and action plans for the next three years (2016-2018).

4. Upgrade quality and inventory of stock photo's of major city landmarks, commercial developments, neighborhoods, public facilities and community events for use in city publications and the website.

Boards and Commissions	Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	33.8%	58,880	58,880	57,865	57,566	51,893
Materials and Supplies	0.7%	1,800	1,850	636	798	1,045
Contractual Services	65.4%	117,280	106,800	172,418	81,962	72,779
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	177,960		230,920	140,326	125,717
Change from Prior Year		6.23%	-27.45%	64.56%	11.62%	-6.37%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Boards & Commissions							
Personnel Services							
10-110-51010	FULL TIME SALARIES	53,400	53,800	54,600	54,600	54,600	54,600
10-110-51080	FICA	4,085	3,399	4,180	3,174	4,180	4,180
10-110-52060	ICMA CONTRIBUTION	-	278	-	-	-	-
	Personnel Services Total:	**57,485**	**57,477**	**58,780**	**57,774**	**58,780**	**58,780**
Employee Benefits							
10-110-52010	HEALTH/DENTAL	-	-	-	-	-	-
10-110-52020	WORKERS COMPENSATION	100	89	100	91	100	100
	Employee Benefits Total:	**100**	**89**	**100**	**91**	**100**	**100**
Materials & Supplies							
10-110-53010	GAS & OIL	650	-	650	-	650	600
10-110-53060	MISCELLANEOUS	1,200	798	1,200	636	1,200	1,200
	Materials & Supplies Total:	**1,850**	**798**	**1,850**	**636**	**1,850**	**1,800**
Contractual Services							
10-110-54010	PROFESSIONAL SERVICES - LEGAL	3,500	3,200	3,200	4,247	5,750	5,000
10-110-54015	PROFESSIONAL SERVICES - OTHER	19,200	8,123	99,500	101,932	17,100	33,000
10-110-54040	MTG/CONFERENCES/TRAINING	4,950	1,360	2,900	882	4,300	3,200
10-110-54050	DUES/ MEMBERSHIPS	7,000	5,050	7,250	5,028	8,250	7,500
10-110-54065	COMMUNICATIONS	27,400	29,060	22,900	23,302	23,500	22,480
10-110-54095	SPECIAL EVENTS	30,000	17,896	25,200	18,892	26,000	23,000
10-110-54145	GENERAL LIABILITY	-	-	-	-	-	-
10-110-54160	PUBLIC OFFICIALS LIABILITY	18,085	17,272	18,095	18,135	21,900	23,100
	Contractual Services Total:	**110,135**	**81,961**	**179,045**	**172,418**	**106,800**	**117,280**
	Department : Boards & Commissions Total:	**169,570**	**140,325**	**239,775**	**230,920**	**167,530**	**177,960**
	Change from Prior Year		-20.84%	-41.48%	3.83%	37.84%	-5.86%

GENERAL FUND - 2015 **ADMINISTRATION**

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
City Administrator	UNC	1	1	1	1	1
Asst City Administrator	11	1	1	1	0.5	0
City Clerk	8	1	1	1	1	1
Assistant to City Administrator	8	0	0	0	0.5	1
Administrative Assistant	5	0	0	0	0	0
Total Full-Time		3	3	3	3	3
City Attorney	Contract	1	1			
Management Intern	UNC	0.25	0.25	0.25	0.25	0.00
Summer Clerical	UNC	0.00	0.00	0.00	0.00	0.00
Total Part-Time		0.25	0.25	0.25	0.25	0.00
Total Department Full Time Equivalent (FTE)		3.25	3.25	3.25	3.25	3.00

Costs for Legal Services Moved from Municipal Court & Legal Budget to the Administrative Budget in 2015

Goals for 2016

1. Undertake comperehensive Wage & Classification Study including audit of Fair Labor Standards Compliance. A full review of the pay plan was last undertaken in 1988.

2. Undertake comprehensive review of all long term record storage including destruction of retained records which are being kept beyond the statutory requirements.

3. Review 2014 Citizen Attitude Survey and update in preparation for conducting a similar survey in calendar year 2017.

Administration	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	77.6%	384,195	370,380	339,054	325,967	304,425
Materials and Supplies	0.4%	2,150	2,600	1,828	1,423	1,820
Contractual Services	21.9%	108,435	67,930	18,531	19,464	16,024
TOTAL	100.0%	494,780	440,910	359,414	346,854	322,269
Change from PY		12.22%	22.67%	3.62%	7.63%	2.76%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: GENERAL FUND							
Expense							
Department : Administration							
Personnel Services							
10-120-51010	FULL TIME SALARIES	248,895	249,047	257,800	255,548	271,070	283,080
10-120-51020	PART TIME SALARIES	-	-	2,045	3,677	7,200	7,200
10-120-51035	OVERTIME	-	-	-	-	-	-
10-120-51080	FICA	19,040	17,602	20,515	18,325	19,955	21,670
	Personnel Services Total:	**267,935**	**266,649**	**280,360**	**277,550**	**298,225**	**311,950**
Employee Benefits							
10-120-52010	HEALTH/DENTAL	28,960	29,750	32,500	31,429	36,500	35,500
10-120-52020	WORKERS COMPENSATION	432	422	460	433	445	490
10-120-52030	LONG TERM DISABILITY	916	1,236	1,425	1,327	1,750	1,435
10-120-52040	LIFE INSURANCE	718	586	680	628	780	680
10-120-52050	PENSION CONTRIBUTION	7,884	8,331	8,285	8,283	8,284	8,660
10-120-52060	ICMA CONTRIBUTION	22,400	18,992	23,945	19,404	24,396	25,480
	Employee Benefits Total:		**59,318**	**67,295**	**61,504**	**72,155**	**72,245**
Materials & Supplies							
10-120-53010	GAS & OIL	1,600	1,098	2,000	1,740	2,250	2,000
10-120-53060	MISCELLANEOUS	500	325	500	88	350	150
	Materials & Supplies Total:	**2,100**	**1,423**	**2,500**	**1,828**	**2,600**	**2,150**
Contractual Services							
10-120-54010	PROFESSIONAL SERVICES - LEGAL	-	-	-	-	44,400	51,400
10-120-54015	PROFESSIONAL SERVICES - OTHER	1,000	2,280	10,500	2,145	4,500	34,500
10-120-54030	VEHICLE MAINTENANCE	150	-	150	228	150	200
10-120-54040	MTG/CONFERENCES/TRAINING	14,250	6,839	8,500	7,623	8,550	11,500
10-120-54050	DUES/ MEMBERSHIPS	2,275	2,969	2,500	3,101	2,650	3,000
10-120-54060	PRINTING	500	1,656	500	307	1,000	750
10-120-54065	COMMUNICATIONS	500	1,325	1,000	1,889	1,200	1,440
10-120-54095	SPECIAL EVENTS	2,000	1,848	2,500	549	2,500	2,500
10-120-54145	GENERAL LIABILITY	2,600	2,548	2,915	2,689	2,980	3,145
	Contractual Services Total:	**23,275**	**19,464**	**28,565**	**18,531**	**67,930**	**108,435**
	Department : Administration Total:	**354,620**	**346,854**	**378,720**	**359,414**	**440,910**	**494,780**
	Change from Prior Year		-2.19%	9.19%	-5.10%	22.67%	12.22%

GENERAL FUND - 2016

Municipal Court

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
Municipal Court						
Municipal Judge	Elected	1	1	1	1	1
City Attorney	Contract	0	0	1	1	1
Prosecuting Attorney	Contract	1	1	1	1	1
Court Administrator	7	1	1	1	1	1
Asst Court Clerk	6	1	1	1	1	1
Court Associate	5	0.5	0.5	0.5	0.5	0.5
		2.5	2.5	2.5	2.5	2.5

Group of accounts renamed Municipal Court in 2015. All legal costs associated with the City Attorney and Special Counsel moved from this account into Administration in 2015

Goals for 2016

1. Complete municipal court software conversion to IMDS Plus and consider updating online payment vendor to integrate with new software if software is able to accomodate partial payment plans.

2. Complete revision and implementation of new court operating procedures and reporting requirements mandated under Senate Bill 5 which are to be fully implemented in 2016.

3. Implement alternative sentencing options in lieu of fines on conviction for minor violations per Municipal Judge (not discretion of Court Staff).

Municipal Court & Law	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	82.9%	207,345	198,735	179,626	179,378	173,643
Materials and Supplies	0.2%	500	500	346	554	72
Contractual Services	16.9%	42,410	41,595	76,589	83,164	83,191
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	250,255	240,830	256,561	263,096	256,906
Change from PY		3.91%	-6.13%	-2.48%	2.41%	16.15%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Law							
Personnel Services							
10-230-51010	FULL TIME SALARIES	110,360	107,627	115,455	119,151	120,380	125,830
10-230-51020	PART TIME SALARIES	32,470	31,548	26,940	21,101	27,200	29,100
10-230-51035	OVERTIME	7,400	1,851	6,050	274	6,365	6,365
10-230-51080	FICA	11,495	10,389	11,355	10,427	11,775	12,350
	Personnel Services Total:	**161,725**	**151,414**	**159,800**	**150,952**	**165,720**	**173,645**
Employee Benefits							
10-230-52010	HEALTH/DENTAL	19,663	19,752	21,500	20,161	20,900	20,910
10-230-52020	WORKERS COMPENSATION	268	269	350	270	257	270
10-230-52030	LONG TERM DISABILITY	880	702	675	657	700	700
10-230-52040	LIFE INSURANCE	402	272	310	282	325	320
10-230-52060	ICMA CONTRIBUTION	9,932	6,969	10,390	7,304	10,833	11,500
	Employee Benefits Total:	**31,145**	**27,964**	**33,225**	**28,674**	**33,015**	**33,700**
Materials & Supplies							
10-230-53060	MISCELLANEOUS	505	554	505	346	500	500
	Materials & Supplies Total:	**505**	**554**	**505**	**346**	**500**	**500**
Contractual Services							
10-230-54010	PROFESSIONAL SERVICES - LEGAL	61,250	66,220	61,750	60,890	17,350	17,350
10-230-54015	PROFESSIONAL SERVICES - OTHER	14,900	9,293	14,600	8,764	14,615	13,765
10-230-54040	MTG/CONFERENCES/TRAINING	4,060	1,081	4,060	2,079	4,110	4,110
10-230-54050	DUES/ MEMBERSHIPS	250	300	250	185	370	370
10-230-54055	PUBLICATION/SUBSCRIPTIONS	100	1,734	2,300	700	300	100
10-230-54060	PRINTING	3,200	3,031	3,100	2,384	3,250	5,000
10-230-54145	GENERAL LIABILITY	1,420	1,505	1,700	1,587	1,600	1,715
	Contractual Services Total:	**85,180**	**83,164**	**87,760**	**76,589**	**41,595**	**42,410**
	Department : Law Total:	**278,555**	**263,097**	**281,290**	**256,561**	**240,830**	**250,255**
	Change from Prior Year		5.88%	-6.47%	9.64%	6.53%	-3.77%

GENERAL FUND - 2016

DEPARTMENT OF FINANCE

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
Director of Finance	UNC	1	1	1	1	1
Senior Accountant	7	1	1	1	1	1
Staff Accountant	6	1	1	1	0	0
Accounting Clerk-Admin Asst	6	1	1	1	1	1
Total Department Personnel		4.00	4.00	4.00	3.00	3.00

Goals for 2016

1. Undertake a risk assessment of all municipal operations in conjunction with the Audit & Finance Committee.

2. Upgrade hardware and procedures to achieve full PCI Compliance in 2016 in all departments.

3. Implement project management module within Capital Improvement Fund to monitor and track all major equipment and construction projects.

4. Initiate project to reduce paper records by implementing desktop scanning devices that integrate with accounting software.

Finance	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2011
Personal Services	69.9%	351,050	356,280	300,138	257,392	252,128
Materials and Supplies	0.0%	200	200	284	253	129
Contractual Services	30.0%	150,760	156,615	130,817	89,682	109,141
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	502,010	513,095	431,239	347,327	361,398
Change from PY		-2.16%	18.98%	24.16%	-3.89%	17.61%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Finance							
Personnel Services							
10-235-51010	FULL TIME SALARIES	187,550	188,724	240,520	213,403	252,175	248,810
10-235-51020	PART TIME SALARIES	-	416	-	1,800	-	-
10-235-51035	OVERTIME	500	55	500	-	-	-
10-235-51080	FICA	14,350	13,773	18,440	15,947	19,295	19,050
	Personnel Services Total:	**202,400**	**202,969**	**259,460**	**231,150**	**271,470**	**267,860**
Employee Benefits							
10-235-52010	HEALTH/DENTAL	24,281	24,292	32,076	30,136	39,290	43,035
10-235-52015	HEALTHCARE DEDUCTIBLE REIMBURSE	20,000	11,500	20,000	17,173	20,000	15,000
10-235-52020	WORKERS COMPENSATION	327	319	345	345	377	440
10-235-52030	LONG TERM DISABILITY	1,138	1,099	1,841	1,481	1,700	1,600
10-235-52040	LIFE INSURANCE	517	545	693	669	750	715
10-235-52060	ICMA CONTRIBUTION	16,882	16,668	21,645	19,184	22,693	22,400
	Employee Benefits Total:	**63,145**	**54,424**	**76,600**	**68,989**	**84,810**	**83,190**
Materials & Supplies							
10-235-53060	MISCELLANEOUS	150	253	150	284	200	200
	Materials & Supplies Total:	**150**	**253**	**150**	**284**	**200**	**200**
Contractual Services							
10-235-54015	PROFESSIONAL SERVICES - OTHER	64,000	49,300	104,685	85,277	101,875	94,920
10-235-54020	MEDICAL EXAMINATION	-	-	-	-	-	-
10-235-54040	MTG/CONFERENCES/TRAINING	3,930	2,662	4,280	2,807	4,275	4,425
10-235-54050	DUES/ MEMBERSHIPS	1,020	1,028	970	930	1,095	1,000
10-235-54055	PUBLICATION/SUBSCRIPTIONS	600	240	500	240	500	500
10-235-54060	PRINTING	1,400	508	875	1,633	2,525	3,025
10-235-54065	COMMUNICATIONS	1,000	1,245	1,200	1,571	1,100	1,100
10-235-54095	SPECIAL EVENTS	3,820	977	2,100	341	2,000	2,000
10-235-54145	GENERAL LIABILITY	1,900	1,784	1,900	2,050	2,295	2,815
10-235-54155	SALES TAX INTERRUPT. INS	40,000	31,033	40,000	35,061	40,000	40,000
10-235-54165	SURETY & NOTARY BONDS	1,075	906	1,050	906	950	975
	Contractual Services Total:	**118,745**	**89,682**	**157,560**	**130,817**	**156,615**	**150,760**
	Department : Finance Total:	**384,440**	**347,328**	**493,770**	**431,239**	**513,095**	**502,010**
	Change from Prior Year		10.69%	-29.66%	14.50%	-15.95%	2.21%

GENERAL FUND - 2016

DEPARTMENT OF PUBLIC SAFETY

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
	Comm					
Director	UNC	1	1	1	1	1
Captain	13	2	2	2	2	2
Lieutenant	12	5	5	5	5	5
Sergeant	11	4	4	4	4	4
PSO-MEMT	11	8	7	7	9	9
Medical Control Officer - Paramedic	11	1	1	1	1	1
Corporal	10	3	3	3	3	3
PSO-EMT	9	14	14	14	12	11
PSO-Detective	9	2	2	2	2	2
FF-Paramedic	9	2	2	2	2	2
Police- EMT	8	1	3	2	2	2
Commissioned Personnel		43	44	43	43	42
	UnCom					
Assistant to Director of Public Safety	7	1	1	1	1	1
Record Clerk	6	2	2	2	2	2
Lead Dispatcher	7	1	1	1	1	1
Dispatcher	6	4	4	4	4	4
Custodian	PT	0	0	0	0	0
Support Staff		8	8	8	8	8
Total Departmental Personnel		51	52	51	51	50

Goals for 2016

1. Initiate compliance with police department best practices established under SB5 including:
a. New training standards required by Missouri POST (Police Officer Standards and Training.
b. Certification of Police Operations with the Missouri Police Chiefs Association expected to be awarded in January of 2016 and implementing ongoing records management to document compliance with standards.
c. Initiate process to achieve international accreditation of Law Enforcement Agencies through CALEA with an anticipated date for accreditation in 2019.

2. Purchase new front line rescue pumper in 2016. Front line equipment is replaced on a 10 year cycle. Upgrade all personal protective gear for firefighters including scheduled replacement of turnout gear and replacement of self contained breathing apparatus.

3. Prepare for future ISO audit including:
a. Implement new fire training program in conjunction with area fire departments through West County EMS and Fire Protection District.

Public Safety	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	87.6%	5,585,495	5,451,505	5,192,965	4,978,144	4,904,090
Materials and Supplies	2.6%	166,650	171,100	151,284	132,939	130,700
Contractual Services	9.8%	626,740	633,710	500,808	492,896	459,068
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	6,378,885	6,256,315	5,845,058	5,603,978	5,493,858
Change from PY		1.96%	7.04%	4.30%	2.00%	-0.19%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Public Safety							
Personnel Services							
10-440-51010	FULL TIME SALARIES	3,705,435	3,523,496	3,742,090	3,652,674	3,803,090	3,957,940
10-440-51020	PART TIME SALARIES	16,250	12,666	16,250	12,174	15,425	26,600
10-440-51035	OVERTIME	173,000	154,025	192,980	171,269	178,310	135,870
10-440-51060	HOLIDAY PAY	29,700	28,880	27,050	29,228	29,755	24,345
10-440-51080	FICA	275,475	276,503	301,250	286,892	305,750	306,210
	Personnel Services Total:	**4,199,860**	**3,995,571**	**4,279,620**	**4,152,236**	**4,332,330**	**4,450,965**
Employee Benefits							
10-440-52010	HEALTH/DENTAL	521,110	500,404	561,799	536,488	574,550	575,855
10-440-52020	WORKERS COMPENSATION	132,670	128,001	137,000	135,152	154,300	168,650
10-440-52030	LONG TERM DISABILITY	17,805	22,294	25,000	22,998	25,000	
10-440-52040	LIFE INSURANCE	9,930	10,123	11,500	10,400	11,500	11,200
10-440-52060	ICMA CONTRIBUTION	308,135	321,750	338,477	335,690	353,825	353,825
10-440-52070	UNEMPLOYMENT	-	-	-	-	-	-
	Employee Benefits Total:	**989,650**	**982,573**	**1,073,775**	**1,040,729**	**1,119,175**	**1,134,530**
Materials & Supplies							
10-440-53010	GAS & OIL	78,400	70,252	80,400	69,979	80,400	73,000
10-440-53015	FOOD	2,260	1,879	4,710	3,585	5,450	5,460
10-440-53020	PERSONNEL EQUIP & UNIFORMS	45,690	26,696	46,190	46,056	45,950	46,640
10-440-53035	OFFICE SUPPLIES	10,000	8,255	10,000	6,631	11,000	11,000
10-440-53040	FIRST AID SUPPLIES	15,500	16,119	17,500	16,180	17,500	19,500
10-440-53050	CHEMICALS	1,800	1,633	1,800	990	1,800	1,800
10-440-53060	MISCELLANEOUS	8,500	8,105	9,250	7,862	9,000	9,250
	Materials & Supplies Total:	**162,150**	**132,939**	**169,850**	**151,284**	**171,100**	**166,650**
Contractual Services							
10-440-54010	PROFESSIONAL SERVICES - LEGAL	-	-	-	-	-	-
10-440-54015	PROFESSIONAL SERVICES - OTHER	146,035	126,955	147,480	126,355	167,530	181,715
10-440-54016	PROFESSIONAL SERVICE	102,000	114,793	117,000	114,688	145,000	150,000
10-440-54020	MEDICAL EXAMINATION	3,665	4,155	3,665	2,898	2,790	3,940
10-440-54025	EQUIPMENT MAINTENANCE	36,000	26,939	36,000	34,849	35,500	30,000
10-440-54030	VEHICLE MAINTENANCE	57,800	52,851	57,800	49,378	57,800	57,800
10-440-54035	BUILDING MAINTENANCE	20,000	14,435	20,000	12,440	20,200	18,600
10-440-54040	MTG/CONFERENCES/TRAINING	64,165	50,407	63,435	49,552	73,780	70,270
10-440-54050	DUES/ MEMBERSHIPS	2,900	2,179	2,900	2,900	4,560	4,005
10-440-54055	PUBLICATION/SUBSCRIPTIONS	1,455	510	1,415	520	1,225	1,295
10-440-54060	PRINTING	5,900	2,379	5,900	2,941	5,900	5,900
10-440-54065	COMMUNICATIONS	8,000	4,404	7,400	4,471	7,900	6,800
10-440-54070	RENTAL EXPENSE	-	-	-	-	-	-
10-440-54075	TOWING EXPENSE	-	-	-	-	-	-
10-440-54090	LAUNDRY	3,000	1,965	3,000	2,030	3,000	3,000
10-440-54095	SPECIAL EVENTS	7,050	4,099	7,050	3,658	7,050	7,050
10-440-54100	UTILITIES-ELECTRIC	36,650	32,346	31,925	29,066	32,000	22,000
10-440-54105	UTILITIES-GAS	9,000	9,307	9,310	9,956	10,635	9,200
10-440-54110	UTILITIES-WATER	2,705	3,579	3,670	3,233	3,760	3,800
10-440-54115	UTILITIES-SEWER	2,120	1,485	1,335	2,791	2,165	2,300
10-440-54120	UTILITIES-TELEPHONE	7,050	4,409	7,050	10,949	6,750	5,190
10-440-54145	GENERAL LIABILITY	34,235	35,699	39,000	38,133	46,165	43,875
	Contractual Services Total:	**549,730**	**492,896**	**565,335**	**500,808**	**633,710**	**626,740**
	Department : Public Safety Total:	**5,901,390**	**5,603,978**	**6,088,580**	**5,845,058**	**6,256,315**	**6,378,885**
	Change from Prior Year		5.31%	-7.96%	4.17%	-6.57%	-1.92%

GENERAL FUND - 2016

DEPARTMENT OF PUBLIC WORKS

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
Director/City Engineer	UNC	1	1	1	1	1
City Planner	10	0	0	0	0	0
Building Official	10	1	1	1	1	1
Code Enforcement Officer	7	1	1	0	0	0
Assistant to Director	7	1	1	0	1	1
Administrative Assistant	6	0	0	1	0	0
Total Full Time		4	4	3	3	3
Office Associate (PT)	6	0.75	0.75	0.75	0.75	0.75
Engineering Intern	PT	0.25	0.25	0.25	0.25	0.50
Total Part Time (FTE)		1.00	1.00	1.00	1.00	1.25
Total Department FTE		5.00	5.00	4.00	4.00	4.25

Goals for 2016

1. Evaluate new permitting software and inspection management, working toward implementation of laptops or tablets for in-field data input for building inspections, and code enforcement inspections.

2. Pending adoption by St. Louis County, pass an ordinance adopting the 2015 International Building, Residential, Fire, and Property Maintenance codes.

3. Update permit applications to current standards and provide in a fillable electronic format.

4. Continue to implement and develop further GIS mapping elements.

5. Undertake comprehensive review of long term record storage, purge unnecessary records and documents, and organize records to enhance easy access and identification.

6. Work with Planning & Zoning Commission and planning consultant to undertake comprehensive review of subdivision, sign and zoning codes; modernize and reorganize those codes

7. Work with consultant on Manchester Road East infrastructure analysis ; develop strip maps to reflect current and desired improvements for future enhancement grants involving sidewalks, landscaping, streetscape and traffic calming.

Public Works	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	91.9%	413,980	421,015	369,215	366,948	357,952
Materials and Supplies	1.4%	6,125	5,650	5,924	5,789	4,566
Contractual Services	6.8%	30,470	21,320	9,953	8,833	63,536
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	450,575	447,985	385,093	381,570	426,054
Change from PY		0.58%	16.33%	0.92%	-10.44%	4.68%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Public Works							
Personnel Services							
10-550-51010	FULL TIME SALARIES	236,120	233,606	238,930	241,440	266,855	266,400
10-550-51020	PART TIME SALARIES	43,200	34,522	39,840	38,957	43,300	41,900
10-550-51030	SEASONAL SALARIES	-	9,024	-	-	-	-
10-550-51035	OVERTIME	500	270	1,025	552	1,000	250
10-550-51080	FICA	21,410	21,347	22,000	21,199	23,800	23,600
	Personnel Services Total:	**301,230**	**298,769**	**301,795**	**302,147**	**334,955**	**332,150**
Employee Benefits							
10-550-52010	HEALTH/DENTAL	36,975	35,759	33,500	35,230	49,019	47,505
10-550-52020	WORKERS COMPENSATION	3,628	3,332	2,900	3,168	8,246	7,845
10-550-52030	LONG TERM DISABILITY	-	1,347	1,500	1,346	2,400	1,700
10-550-52040	LIFE INSURANCE	668	511	600	536	1,070	760
10-550-52050	PENSION CONTRIBUTION	8,803	6,958	6,093	6,844	-	-
10-550-52060	ICMA CONTRIBUTION	18,510	20,271	22,147	19,944	25,325	
	Employee Benefits Total:	**68,584**	**68,179**	**66,740**	**67,068**	**86,060**	**81,830**
Materials & Supplies							
10-550-53010	GAS & OIL	3,250	3,114	3,250	2,900	3,500	3,000
10-550-53015	FOOD	100	-	100	551	100	475
10-550-53035	OFFICE SUPPLIES	1,700	2,295	1,700	1,767	1,700	1,700
10-550-53050	CHEMICALS	-	-	-	-	-	-
10-550-53060	MISCELLANEOUS	350	380	350	706	350	950
	Materials & Supplies Total:	**5,400**	**5,789**	**5,400**	**5,924**	**5,650**	**6,125**
Contractual Services							
10-550-54010	PROFESSIONAL SERVICES - LEGAL	-	-	-	-	-	-
10-550-54015	PROFESSIONAL SERVICES - OTHER	7,000	1,769	7,000	1,642	4,000	15,650
10-550-54016	PROFESSIONAL SERVICE	-	-	-	-	-	-
10-550-54025	EQUIPMENT MAINTENANCE	100	-	100	-	100	-
10-550-54030	VEHICLE MAINTENANCE	500	-	500	253	2,500	1,500
10-550-54040	MTG/CONFERENCES/TRAINING	3,540	1,137	2,040	1,836	5,060	5,350
10-550-54050	DUES/ MEMBERSHIPS	1,050	1,229	1,050	1,024	1,050	970
10-550-54055	PUBLICATION/SUBSCRIPTIONS	900	-	900	448	1,300	1,200
10-550-54060	PRINTING	1,750	639	1,750	444	1,750	750
10-550-54065	COMMUNICATIONS	1,500	1,392	1,500	1,494	1,500	1,680
10-550-54145	GENERAL LIABILITY	2,630	2,667	2,630	2,812	4,060	3,370
10-550-54170	STREET LIGHTS	-	-	-	-	-	-
	Contractual Services Total:	**18,970**	**8,833**	**17,470**	**9,953**	**21,320**	**30,470**
	Department : Public Works Total:	**394,184**	**381,570**	**391,405**	**385,093**	**447,985**	**450,575**
	Change from Prior Year		3.31%	-2.51%	1.64%	-14.04%	-0.57%

GENERAL FUND - 2016

STREET DEPARTMENT

Authorized Manpower

Authorized Manpower Job Title	GRADE	2015	2015	2014	2013	2012
Superintendent	10	1	1	1	1	1
Foreman- Maintenance Worker	7	1	1.5	2	2	2
Mechanic - Maintenance Worker	7	1	1	1	0	0
Maintenance Worker	6	5	4.5	4	5	5
Total Full-Time		8	8	8	8	8
PT Maintenance Workers	Hrs	1250	1120	1120	1180	1180
	Number	2	2	2	2	2

2016 Goals

1. Enhance employee training through cross-training opportunities and classes via the Local Technical Assistance Program (LTAP) based at Missouri Institute of Science and Technology
2. Technological, Security, Safety, and Environmental Improvements in the following areas:
   a. Complete street evaluations (PASER) using laptops or tablets in the field. Use this data for long-term planning and development of a pavement management program.
   b. Replace Fueling Station with a network-connected system, limiting access to appropriate users and providing usage/mileage data for overall improved fleet management.
   c. Track equipment usage and manpower to better utilize resources and communicate our efforts.
   d. Install remote-controlled gate opener, which will improve security round-the-clock, while increasing safety for drivers entering the yard during inclement weather.
   e. Modify snow fighting policies and procedures in order to more efficiently and safely clear streets.
   f. Include salt usage equipment on new truck/spreader purchases.
   g. Implement recommendations of Environmental Compliance Audit in advance of anticipated DNR inspection.
3. Manage expanded capital improvement program

a. $1.5 million street and sidewalk maintenance program representing an $800,000 increase over dollars allocated in 2015 for street and sidewalk projects
b. Complete design for replacement of Oak Drive Bridge scheduled for 2018
c. Engineering analysis for future improvements to Topping Lane including replacement of drainage pipe with box culvert and related storm water improvements.
d. Pilot project using outside resources to start comprehensive crack sealing program

Streets	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	64.6%	666,315	686,975	644,288	618,162	572,839
Materials and Supplies	21.2%	218,475	220,595	197,435	165,663	172,065
Contractual Services	14.2%	146,405	118,160	90,012	79,616	75,990
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	1,031,195	1,025,730	931,735	863,441	820,894
Change from PY		0.84%	8.88%	7.91%	5.18%	2.08%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Streets							
Personnel Services							
10-555-51010	FULL TIME SALARIES	413,715	419,937	430,875	420,620	450,560	439,700
10-555-51020	PART TIME SALARIES	-	-	-	-	-	-
10-555-51030	SEASONAL SALARIES	12,800	10,423	11,200	9,668	12,320	12,500
10-555-51035	OVERTIME	18,050	26,551	50,500	38,823	34,000	24,000
10-555-51080	FICA	34,010	34,130	35,270	35,002	37,245	36,450
	Personnel Services Total:	**478,575**	**491,041**	**527,845**	**504,113**	**534,125**	**512,650**
Employee Benefits							
10-555-52010	HEALTH/DENTAL	64,764	65,056	71,200	73,328	80,200	77,380
10-555-52020	WORKERS COMPENSATION	25,264	23,266	24,000	24,136	27,800	30,450
10-555-52030	LONG TERM DISABILITY	4,073	2,619	3,000	2,769	3,000	2,800
10-555-52040	LIFE INSURANCE	1,216	1,155	1,250	1,173	1,300	1,260
10-555-52060	ICMA CONTRIBUTION	37,234	36,519	38,780	38,768	40,550	41,775
10-555-52070	UNEMPLOYMENT	-	-	-	-	-	-
	Employee Benefits Total:	**132,551**	**128,614**	**138,230**	**140,174**	**152,850**	**153,665**
Materials & Supplies							
10-555-53010	GAS & OIL	42,870	39,002	37,330	34,658	39,030	39,202
10-555-53015	FOOD	575	463	575	495	600	1,000
10-555-53020	PERSONNEL EQUIP & UNIFORMS	5,525	4,962	5,525	5,110	5,525	6,320
10-555-53025	HARDWARE & HAND TOOLS	3,970	3,832	4,000	3,261	4,000	6,270
10-555-53030	TRAFFIC CONTROL	24,470	22,713	26,070	17,435	32,070	11,068
10-555-53035	OFFICE SUPPLIES	2,620	2,004	2,770	1,946	2,770	500
10-555-53040	FIRST AID SUPPLIES	150	134	150	-	150	320
10-555-53045	MAINTENANCE MATERIALS	80,850	64,459	86,060	60,885	86,060	92,240
10-555-53050	CHEMICALS	800	636	2,390	1,225	2,390	3,275
10-555-53055	SNOW & ICE REMOVAL	36,910	26,747	73,910	72,980	47,100	57,380
10-555-53060	MISCELLANEOUS	100	-	100	82	100	100
10-555-53070	WEED CONTROL	800	710	800	(640)	800	800
	Materials & Supplies Total:	**199,640**	**165,663**	**239,680**	**197,435**	**220,595**	**218,475**
Contractual Services							
10-555-54020	MEDICAL EXAMINATION	-	-	-	-	-	-
10-555-54025	EQUIPMENT MAINTENANCE	14,375	13,885	15,875	15,276	15,875	17,250
10-555-54030	VEHICLE MAINTENANCE	11,000	9,202	11,000	10,502	12,000	12,270
10-555-54035	BUILDING MAINTENANCE	4,050	3,796	6,800	6,443	6,000	4,900
10-555-54040	MTG/CONFERENCES/TRAINING	300	155	300	296	300	1,620
10-555-54050	DUES/ MEMBERSHIPS	-	40	-	40	-	215
10-555-54055	PUBLICATION/SUBSCRIPTIONS	-	-	-	-	-	-
10-555-54060	PRINTING	-	-	-	24	-	-
10-555-54065	COMMUNICATIONS	3,600	1,392	3,600	1,492	3,600	1,620
10-555-54070	STREET MAINTENANCE-CONTRACTUAL	8,600	6,070	9,200	6,628	9,900	54,530
10-555-54075	TOWING EXPENSE	150	-	150	-	150	150
10-555-54080	TRASH REMOVAL	7,300	4,460	8,640	6,382	9,600	8,200
10-555-54085	FORESTRY/TREE REMOVAL	5,000	3,440	5,500	3,300	18,500	8,000
10-555-54100	UTILITIES-ELECTRIC	3,900	3,649	3,400	3,801	3,900	2,500
10-555-54105	UTILITIES-GAS	6,000	5,538	5,950	6,581	7,035	4,300
10-555-54110	UTILITIES-WATER	1,100	1,297	2,000	1,322	2,000	1,450
10-555-54115	UTILITIES-SEWER	1,000	678	950	733	950	1,000
10-555-54120	UTILITIES-TELEPHONE	1,000	-	1,000	220	1,000	-
10-555-54145	GENERAL LIABILITY	4,280		4,500	5,066	4,500	5,400
10-555-54170	STREET LIGHTS	20,000	21,720	21,000	21,907	22,850	23,000
	Contractual Services Total:	**91,655**	**79,616**	**99,865**	**90,012**	**118,160**	**146,405**
	Department : Streets Total:	**902,421**	**864,933**	**1,005,620**	**931,735**	**1,025,730**	**1,031,195**
	Change from Prior Year		4.33%	-13.99%	7.93%	-9.16%	-0.53%

GENERAL FUND - 2016

HEALTH & SANITATION

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
No Personnel Assigned		0	0	0	0	0

There are no employees assigned to this group of accounts. All support services and management of the solid waste program are performed by personnel in the Department of Public Works.

2016 Goals

1. Continue to provide free curbside yard waste, trash and recycling collections for all single family residential units in the city representing an annual cost savings of $226.00 per year per household

2. Implement new mandatory use of roll carts for residential solid waste collection. Carts are to be provided and maintained by trash hauler Progressive Waste Systems.

3. Maintain citizen option to select upgrades to trash service at their expense with option to increase collection frequency to twice per week and/or rear yard collection of solid waste.

4. Enhance public communication on website and through newsletter and social media to raise awareness of recycling to incease diversion of recyclables from landfills from current estimate of 29.0% to a targeted diversion rate of 40.0%.

5. Working thru St Louis County Department of Health, contract for mosquito fogging and larviciding as needed. The schedule and location of fogging to be determined by a combination of analysis of mosquito traps set by the Department of Health and citizen complaint. The decision on when and where to fog is made exclusively by the County Department of Health.

6. Contract with Wild Buffalo Inc., a Not for Profit Organization to do a deer population estimate to establish community benchmarks in regards to acceptable ratio of deer/square mile and establish method of preferred population control to reach desired ratio.

Health & Sanitation	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	0.0%	0	0	0	0	0
Materials and Supplies	0.0%	0	0	0	0	0
	100.0%	773,000	760,850	731,003	710,076	689,580
Contractual Services	0.0%	0	0	0	0	0
TOTAL	100.0%	773,000	760,850	731,003	710,076	689,580
Change from PY		1.60%	4.08%	2.95%	2.97%	0.00%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Health & Sanitation							
Materials & Supplies							
10-560-53010	GAS & OIL	-	-	-	-	-	-
	Materials & Supplies Total:	**-**	**-**	**-**	**-**	**-**	**-**
Contractual Services							
10-560-54130	TRASH COLLECTION	718,300	706,746	740,000	727,974	755,850	768,000
10-560-54135	RECYCLING	700	-	-	-	500	500
10-560-54140	MOSQUITO CONTROL	4,500	3,330	4,500	3,029	4,500	4,500
	Contractual Services Total:	**723,500**	**710,076**	**744,500**	**731,003**	**760,850**	**773,000**
	Department : Health & Sanitation Total:	**723,500**	**710,076**	**744,500**	**731,003**	**760,850**	**773,000**
	Change from Prior Year		1.89%	-4.62%	1.85%	-3.92%	-1.57%

GENERAL FUND - 2016

GOVERNMENT CENTER

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
Building Maintenance Worker	4	0.5	0.5	0.5	0.5	0.5

Goals for 2016

1. Initiate facility analysis of city hall focusing on long term usage of 2nd and 3rd floor storage areas including assessment of structural limits, potential use of 2nd floor for office spaces and costs associated with extending HVAC and preparing the 2nd floor for poential tenant finish for expanded city office uses or rental space for other governmental or quasi-governmental entities.

2. Implement additional security improvements at City Hall including electronic door access by ID cards and building improvements to estblish secure work counters for the Office of the City Clerk and Public Works departments.

Government Center	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	16.7%	25,190	30,375	25,140	24,735	25,573
Materials and Supplies	18.9%	28,520	29,900	23,018	24,139	30,833
Contractual Services	64.4%	97,260	119,325	150,554	153,176	131,293
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	150,970	179,600	198,712	202,050	187,699
Change from PY		-15.94%	-9.62%	-1.65%	7.65%	18.17%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Department : Government Center							
Personnel Services							
10-570-51010	FULL TIME SALARIES	-	2,806	-	-	-	-
10-570-51020	PART TIME SALARIES	26,200	19,481	26,720	22,666	27,520	22,510
10-570-51080	FICA	2,005	1,705	2,045	1,734	2,105	1,750
	Personnel Services Total:	**28,205**	**23,992**	**28,765**	**24,400**	**29,625**	**24,260**
Employee Benefits							
10-570-52010	HEALTH/DENTAL	-	-	-	-	-	-
10-570-52020	WORKERS COMPENSATION	800	743	800	740	750	930
10-570-52030	LONG TERM DISABILITY	-	-	-	-	-	-
10-570-52040	LIFE INSURANCE	-	-	-	-	-	-
10-570-52060	ICMA CONTRIBUTION	-	-	-	-	-	-
	Employee Benefits Total:	**800**	**743**	**800**	**740**	**750**	**930**
Materials & Supplies							
10-570-53010	GAS & OIL	-	-	-	-	-	-
10-570-53015	FOOD	2,500	2,350	2,500	2,046	2,500	2,500
10-570-53020	PERSONNEL EQUIP & UNIFORMS	1,400	1,014	1,400	1,257	1,400	1,520
10-570-53025	HARDWARE & HAND TOOLS	500	-	500	-	500	500
10-570-53035	OFFICE SUPPLIES	14,500	15,354	16,500	14,051	16,500	15,500
10-570-53045	MAINTENANCE MATERIALS	9,000	5,307	8,500	5,654	8,500	8,000
10-570-53060	MISCELLANEOUS	250	114	500	10	500	500
	Category: 530 - Materials & Supplies Total:	**28,150**	**24,139**	**29,900**	**23,018**	**29,900**	**28,520**
Category: 540 - Contractual Services							
10-570-54015	PROFESSIONAL SERVICES - OTHER	8,245	16,078	8,270	15,438	8,300	8,240
10-570-54016	PROFESSIONAL SERVICE	-	-	-	-	-	-
10-570-54017	PROF SERV-WEB PAGE	-	-	-	-	-	-
10-570-54025	EQUIPMENT MAINTENANCE	50	75	200	-	200	300
10-570-54035	BUILDING MAINTENANCE	7,500	14,203	7,500	5,720	7,200	5,200
10-570-54060	PRINTING	-	-	-	-	-	-
10-570-54065	COMMUNICATIONS	-	783	-	755	-	-
10-570-54070	RENTAL EXPENSE	1,200	1,519	1,680	2,656	1,800	1,600
10-570-54095	SPECIAL EVENTS	200	-	200	-	-	-
10-570-54100	UTILITIES-ELECTRIC	50,000	40,648	46,400	36,463	42,265	26,500
10-570-54105	UTILITIES-GAS	-	-	-	-	-	5,000
10-570-54110	UTILITIES-WATER	5,500	5,276	6,590	4,491	5,000	5,400
10-570-54115	UTILITIES-SEWER	4,000	3,510	2,000	4,301	1,000	4,300
10-570-54120	UTILITIES-TELEPHONE	3,060	1,165	3,060	2,336	3,060	2,700
10-570-54125	POSTAGE	11,150	9,852	11,700	9,473	13,200	12,000
10-570-54130	TRASH COLLECTION	-	-	-	-	-	-
10-570-54145	GENERAL LIABILITY	110	-	130	130	350	320
10-570-54150	PROPERTY INSURANCE	58,500	60,068	68,800	68,772	36,950	25,700
	Contractual Services Total:	**149,515**	**153,176**	**156,530**	**150,534**	**119,325**	**97,260**
	Department : Government Center Total:	**206,670**	**202,050**	**215,995**	**198,692**	**179,600**	**150,970**
	Change from Prior Year		2.29%	-6.46%	8.71%	20.26%	18.96%

GENERAL FUND - 2016

Management Information Systems

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
MIS Coordinator	10	1	1	1	1	1

Goals for 2016

1. Develop Disaster Recovery Plan in conjunction with REJIS

2. Evaluate options on use of cloud technology or upgrade of redundant servers for back up solution for citywide software and data storage.

3. Work with Finance Department to achieve full PCI Compliance in 2016.

4. Assist Department of Parks & Recreation in installation and implementation of new Recreation Software to be delivered in 1st quarter.

5. Assist Department of Pubic Works in evaluating permitting and work order software solutions including use of computers or tablets in the field for permit management and street assessments.

6. Replace all coputer workstations that will go out of warranty in 2016, transition these devices from Office 2007 to 2013.

7. Replace and upgrade Barracude Email Archiver.

8. Replace two domain controllers at Public Safety.

Government Center	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	41.7%	89,965	87,545	60,354	98,485	98,724
Materials and Supplies	0.4%	850	775	366	2,889	164
Contractual Services	57.9%	124,935	125,565	106,682	97,715	90,205
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	215,750	213,885	167,403	199,089	189,093
Change from PY		0.87%	27.77%	-15.92%	5.29%	2.52%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Information Systems							
Personnel Services							
10-575-51010	FULL TIME SALARIES	74,270	74,269	75,755	45,549	64,790	65,800
10-575-51080	FICA	5,680	5,589	5,795	3,428	4,955	5,050
	Personnel Services Total:	**79,950**	**79,858**	**81,550**	**48,977**	**69,745**	**70,850**
Employee Benefits							
10-575-52010	HEALTH/DENTAL	11,218	11,126	12,900	6,746	12,390	12,455
10-575-52020	WORKERS COMPENSATION	134	127	140	126	125	115
10-575-52030	LONG TERM DISABILITY	453	474	530	279	500	425
10-575-52040	LIFE INSURANCE	206	216	250	126	250	190
10-575-52060	ICMA CONTRIBUTION	6,684	6,685	6,815	4,099	4,535	5,930
	Employee Benefits Total:	**18,695**	**18,627**	**20,635**	**11,377**	**17,800**	**19,115**
Materials & Supplies							
10-575-53010	GAS & OIL	600	310	600	106	500	500
10-575-53020	PERSONNEL EQUIP & UNIFORI	150	-	150	-	175	250
10-575-53025	HARDWARE & HAND TOOLS	-	-	-	16	-	-
10-575-53035	OFFICE SUPPLIES	-	-	-	197	100	100
10-575-53045	MAINTENANCE MATERIALS	-	-	-	-	-	-
10-575-53060	MISCELLANEOUS	3,000	2,579	-	47	-	-
	Materials & Supplies Total:	**3,750**	**2,889**	**750**	**366**	**775**	**850**
Contractual Services							
10-575-54015	PROFESSIONAL SERVICES - OT	57,475	41,200	57,475	58,681	63,555	54,325
10-575-54016	PROFESSIONAL SERVICE	11,000	9,840	11,500	11,460	10,700	
10-575-54025	EQUIPMENT MAINTENANCE	-	-	300	35	300	5,950
10-575-54040	MTG/CONFERENCES/TRAININ	2,500	-	2,500	-	2,000	2,000
10-575-54050	DUES/ MEMBERSHIPS	200	190	200	-	200	200
10-575-54065	COMMUNICATIONS	47,460	44,843	48,900	34,508	48,000	48,600
10-575-54070	RENTAL EXPENSE	-	-	-	-	-	-
10-575-54145	GENERAL LIABILITY	705	1,642	760	1,998	810	760
	Contractual Services Total:	**119,340**	**97,715**	**121,635**	**106,682**	**125,565**	**124,935**
	Department : Information Systems Total:	**221,735**	**199,089**	**224,570**	**167,403**	**213,885**	**215,750**
	Change from Prior Year		11.38%	-11.35%	34.15%	-21.73%	-0.86%

GENERAL FUND - 2016

PARK DEPARTMENT

Authorized Manpower

Authorized Manpower Job Title	GRADE	2016	2015	2014	2013	2012
Superintendent	10	1	1	1	1	1
Foreman	7	1	1	1	1	1
Maint Worker - Arborist	7	1	1	1	1	1
Maintenance Worker	6	3	3	3	3	3
Total Full-Time		6	6	6	6	6
Year Round PT Employees	1	1,360	1,600	1,600	1,600	1,600
Summer Maintenance Workers	5	2,800	2,000	2,000	2,000	2,000
Park Security	1	420	750	750	750	750
Total Part-Time Man-hours		4,580	4,350	4,350	4,350	4,350
Total Full Time Equivalent		8.2	8.1	8.1	8.1	8.1

Goals for 2016

1. Complete a review of the master plan for Des Peres Park with a consultant to plan for future park improvements.

2. Improve the ball field experience at Des Peres Park by adding dugouts and reducing rainouts by installing infields that drain quickly.

Parks	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	75.1%	578,730	571,835	522,999	515,824	505,048
Materials and Supplies	10.7%	82,680	82,950	89,127	85,900	93,445
Contractual Services	14.2%	109,365	109,400	93,434	72,353	68,807
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	770,775	764,185	705,561	674,077	667,300
Change from PY		0.86%	8.31%	4.67%	1.02%	

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 10 - GENERAL FUND							
Expense							
Department : Park Maintenance							
Personnel Services							
10-590-51010	FULL TIME SALARIES	339,790	342,985	346,585	346,905	356,980	362,500
10-590-51020	PART TIME SALARIES	-	-	20,000	1,680	51,150	51,150
10-590-51030	SEASONAL SALARIES	38,100	29,976	27,500	25,856	-	-
10-590-51035	OVERTIME	12,710		12,710	7,606	12,710	12,710
10-590-51080	FICA	30,495	28,661	31,120	27,911	32,195	32,650
	Personnel Services Total:	**421,095**	**415,006**	**437,915**	**409,958**	**453,035**	**459,010**
Employee Benefits							
10-590-52010	HEALTH/DENTAL	48,200	56,757	62,800	66,186	68,900	68,975
10-590-52020	WORKERS COMPENSATION	10,301	9,681	10,100	9,975	11,870	13,600
10-590-52030	LONG TERM DISABILITY	1,785	1,845	2,050	2,126	2,300	2,300
10-590-52040	LIFE INSURANCE	815	840	950	960	1,100	1,035
10-590-52060	ICMA CONTRIBUTION	35,874	31,695	36,620	31,580	32,130	33,810
10-590-52070	UNEMPLOYMENT	-	-	-	2,214	2,500	-
	Employee Benefits Total:	**96,975**	**100,819**	**112,520**	**113,041**	**118,800**	**119,720**
Materials & Supplies							
10-590-53010	GAS & OIL	15,500	13,838	16,000	18,017	16,000	14,730
10-590-53020	PERSONNEL EQUIP & UNIFORI	4,500	4,115	4,500	5,420	4,500	5,500
10-590-53025	HARDWARE & HAND TOOLS	5,000	3,444	5,000	4,557	5,000	5,000
10-590-53035	OFFICE SUPPLIES	52,750	52,079	45,155	52,282	50,150	50,150
10-590-53045	MAINTENANCE MATERIALS	11,000	11,275	7,000	8,851	7,000	7,000
10-590-53060	MISCELLANEOUS	100	1,150	300	-	300	300
	Materials & Supplies Total:	**88,850**	**85,900**	**77,955**	**89,127**	**82,950**	**82,680**
Contractual Services							
10-590-54015	PROFESSIONAL SERVICES - OT	24,260	19,869	33,320	30,056	37,330	37,330
10-590-54025	EQUIPMENT MAINTENANCE	11,000	9,972	9,250	11,360	15,250	13,250
10-590-54030	VEHICLE MAINTENANCE	3,000	3,014	3,000	1,539	3,000	3,000
10-590-54035	BUILDING MAINTENANCE	4,500	4,367	3,300	6,366	6,300	3,300
10-590-54040	MTG/CONFERENCES/TRAININ	2,300	1,507	2,410	1,207	3,050	3,050
10-590-54050	DUES/ MEMBERSHIPS	860	435	900	596	900	900
10-590-54055	PUBLICATION/SUBSCRIPTION	910	641	910	308	910	910
10-590-54065	COMMUNICATIONS	1,500	1,430	1,500	1,936	1,500	2,240
10-590-54070	RENTAL EXPENSE	500	459	500	265	500	500
10-590-54085	FORESTRY/TREE REMOVAL	10,500	9,712	9,500	10,495	9,500	13,500
10-590-54100	UTILITIES-ELECTRIC	14,770	14,607	16,480	18,453	19,045	19,045
10-590-54110	UTILITIES-WATER	1,870	1,885	1,860	5,402	6,255	6,255
10-590-54115	UTILITIES-SEWER	1,010	682	680	1,407	1,400	1,400
10-590-54145	GENERAL LIABILITY	3,660	3,773	4,100	4,044	4,460	4,685
	Contractual Services Total:	**80,640**	**72,353**	**87,710**	**93,434**	**109,400**	**109,365**
	Department : Park Maintenance Total:	**687,560**	**674,077**	**716,100**	**705,561**	**764,185**	**770,775**
	Change from Prior Year		2.00%	-5.87%	1.49%	-7.67%	-0.85%

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PARK FUND

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PARK FUND

EXHIBIT C

2016 Budget	Actual 2012	Actual 2013	Actual 2014	Budget 2015	Budget 2016
REVENUES					
Park Sales Tax	2,361,206	2,982,377	3,004,381	2,945,000	3,120,000
Interest Income	30,131	11,519	11,842	19,000	20,000
Contract Revenue	13,241	9,682	9,630	15,500	12,000
Rental Income	282,881	270,264	266,332	272,000	275,000
Memberships	1,508,913	1,528,050	1,552,638	1,550,000	1,565,500
Concessions & POS	100,103	91,149	87,341	94,500	85,000
Daily Fees	276,226	269,095	262,292	256,000	260,000
Aquatics	262,442	255,926	262,332	264,225	264,530
Fitness	538,501	550,215	468,368	519,240	465,110
General Recreation Programs	99,345	104,366	107,312	111,925	125,000
Sports	135,980	137,661	133,128	125,410	126,525
Grants & Donations	12,968	13,551	11,200	10,000	10,000
Miscellaneous	3,391	176	352	5,000	1,000
TOTAL REVENUES	5,625,328	6,224,030	6,177,146	6,187,800	6,329,665
APPROPRIATIONS					
Lodge Operations	1,690,316	1,803,066	1,779,188	2,039,160	2,094,965
General Recreation Programs	72,597	68,028	68,812	87,050	100,300
Aquatics	158,308	131,792	126,068	161,780	159,315
Sports	84,083	86,411	89,731	103,210	110,475
Fitness	468,392	446,063	429,725	497,800	454,570
Building Operations	1,046,073	1,083,183	1,126,379	1,263,825	1,198,670
TOTAL EXPENSES	3,519,770	3,618,544	3,619,902	4,152,825	4,118,295
CHANGES IN FUND BALANCE					
Excess Revenues over Expenses	2,105,558	2,605,485	2,557,244	2,034,975	2,211,370
Transfer to Designated FB					
Transfer to Debt Service Fund	(1,515,000)	(2,145,315)	(1,836,725)	(1,817,250)	(1,808,150)
Transfer to Capital Imp Fund	-	-	(1,750,000)	-	(300,000)
Transfer to General Fund	(5,700)	(8,500)	(7,250)	(7,500)	(7,500)
Transfer From General Fund					
Net Changes to Fund Balance	584,858	451,670	(1,036,731)	210,225	95,720
Beginning Fund Balance	**2,942,361**	**3,527,219**	**3,978,890**	**2,942,159**	**3,152,384**
Ending Fund Balance					
Unreserved Fund Balance	3,142,219	3,593,890	2,557,159	2,767,384	2,551,104
Designated Fund Balance	385,000	385,000	385,000	385,000	697,000
TOTAL ENDING FUND BALANCE	**3,527,219**	**3,978,890**	**2,942,159**	**3,152,384**	**3,248,104**

PARK FUND - 2016 **THE LODGE**

Authorized Manpower

Authorized Manpower Job Title	GRADE	PF 2016	PF 2015	PF 2014	PF 2013	PF 2012
Director of Parks & Recreation	Unc	1	1	1	1	1
Recreation Superintendent	10	1	1	1	1	1
Facility Superintendent	10	1	1	1	1	0
Facility Supervisor	8	0	0	0	0	1
Recreation Supervisor	8	1	1	1	1	1
Fitness Supervisor	8	1	1	1	1	1
Aquatic Supervisor	8	1	1	1	1	1
Sports Supervisor	8	1	1	1	0	0
Marketing & Event Supervisor	8	1	1	1	0	0
Fitness Trainer	8	1	1	1	1	1
Event Coordinator	6	0	0	0	1	1
Recreation Specialist	6	3	3	3	4	4
Admin Asst to Director	6	1	1	1	1	1
Full Time Recreation Staff		13	13	13	13	13
Facility Maintenance Supervisor	8	2	2	2	2	2
Building Maintenance Supervisor	6	1	1	1	1	1
Building Maintenance Workers	4	5.5	5.5	5.5	5	5
Building Operations Staff		8.5	8.5	8.5	8	8
Total Full Time Staffing		21.5	21.5	21.5	21	21

Goals for 2016

1. Improve recovery rate for Lodge Operations from prior years: 92.7% (2012); 89.6% (2013); 87.7% (2014); Goal for 2016 = 93.0% thru both cost reductions and revenue enhancements.

2. Implement new recreation software program (MaxGalaxy) and achieve full PCI Compliance.

3. Refresh the outdoor pools by replacing the beach areas on the lower leisure pool and sunning pad on the upper leisure pool, repainting the entire pool, recoating the large yellow slide, and replacing the landing area below the tot slide.
4. Maintain The Lodge's excellent customer service standards by hiring and retaining outstanding staff.

The Lodge	% Budget	Budget 2016	Budget 2015	Actual 2014	Actual 2013	Actual 2012
Personal Services	74.2%	3,055,930	2,972,375	2,664,456	2,669,573	2,608,797
Materials and Supplies	8.0%	330,450	350,385	248,722	276,555	267,209
Contractual Services	17.8%	731,915	830,065	706,724	672,417	643,764
Capital Outlay	0.0%	0	0	0	0	0
TOTAL	100.0%	4,118,295	4,152,825	3,619,902	3,618,544	3,519,770
Change from PY		-0.83%	14.72%	0.04%	2.81%	-1.34%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 20 - PARK FUND							
Expense							
Department : Lodge Operations							
Personnel Services							
20-880-51010	FULL TIME SALARIES	655,260	671,996	703,550	690,943	724,045	752,200
20-880-51020	PART TIME SALARIES	542,800	450,782	582,165	478,254	575,120	583,450
20-880-51030	SEASONAL SALARIES	44,795	31,031	-	1,266	-	-
20-880-51035	OVERTIME	4,250	3,113	3,685	2,298	3,600	3,000
20-880-51080	FICA	95,405	85,593	98,640	87,452	99,660	102,410
	Personnel Services Total:	**1,342,510**	**1,242,515**	**1,388,040**	**1,260,213**	**1,402,425**	**1,441,060**
Employee Benefits							
20-880-52010	HEALTH/DENTAL	125,578	130,440	130,200	110,625	124,750	139,375
20-880-52020	WORKERS COMPENSATION	44,446	36,950	33,200	31,308	31,755	
20-880-52030	LONG TERM DISABILITY	3,954	4,189	4,600	4,384	5,000	4,800
20-880-52040	LIFE INSURANCE	1,802	1,894	2,100	1,979	2,100	2,155
20-880-52060	ICMA CONTRIBUTION	52,420	57,267	56,285	58,846	65,165	67,750
20-880-52070	UNEMPLOYMENT	-	4,089	-	-	1,000	-
	Employee Benefits Total:	**228,200**	**234,829**	**226,385**	**207,142**	**229,770**	**247,280**
Materials & Supplies							
20-880-53010	GAS & OIL	-	-	-	-	-	-
20-880-53020	PERSONNEL EQUIP & UNIFORMS	8,838	6,726	8,460	5,384	8,405	10,485
20-880-53025	HARDWARE & HAND TOOLS	2,810	606	2,360	804	2,310	2,110
20-880-53035	OFFICE SUPPLIES	15,737	12,614	16,325	12,625	15,135	15,045
20-880-53036	RECREATION SUPPLIES	61,645	40,984	66,355	28,632	56,860	52,515
20-880-53037	CONCESSIONS	71,310	64,394	72,800	62,977	72,800	72,800
20-880-53040	FIRST AID SUPPLIES	1,600	1,104	1,600	1,177	1,600	1,750
20-880-53045	MAINTENANCE MATERIALS	8,275	7,236	8,775	6,048	8,925	8,850
20-880-53065	CUST SERVICE ADJUSTMENTS	500	(11)	500	723	500	500
	Materials & Supplies Total:	**170,715**	**133,654**	**177,175**	**118,370**	**166,535**	**164,055**
Contractual Services							
20-880-54015	PROFESSIONAL SERVICES - OTHEF	114,865	105,544	116,815	106,357	136,280	137,710
20-880-54025	EQUIPMENT MAINTENANCE	11,500	6,241	11,135	8,053	11,035	11,760
20-880-54030	VEHICLE MAINTENANCE	-	-	-	-	-	-
20-880-54040	MTG/CONFERENCES/TRAINING	16,518	8,069	18,135	7,388	10,875	10,600
20-880-54050	DUES/ MEMBERSHIPS	13,025	2,750	13,905	7,391	13,805	13,660
20-880-54051	DUES & MEMBERSHIPS - AQUATIC	-	1,227	-	-	-	-
20-880-54055	PUBLICATION/SUBSCRIPTIONS	280	204	280	196	305	305
20-880-54060	PRINTING	39,500	22,083	41,900	26,140	42,550	43,500
20-880-54065	COMMUNICATIONS	5,800	3,723	4,600	3,430	4,600	3,160
20-880-54070	RENTAL EXPENSE	-	-	-	-	-	-
20-880-54095	SPECIAL EVENTS	26,030	23,637	35,180	15,901	-	-
20-880-54145	GENERAL LIABILITY	18,847	18,592	18,700	18,607	20,980	21,875
20-880-54155	SALES TAX INTERRUPT. INS	-	-	-	-	-	-
	Contractual Services Total:	**246,365**	**192,069**	**260,650**	**193,463**	**240,430**	**242,570**
	Department : Lodge Operations Total:	**1,987,790**	**1,803,066**	**2,052,250**	**1,779,188**	**2,039,160**	**2,094,965**
	Change from Prior Year		10.24%	-12.14%	15.35%	-12.75%	-2.66%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 20 - PARK FUND							
Expense							
Department : Lodge Programs							
Personnel Services							
20-882-51010	FULL TIME SALARIES	-	-	-	-	-	-
20-882-51020	PART TIME SALARIES	-	1,604	39,785	29,360	35,005	44,165
20-882-51030	SEASONAL SALARIES	43,400	36,636	-	792	-	-
20-882-51035	OVERTIME	-	117	-	76	-	-
20-882-51080	FICA	3,800	2,419	3,800	2,312	2,680	2,680
	Personnel Services Total:	**47,200**	**40,776**	**43,585**	**32,540**	**37,685**	**46,845**
Employee Benefits							
20-882-52020	WORKERS COMPENSATION	2,005	1,681	1,600	1,395	1,400	1,190
20-882-52070	UNEMPLOYMENT	-	-	-	-	-	-
	Employee Benefits Total:	**2,005**	**1,681**	**1,600**	**1,395**	**1,400**	**1,190**
Materials & Supplies							
20-882-53035	OFFICE SUPPLIES	345	26	190	-	165	165
20-882-53036	RECREATION SUPPLIES	22,935	12,222	21,055	10,639	17,335	17,010
20-882-53040	FIRST AID SUPPLIES	100	-	100	-	100	-
	Materials & Supplies Total:	**23,380**	**12,248**	**21,345**	**10,639**	**17,600**	**17,175**
Contractual Services							
20-882-54015	PROFESSIONAL SERVICES - OT	13,330	13,324	22,415	24,238	30,365	35,090
20-882-54060	PRINTING	-	-	-	-	-	-
20-882-54095	SPECIAL EVENTS	-	-	-	-	-	-
	Contractual Services Total:	**13,330**	**13,324**	**22,415**	**24,238**	**30,365**	**35,090**
	Department : Lodge Programs Total:	**85,915**	**68,028**	**88,945**	**68,812**	**87,050**	**100,300**
	Change from Prior Year		26.29%	-23.52%	29.26%	-20.95%	-13.21%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 20 - PARK FUND							
Expense							
Department : Aquatics							
Personnel Services							
20-884-51010	FULL TIME SALARIES	-	-	-	-	-	-
20-884-51020	PART TIME SALARIES	117,445	111,486	123,245	107,762	136,730	134,160
20-884-51030	SEASONAL SALARIES	-	-	-	-	-	-
20-884-51035	OVERTIME	-	-	-	-	250	250
20-884-51080	FICA	8,955	8,531	9,400	8,244	10,460	10,460
	Personnel Services Total:	**126,400**	**120,017**	**132,645**	**116,006**	**147,440**	**144,870**
Employee Benefits							
20-884-52010	HEALTH/DENTAL	-	-	-	-	-	-
20-884-52020	WORKERS COMPENSATION	4,395	3,762	3,600	3,496	3,750	4,600
20-884-52070	UNEMPLOYMENT	-	76	-	-	-	-
	Employee Benefits Total:	**4,395**	**3,838**	**3,600**	**3,496**	**3,750**	**4,600**
Materials & Supplies							
20-884-53035	OFFICE SUPPLIES	150	118	225	-	250	250
20-884-53036	RECREATION SUPPLIES	8,060	7,169	9,815	5,867	9,765	9,420
20-884-53040	FIRST AID SUPPLIES	150	60	150	58	150	-
	Materials & Supplies Total:	**8,360**	**7,347**	**10,190**	**5,926**	**10,165**	**9,670**
Contractual Services							
20-884-54015	PROFESSIONAL SERVICES - OT	595	591	570	599	250	-
20-884-54050	DUES/ MEMBERSHIPS	-	-	250	41	-	-
20-884-54060	PRINTING	-	-	200	-	175	175
	Contractual Services Total:	**595**	**591**	**1,020**	**640**	**425**	**175**
	Department : Aquatics Total:	**139,750**	**131,792**	**147,455**	**126,068**	**161,780**	**159,315**
	Change from Prior Year		6.04%	-10.62%	16.97%	-22.07%	1.55%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 20 - PARK FUND							
Expense							
Department : Sports							
Personnel Services							
20-886-51010	FULL TIME SALARIES	-	-	-	-	-	-
20-886-51020	PART TIME SALARIES	-	5,341	54,065	51,660	59,610	74,945
20-886-51030	SEASONAL SALARIES	51,250	49,663	-	2,233	-	-
20-886-51035	OVERTIME	-	-	-	-	-	-
20-886-51080	FICA	3,910	4,208	4,120	4,123	4,560	4,560
	Personnel Services Total:	**55,160**	**59,212**	**58,185**	**58,015**	**64,170**	**79,505**
Employee Benefits							
20-886-52010	HEALTH/DENTAL	-	-	-	-	-	-
20-886-52020	WORKERS COMPENSATION	2,030	1,743	1,700	1,599	1,700	2,030
20-886-52070	UNEMPLOYMENT	-	-	-	-	-	-
	Employee Benefits Total:	**2,030**	**1,743**	**1,700**	**1,599**	**1,700**	**2,030**
Materials & Supplies							
20-886-53020	PERSONNEL EQUIP & UNIFOR	875	-	460	-	-	-
20-886-53035	OFFICE SUPPLIES	10	-	-	-	-	-
20-886-53036	RECREATION SUPPLIES	20,400	15,926	26,395	19,283	26,680	19,590
20-886-53040	FIRST AID SUPPLIES	55	-	-	-	-	-
	Materials & Supplies Total:	**21,340**	**15,926**	**26,855**	**19,283**	**26,680**	**19,590**
Contractual Services							
20-886-54015	PROFESSIONAL SERVICES - OT	18,090	9,494	12,735	10,833	10,660	9,300
20-886-54050	DUES/ MEMBERSHIPS	35	35	-	-	-	50
20-886-54060	PRINTING	5	-	-	-	-	-
20-886-54095	SPECIAL EVENTS	-	-	-	-	-	-
	Contractual Services Total:	**18,130**	**9,529**	**12,735**	**10,833**	**10,660**	**9,350**
	Department : Sports Total:	**96,660**	**86,411**	**99,475**	**89,731**	**103,210**	**110,475**
	Change from Prior Year		11.86%	-13.13%	10.86%	-13.06%	-6.58%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity	2014 Total Budget	2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 20 - PARK FUND							
Expense							
Department : Fitness							
Personnel Services							
20-888-51010	FULL TIME SALARIES	55,625	45,522	56,735	55,258	58,940	59,830
20-888-51020	PART TIME SALARIES	320,160	277,799	313,770	265,873	309,005	306,350
20-888-51035	OVERTIME	-	-	-	-	-	-
20-888-51080	FICA	28,654	24,421	28,250	24,212	28,150	28,100
	Personnel Services Total:	**404,439**	**347,742**	**398,755**	**345,342**	**396,095**	**394,280**
Employee Benefits							
20-888-52010	HEALTH/DENTAL	13,965	14,111	16,100	14,896	15,680	12,455
20-888-52020	WORKERS COMPENSATION	13,784	12,275	12,100	10,773	10,317	12,510
20-888-52030	LONG TERM DISABILITY	348	352	400	364	400	375
20-888-52040	LIFE INSURANCE	157	161	180	164	170	170
20-888-52060	ICMA CONTRIBUTION	5,008	3,297	5,105	3,998	5,298	5,390
20-888-52070	UNEMPLOYMENT	-	-	-	-	-	-
	Employee Benefits Total:	**33,262**	**30,196**	**33,885**	**30,196**	**31,865**	**30,900**
Materials & Supplies							
20-888-53020	PERSONNEL EQUIP & UNIFORMS	1,400	1,098	1,760	575	1,200	400
20-888-53025	HARDWARE & HAND TOOLS	-	-	-	-	-	-
20-888-53035	OFFICE SUPPLIES	2,190	414	2,180	163	2,180	2,180
20-888-53036	RECREATION SUPPLIES	15,575	8,592	9,610	3,255	8,160	9,060
20-888-53040	FIRST AID SUPPLIES	15	-	15	-	15	-
	Materials & Supplies Total:	**19,180**	**10,104**	**13,565**	**3,993**	**11,555**	**11,640**
Contractual Services							
20-888-54015	PROFESSIONAL SERVICES - OTHEI	70,565	56,156	59,850	48,305	56,285	15,750
20-888-54040	MTG/CONFERENCES/TRAINING	2,700	1,865	3,000	1,888	1,800	1,800
20-888-54050	DUES/ MEMBERSHIPS	-	-	-	-	-	-
20-888-54055	PUBLICATION/SUBSCRIPTIONS	-	-	-	-	-	-
20-888-54060	PRINTING	200	-	200	-	200	200
20-888-54095	SPECIAL EVENTS	-	-	300	-	-	-
	Contractual Services Total:	**73,465**	**58,021**	**63,350**	**50,193**	**58,285**	**17,750**
	Department : Fitness Total:	**530,346**	**446,063**	**509,555**	**429,725**	**497,800**	**454,570**
	Change from Prior Year		18.89%	-12.46%	18.58%	-13.68%	9.51%

City of Des Peres, MO

Budget Worksheet
Account Summary

		2013 Total Budget	2013 Total Activity		2014 Total Activity	2015 Total Budget	2016 Total Budget
Fund: 20 - PARK FUND							
Expense							
Department : Building Operations							
Personnel Services							
20-890-51010	FULL TIME SALARIES	377,190	384,122	387,755	389,291	400,940	408,600
20-890-51020	PART TIME SALARIES	47,310	34,696	66,785	32,622	63,200	57,400
20-890-51030	SEASONAL SALARIES	-	1,333	-	13,255	-	-
20-890-51035	OVERTIME	6,720	2,672	5,365	1,530	5,365	7,500
20-890-51080	FICA	32,990	31,585	35,185	32,489	35,920	36,220
	Personnel Services Total:	**464,210**	**454,408**	**495,090**	**469,187**	**505,425**	**509,720**
Employee Benefits							
20-890-52010	HEALTH/DENTAL	130,255	84,560	92,600	90,555	97,240	101,070
20-890-52020	WORKERS COMPENSATION	12,873	12,263	13,000	12,735	13,545	11,345
20-890-52030	LONG TERM DISABILITY	2,302	2,742	3,025	2,604	2,600	2,605
20-890-52040	LIFE INSURANCE	1,003	1,148	1,300	1,039	1,170	1,180
20-890-52050	PENSION CONTRIBUTION	-	770	-	-	-	-
20-890-52060	ICMA CONTRIBUTION	33,946	31,133	33,950	32,392	36,095	37,450
	Employee Benefits Total:	**180,379**	**132,616**	**143,875**	**139,325**	**150,650**	**153,650**
Materials & Supplies							
20-890-53010	GAS & OIL	3,120	3,475	2,575	3,720	3,100	2,620
20-890-53020	PERSONNEL EQUIP & UNIFOR	2,350	1,568	2,225	1,653	2,425	2,450
20-890-53025	HARDWARE & HAND TOOLS	2,500	2,623	2,500	2,468	2,500	2,500
20-890-53035	OFFICE SUPPLIES	500	78	500	197	500	500
20-890-53036	RECREATION SUPPLIES	100	-	150	91	175	-
20-890-53045	MAINTENANCE MATERIALS	97,150	89,533	110,750	82,382	109,150	100,250
	Materials & Supplies Total:	**105,720**	**97,277**	**118,700**	**90,511**	**117,850**	**108,320**
Contractual Services							
20-890-54015	PROFESSIONAL SERVICES - OT	53,610	44,724	52,760	47,137	56,950	46,150
20-890-54025	EQUIPMENT MAINTENANCE	3,400	2,124	3,000	1,805	3,000	3,000
20-890-54030	VEHICLE MAINTENANCE	1,500	2,099	1,500	517	1,500	1,500
20-890-54035	BUILDING MAINTENANCE	27,600	31,379	28,600	26,174	29,100	24,600
20-890-54040	MTG/CONFERENCES/TRAINI	1,960	36	1,860	120	1,850	1,600
20-890-54050	DUES/ MEMBERSHIPS	-	-	-	-	1,200	-
20-890-54065	COMMUNICATIONS	-	-	6,000	-	-	1,020
20-890-54070	RENTAL EXPENSE	3,000	530	3,000	-	3,000	3,000
20-890-54100	UTILITIES-ELECTRIC	200,000	183,012	200,000	175,434	167,500	132,000
20-890-54105	UTILITIES-GAS	80,000	66,052	70,000	74,369	69,725	63,000
20-890-54110	UTILITIES-WATER	40,000	38,033	50,000	49,599	50,035	50,000
20-890-54115	UTILITIES-SEWER	25,000	22,344	40,000	43,652	29,960	36,000
20-890-54120	UTILITIES-TELEPHONE	6,240	4,409	10,000	4,136	10,000	4,440
20-890-54145	GENERAL LIABILITY	4,105	4,141	4,400	4,413	5,680	3,870
20-890-54150	PROPERTY INSURANCE	-	-	-	-	60,400	56,800
	Contractual Services Total:	**446,415**	**398,882**	**471,120**	**427,356**	**489,900**	**426,980**
	Department : Building Operations Total:	**1,196,724**	**1,083,183**	**1,228,785**	**1,126,379**	**1,263,825**	**1,198,670**
	Change from Prior Year		10.48%	-11.85%	-3.83%	-2.77%	5.44%

FIRE FUND

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FIRE FUND

EXHIBIT B

2016 BUDGET	Actual 2012	Actual 2013	Actual 2014	Budget	Budget 2016
CHANGES IN FUND BALANCE					
REVENUES					
Sales Tax	1,180,460	1,491,356	1,502,178	1,472,000	1,560,000
Interest Income	11,154	3,719	5,718	6,000	6,000
Miscellaneous					
Total Revenues	1,191,614	1,495,075	1,507,896	1,478,000	1,566,000
APPROPRIATIONS					
Fire Operations	0	0	0	0	0
Capital Projects	0	0	0	0	0
Capital Equipment	0	0	0	0	0
Reserve for Depreciation	0	0	0	0	0
Miscellaneous	0	0	0	0	0
Total Expenses	0	0	0	0	0
CHANGES IN FUND BALANCE					
Excess Revenues over Expenses	1,191,614	1,495,075	1,507,896	1,478,000	1,566,000
Transfers (To) From Other Funds					
Debt Service					
General Fund	-1,080,850	-1,504,250	-1,372,500	-1,324,800	-1,404,000
Capital Improvement Fund	-230,000	-30,000	-34,000	-100,000	-650,000
Changes in Fund Balance	-119,236	-39,175	101,396	53,200	-488,000
Beginning Fund Balance	1,069,692	950,456	911,281	1,012,677	1,065,877
Ending Fund Balance					
Unreserved Fund Balance	289,183	395,022	340,568	240,568	240,568
Designated for Equipment Replacement	550,509	516,259	672,109	825,309	337,309
TOTAL ENDING FUND BALANCE	950,456	911,281	1,012,677	1,065,877	577,877

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CAPITAL IMPROVEMENT FUND

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CAPITAL IMPROVEMENT EXHIBIT D

2016 BUDGET	Actual 2013	Actual 2014	Original Budget 2015	Amended Budget 2015	B of A 2016
REVENUES					
Sales Tax	2,535,302	2,553,725	2,500,000	2,500,000	**2,650,000**
Interest Income	9,444	14,474	18,000	18,000	**20,000**
Sales of Surplus Equip	56,533	6,054	15,000	15,000	**15,000**
Grants & Donations	123,954	429,833	1,108,000	1,108,000	**41,000**
Infill Housing Fees	58,359	75,503	-		**75,000**
Miscellaneous	-	236,306	2,000	57,000	**4,000**
TOTAL REVENUES	2,783,592	3,315,895	3,643,000	3,698,000	**2,805,000**
APPROPRIATIONS					
Furnishings & Equipment & Vehicles					
General Government	169,004	92,136	102,000	104,500	**39,340**
MIS	60,292	73,904	53,500	61,500	**104,800**
Public Safety	183,313	185,158	200,000	300,000	**838,700**
Public Works	38,344	5,709	15,000	15,000	**2,500**
Streets	28,311	54,089	168,000	168,000	**142,700**
Solid Waste Management	-	5,313	-	-	**-**
Parks	55,402	55,989	162,000	162,000	**76,000**
Recreation	285,146	116,532	370,865	350,865	**329,600**
TOTAL	819,812	588,829	1,071,365	1,161,865	1,533,640
Streets					
Asphalt Street	209,556	247,057	107,000	107,000	**869,000**
Concrete Strees	306,133	361,436	380,000	435,275	**500,000**
Sidewalks	10,096	30,200	24,000	24,000	**25,000**
Major Road Projects	128,393	58,447	308,000	348,000	**50,000**
Bridge Projects	160,644	607,798	790,000	890,000	**45,000**
Stormwater Improvements	-	35,454	10,000	10,000	**50,000**
Other Projects	-	-	-	-	**37,000**
TOTAL	814,822	1,340,392	1,619,000	1,814,275	1,576,000
Public Buildings					
Government Center	24,335	140,397	-	34,000	**64,000**
Public Safety	39,177	149,225	74,000	174,000	**50,000**
Street Garage	39,413	44,310	45,000	60,000	**60,000**
Parks	141,873	246,769	579,000	981,000	**191,300**
Recreation Center	175,524	534,130	81,500	179,000	**226,800**
Guaranteed Energy Savings Contracts		883,576	2,671,725	2,671,725	
TOTAL	420,321	1,998,406	3,451,225	4,099,725	592,100
TOTAL EXPENSES	2,054,955	3,927,628	6,141,590	7,075,865	3,701,740
CHANGES IN FUND BALANCE					
Excess Revenues over Expenses	728,637	(611,733)	(2,498,590)	(3,377,865)	(896,740)
Transfers (To) From Other Funds					
General Fund	(7,250)	1,777,050	(7,500)	(7,500)	**(7,500)**
Fire Fund	30,000	34,000	-	100,000	**650,000**
Park Fund	-	1,750,000	-	-	**300,000**
TIF Fund	-	75,000	-	75,000	**-**
Debt Service Fund	(150,000)	-		-	**-**
Changes in Fund Balance	601,387	3,024,317	(2,506,090)	(3,210,365)	45,760
Beginning Fund Balance	2,484,399	3,085,786	6,110,103	6,110,103	**2,899,738**
Ending Fund Balance	3,085,786	6,110,103	3,604,013	2,899,738	2,945,498

The 2016 Capital Improvement spending plan by department includes the following appropriations. Significant nonrecurring Capital Expenses are listed in red ink with a brief description.

GENERAL GOVERNMENT

Finance

$6,500 Purchase of desktop scanning devices and software implementation

Expansion of Incode software utilization to include a more streamlined method for scanning and attaching documents to files within Incode. This allocation allows for purchase of additional module called Tyler Content manager. This module allows for documents to be scanned into and attached to a record directly. Once attached, the document is searchable and viewable by users based on security access. Examples of this utilization include:

- Invoices attached to payable records
- Picture IDs attached to employee records
- W-4 Forms attached to employee records
- Direct Deposit forms attached to employee records
- Resolutions and bid documents attached to Fixed Asset records
- Direct Deposit notifications would be available on the ESS website

Examples of the usefulness of having documents stored electronically are:

- When an invoice is allocated to multiple department expense lines, a department director could view the invoice electronically without an employee having to pull the invoice, copy it and route it over to the director.
- If we need to view an invoice from a prior year, we could view it electronically without having to go upstairs and pull it from storage.
- Storing these items electronically can reduce the amount of storage needed during the mandatory retention period for payables.

Municipal Buildings

$35,000 City Hall: 2nd Floor Renovation Project - conceptual design and evaluation

This project involves hiring an architect to undertake a capacity and needs analysis of the 2nd and 3rd floors of City Hall. The upper floors of this building remain virtually unchanged since its acquisition as an abandoned orphanage in 1975 besides continuing deterioration. The upper floors lack any working plumbing or water services, air conditioning and has only minimal heating. In FY 2015, the City had to address environmental contamination caused by flaking plaster and lead based paint in the active storage areas at a cost of $30,000 for clean up and encapsulation.

The upper levels at City Hall are currently used for storage of both paper records (Police, Court Finance and Admin) and other supplies for various departments. Recently, questions have been raised about the structural capacity and integrity of the building design to house substantial amounts of paper records. We

The intent of this study is to develop a concept plan of how the space upstairs can be renovated to make it ready for "tenant finish" whether by the city for its own uses or for use by others. We are not suggesting the city get actively into the landlord business – we continue to have limited parking in Des Peres Park that makes lease of the property difficult. However, some opportunities in the past have been offered that we could not take advantage of for small rentals. We also have some need for additional space for the city as Public Works has outgrown its space, and quarters for Finance and the Municipal Court are also very tight. IT could easily be moved to the 2nd floor making another room available to Public Works or as a

conference room. The first step is understanding the potential uses and costs that can only be achieved by a professional analysis.

$29,000 City Hall: Security Improvements including Smart Card System, transaction counters and doorway closures

This is a two part project which first includes expansion of the computerized smart card technology currently in use at Public Safety. We estimate that cost at $20,000 to add electronic door locks for the front door, entries from the lower level and each of the office doors accessed from the public hallways. Board members and employees would then use electronic badges to access the building. A similar project is proposed for The Lodge.

The 2nd part of this project is to increase security for the City Clerk's Office, Administrative Offices and Public Works Office, to create transaction windows off the hallways similar to the Municipal Court, at a cost estimated at $9,000. This will create a physical separation between customers and staff and create an ability to systematically lock down all office areas in the event of a crisis. This was identified as major security concern when staff was going thru contingency discussions of what do we do if a protest or sit-in were to occur at City Hall, or if there is an active shooter scenario (or just simply to create a physical separation for dealing with angry or unruly customers). This project has an added benefit of creating much needed additional internal space in the Public Works Office.

$18,200 City Hall: Lower Level City Studio accessway/wall divider and purchase of folding chairs/racks and tables

This project involves conversion of the old kitchen space on the lower level into a split storage area – half for the boy-scouts (we had to evict them from their current space due to code issues – related to installation of our new HVAC equipment) and half for storage for the City Studio. This project includes creation of a doorway between the City Studio and kitchen area. Additionally, we purchase replacement tables and chairs for the lower level uses at City Hall.

Information Technology

$14,640 Capital Copiers for all Departments

$40,000 Backup storage solution - hardware and software

This initiative involves replacing our existing backup system with a new solution. We are running extremely low on space on our current backup server and have issues with daily backups. The cost to simply replace that server is $15,000. The IT Coordinator wants to research and likely pursue a cloud based backup system that will allow us to avoid that capital cost and eliminate our offsite storage with Iron Mountain ($4,000 per year).

$32,600 Computer and Server replacements for All Departments

$15,000 Public Safety Tough books (in-car laptop computers)

$7,200 MS Office 2013

$10,000 Miscellaneous

PUBLIC SAFETY

Painting of the interior of the building budgeted in 2015 budget but deferred to utilize funds to resolve urgent carpet safety issues. This project includes painting of the hallways, the training room and the

administrative front office of the public safety building which were last painted about ten (10) years ago by the members of the parks department. Administrative Offices have never been painted.

$15,000 Smart Card Security System - Mall Substation

Expansion of the the smart card security system to the mall substation and add an additional two doors to the project at the main station.

$24,000 General Furniture and Workout Room Equipment Replacement

$39,200 Fire Equipment - Turnout Gear, Rescue Air Bags

$82,000 Police vehicles

$650,000 Fire Pumper

Purchase of a new front line pumper. The current front line pumper will be moved to backup. The City purchases a pumper every 10 years (and saves accordingly for the purchase). The first 10 years the vehicle is used as the primary response pumper and then moved to backup for the next 10 years. 20 year total useful life on the purchase.

$32,000 Police Equipment - Body Armor, Electronic Ticket Printers, Radar Unit, Tasers

$26,500 Police Vehicle Equipment including In-Car Video Cameras

PUBLIC WORKS

$2,500 Office Furniture

STREETS

$10,000 Electronic Entry Gate

This project is to replace the street garage yard gate and will include an electronic opening system. The current gate is manual and is on a severe slope. Employees in the past have slipped and fell in bad weather trying to get the gate open, therefore this project is really to address an ongoing safety issue.

$2,000 Landscaping

$25,000 Replace fuel system/install fuel security system

Replacement of our gasoline dispensing monitoring system. The current system is very old and repair parts are nearly impossible to get. A new system will provide additional management capabilities in terms of reporting and imposing safeguards that will require entry of data for each fill up including individualized costs for employees, truck ID and mileage requirements.

$60,000 Roof Repairs - roof over northern bays of the Street Garage

Replacement of the large flat roof over the maintenance bays and lunchroom at the Street Garage. The existing roof is more than 20 years old and is in bad condition and leaking.

$50,000 Storm water improvement - design of Topping Lane

$250,000 Concrete Street Sections

$250,000 Concrete Slab Replacements

$25,000 Sidewalks Replacement

$869,000 Asphalt Overlays

Road reconstruction to be performed on Bayberry, Dougherty Lakes, Harwood Hills Roger

and Winslow

$45,000 Oak Bridge Design and Right of Way Acquisition

Our last residential bridge replacement is scheduled for 2017 with construction costs estimated at $503,000. During fiscal 2016, we will complete the bridge design and easement and right of way acquisition at an estimated cost of $45,000 of which 80% will be reimbursed under the TIP grant. That reimbursement is reflected in the Capital Improvement Fund Revenues.

$50,000 Manchester Road (East) Improvement Plan

Study involving Ballas Road east to the Kirkwood City limits. This project is a part of a long range plan to beautify Manchester Road and make it more pedestrian friendly. Ideally, the study will include development of a strip map showing existing right-of-way, curb cuts and sidewalks (including an assessment of current conditions). The plan would identify any potential improvements for sidewalks, lighting, streetscaping, improvements to pedestrian crossings and traffic calming solutions. It is our desire that the plan also include cost estimates sufficient for the city to apply for an 80.0% TIP grant in the future.

$33,000 Street Vehicle replacement (replacement of 2010 Chevy Pickup #2, 1-ton)

$38,000 Street Vehicle replacement (replacement of 2010 Ford Truck #8, 1-ton dump)

$53,200 Street Vehicle Equipment Replacement (Plows and Spreaders on new trucks)

$12,500 Street Equipment replacement (EZ Concrete Drill and Generator)

PARKS

$126,300 Des Peres Park: Ballfield infield replacement, new dugouts and concrete pads under bleachers

This project will include excavation of three (3) infields, removing existing clay soils and replacing with a soil composite called Dura Edge with an angled pitch for better drainage. In the opinion of the park maintenance staff, this will significantly reduce incidents of rain outs and reduce maintenance time. Additionally, three (3) dugouts will be erected and concrete pads poured under the bleachers.

$15,000 Des Peres Park: Master Plan Update

This allocation is for an update to the Des Peres Park Master Plan ($7,500 potential grant reimbursement) as a prelude for submittal of a Park Grant in 2017 for improvements to Des Peres Park.

$50,000 Sugar Creek Park: Concrete Park Monument Signs

completed at Pioneer Park, Des Peres Park and The Lodge Des Peres.

$24,000 Park Vehicle replacement (Ranger)

$22,000 Park Vehicle replacement (Truckster)

$25,000 Mower replacement

$5,000 Miscellaneous Park Equipment

THE LODGE DES PERES RECREATION FACILITY

$80,000 Aquatics: Outdoor pool parking lot replacement

The lot was constructed nearly 15 years ago and is showing its age especially in the area adjoining the pool and in the main drives. We have patched and sealed these lots a number of times. FY2016 allocation will just address the issues for the small lot that adjoins the outdoor pool area.

$73,700 Aquatics: Outdoor pool updates: pool painting, pebble tech replacement (leisure

$35,000 Aquatics: Outdoor pool deck furniture replacement

$13,500 Aquatics: Outdoor pool chemical controller upgrade

$8,000 Aquatics: Indoor pool beachfront replacement

$18,100 Aquatics: Indoor pool camera upgrades (above ground and underwater)

This project will upgrade our indoor camera system in the pool area to provide clearer pictures and replace two (2) inoperable underwater camera's in the indoor pool.

$30,000 Aquatics: Indoor slide pool ultraviolet sanitation system

$10,000 Aquatics: Wave Pool pump and impeller replacement

$33,500 Buildings: Parking lot retaining wall and landscape replacement project

The proposed parking lot retaining wall is along Des Peres Road near Manchester, to level up an area that staff has been unable to maintain with plant materials. The additional landscaping allocation is to redo the children's garden in the island adjoining the outdoor pool area.

$13,000 Buildings: Smart Card Access System for employees and power assist doors in family change area

The card access system would be internal to provide for locking the administrative offices during non-office hours to improve security; and the addition of power assist doors to the family change area.

$5,000 Buildings: Catering Kitchen/Meeting Room storage updates

$3,600 Buildings: Repaint Fitness Center

$8,000 Buildings: Sauna Cedar Wall Panel replacement

$17,000 Equipment: Stainless Steel Risers for Indoor Slide

This allocation will complete the job done two years ago to replace some but not all of the rusting step risers for the indoor slide.

$4,000 Equipment: Indoor Concessions Freezer Compressor

$4,000 Equipment: Custodial Equipment replacement

$190,000 Fitness: Fitness Equipment replacement

$10,000 Miscellaneous Lodge Projects

DEBT SERVICE FUND

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DEBT SERVICE FUND

EXHIBIT F

2016 Budget	Audited 2012	Audited 2013	Audited 2014	Budget* 2015	BUDGET 2016
REVENUES					
Sale of Bonds	0	0	0		0
Real Estate Tax	0	0	0		0
Interest Income	1,394	3,727	5,711	9,000	10,000
Contracts	0	0	0		0
Miscellaneous	0	0	0		0
TOTAL REVENUES	1,394	3,727	5,711	9,000	10,000
APPROPRIATIONS					
Lodge GO Bonds					
Bond Retirement	1,000,000	1,020,000	1,040,000	1,060,000	1,075,000
Interest Expenses	375,313	270,233	243,625	220,050	192,000
Miscellaneous Expenses	575	58,178	1,325	600	750
Total	1,375,887	1,348,411	1,284,950	1,280,650	1,267,750
Lodge COPS Certificates					
Bond Retirement	460,000	470,000	490,000	505,000	520,000
Interest Expenses	81,000	67,200	53,100	38,400	18,200
Miscellaneous Expenses	2,090	2,121	2,236	2,200	2,200
Total	543,090	539,321	545,336	545,600	540,400
TOTAL EXPENSES	1,918,977	1,887,732	1,830,286	1,826,250	1,808,150
CHANGES IN FUND BALANCE					
Excess Revenues over Expenses	-1,917,583	-1,884,005	-1,824,575	-1,817,250	-1,798,150
Transfers (To) From Other Funds	0	-5,537,346	0	0	0
Bond Refinancing		5,573,178	0		
Capital Imp Fund	100,000	150,000	0	0	0
General Fund	0	450,000	0	0	0
Park Fund	1,515,000	2,145,315	1,836,725	1,817,250	1,808,150
Changes in Fund Balance	-302,583	897,142	12,150	0	10,000
Beginning Fund Balance	572,309	269,726	1,166,868	1,179,019	
Ending Fund Balances					
Reserved Fund Balance	269,727	1,166,869	1,179,018	1,179,018	1,189,018
Unreserved Fund Balance	0	0	0	0	0
TOTAL ENDING FUND BALANCE	269,726	1,166,868	1,179,019	1,179,019	1,189,019

* No budget amendments were made during 2015.

STATEMENT OF OUTSTANDING DEBT

January 2016

2015 Assessed Value of Real Property
$ 419,794,145

	Paid from Park Sales Tax Backed by RE Tax Authority		Paid from Park Sales Tax Subject to Annual Appropriation						
	2010 GO Refunding Bonds 2013 GO Refunding Bonds Community Center		2009 COPS Certificates Community Center		[redacted]	Aggregate Total Of All Bond Issues			Authorized RE TAX LEVY GO Bonds Only
	Bonds	Interest	Bonds	Interest	*	Bonds	Interest	Annual Total	IF Necessary
2016	1,075,000	192,000	520,000	18,200		1,595,000	210,200	1,805,200	**$0.3018**
2017	1,180,000	155,226	0	0		1,180,000	155,226	1,335,226	**$0.3181**
2018	1,230,000	113,050	0	0		1,230,000	113,050	1,343,050	**$0.3199**
2019	1,285,000	69,038	0	0		1,285,000	69,038	1,354,038	**$0.3225**
2020	1,330,000	23,275	0	0		1,330,000	23,275	1,353,275	**$0.3224**
TOTAL	**6,100,000**	**552,589**	**520,000**	**18,200**		**6,620,000**	**570,789**	**7,190,789**	
2016 Payment	**$ 1,075,000**	**$ 192,000**	**$ 520,000**	**$ 18,200**		**$ 1,595,000**	**$ 210,200**	**$ 1,805,200**	**Auth Tax Rate**
Subject to Property Tax		**$ 1,267,000**							**$ 0.3018**

General Obligation Bonds

Definition - General obligation bonds are backed by the full faith and credit of a jurisdiction. General obligation bonds are payable from ad valorem property taxes and other general revenues.

Debt Limitations - Bonded indebtedness is limited by Sections 95.115 and 95.120 of the Missouri Revised Statutes (1986) to 10% of the assessed value of taxable tangible property.

Existing Debt – Des Peres' outstanding general obligation debt as of December 31, 2015 was $6,652,589 for general obligation refunding bonds dated 2010 and 2013 community center. The debt service schedules are shown on the following pages.

Debt Burden - Des Peres' outstanding general obligation debt is well within statutory limits. Based on the City's 2015 assessed valuation of $419,794,145 the City's legal debt margin is $41,979,414. The City reviews each potential issue of debt either in-house or through an independent financial advisor on a case-by-case basis.

Bond Rating – Des Peres' general obligation bonds have an AAA rating from Moody's Investors Services.

Certificates of Participation

Definition - Certificates of Participation are securities that represent a share of an issuer's lease payment. When a municipality finances a public facility through a lease-purchase transaction, the interest in that government's lease payment often is assigned to a third party that issues Certificates of Participation. The Certificates represent a share of the lease payment received by the investor.

Debt Limitations - There are no statutory limits on Certificates of Participation. These obligations are not considered debt under state law and are subject to annual appropriations by the Mayor and City Council.

Existing Debt – Des Peres' currently has outstanding 2009 COPS Certificates for the Community Center of $538,200 scheduled to terminate in 2017.

Debt Burden - As noted above, there is no statutory limitations for Certificates of Participation. As is the case with general obligation bonds, the City reviews each potential issue of debt either in-house or through an independent financial advisor on a case-by-case basis.

Bond Rating – Des Peres' Certificates of Participation have an AAA rating from Moody's Investors Services.

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SEWER LATERAL FUND

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SEWER LATERAL FUND

EXHIBIT E

2016 Budget	Actual 2012	Actual 2013	Actual 2014	Budget*	Budget 2016
REVENUES					
Assessment	87,737	86,221	87,817	88,500	**89,300**
Refunds to Septic Owners	-	-	(252)	(300)	**(300)**
Deductibles	6,450	4,868	5,250	5,000	**5,000**
Interest Income					
Miscellaneous					
Total Revenues	94,187	91,089	92,815	93,200	94,000
EXPENDITURES					
Professional Services	8,235	5,355	7,375	7,000	**7,000**
Sewer Repairs	76,232	81,381	58,393	70,000	**70,000**
Miscellaneous	-	-	-	1,200	**1,200**
Total Expenses	84,467	86,736	65,768	78,200	78,200
Excess Revenues over Expenses	9,720	4,353	27,047	15,000	15,800
CHANGES IN FUND BALANCE					
Transfers (To) From Other Funds					
Debt Service					
Special Allocation Fund					
General Fund	(15,000)	(15,000)	(15,000)	(15,000)	**(15,000)**
Capital Improvement Fund					
Changes in Fund Balance	(5,280)	(10,647)	12,047	-	800
Beginning Fund Balance	219,371	214,091	203,444	215,491	**215,491**
ENDING FUND BALANCE	214,091	203,444	215,491	215,491	216,291

* No budget amendments were made during 2015

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MUNICIPAL PARTNERS FOR INCLUSIVE RECREATION AGENCY FUND (MPIR)

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MPIR - Municipal Partners for Inclusive Recreatio EXHIBIT G

2016 BUDGET	Actual 2012	Actual 2013	Actual 2014	Budget	Budget 2016
REVENUES					
Assessment	80,718	86,878	89,920	61,206	**62,006**
Interest Income	0	0	0	0	**0**
Grants & Donations	0	0	0	25,047	**25,047**
Miscellaneous	0	0	0	5,741	**6,512**
TOTAL REVENUES	80,718	86,878	89,920	91,994	93,565
APPROPRIATIONS					
Personal Services	78,825	80,017	81,637	84,910	**86,385**
Materials & Supplies	2,112	1,975	6,964	2,550	**2,550**
Contractual	3,725	3,706	3,396	4,534	**4,630**
Capital	0	0	0	0	**0**
TOTAL EXPENSES	84,662	85,698	91,998	91,994	93,565
CHANGES IN FUND BALANCE					
Excess Revenues over Expenses	(3,943)	1,180	(2,077)	-	-
Transfers:					
To Other Funds					
From Other Funds					
Changes in Fund Balance	(3,943)	1,180	(2,077)	-	-
Beginning Fund Balance	21,105	17,162	18,342	16,265	**16,265**
ENDING FUND BALANCE	**17,162**	**18,342**	**16,265**	**16,265**	**16,265**

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APPENDIX

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Introduced By: Alderman Raczkiewicz

R E S O L U T I O N

ADOPTING THE 2016 BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016

WHEREAS, Section 2-284 of the Municipal Code of the City of Des Peres, Missouri provides for the establishment and adoption of an Annual Budget by the Mayor and Board of Aldermen prior to the beginning of the Fiscal Year; and

WHEREAS, the Mayor and Board of Aldermen have participated in a series of budget work sessions involving elected officials and city staff during the past three months to review revenue projections and departmental budget requests and have proposed a budget for the fiscal year beginning January 1, 2016, a copy of which is on file in the Office of the City Clerk; and

WHEREAS, the Board of Aldermen, having first given fifteen (15) days notice by posting on the Des Peres Website and by posting a Notice of Public Hearing at four (4) public places in the city; by publication on November 11, 2015 in The St. Louis Countian, a newspaper of general circulation, and by publication in the Webster Kirkwood Times newspaper on November 13, 2015 held a Public Hearing on the proposed budget on Monday, November 23, 2015; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF DES PERES, MISSOURI, AS FOLLOWS:

SECTION ONE: OPERATING BUDGETS

The General Fund, Fire Fund and Park Fund Budgets for the Fiscal Year commencing January 1, 2016 are hereby adopted and approved in the following amounts:

2016 Operating Budgets	General Fund	Fire Fund	Park Fund	Operating Budgets
Revenues	9,925,000	1,566,000	6,329,665	17,820,655
Appropriations	(11,226,155)	-	(4,118,295)	(15,344,450)
Transfers In (Out)	1,434,000	(2,054,000)	(2,115,650)	(2,735,650)
Change in Fund Balance	132,845	(488,000)	95,720	(259,435)
Beginning Fund Balance	5,891,294	1,065,877	3,152,384	10,109,555
Ending Fund Balance	6,024,139	577,877	3,248,104	9,859,120

Summaries of the General Fund, Fire Fund and Park Fund Budgets are attached hereto as Exhibits "A", "B", and "C" and incorporated herein by reference as if fully set forth herein.

SECTION TWO: CAPITAL BUDGETS

The Capital Improvement Fund, Sanitary Sewer Lateral Fund Debt Service Fund and Budgets for the Fiscal Year commencing January 1, 2016 are hereby adopted and approved in the following amounts:

2016 Capital Budgets	Capital	Sewer Fund	Debt Service	Capital Budgets
Revenues	2,805,000	94,000	10,000	2,909,000
Appropriations	(3,701,740)	(78,200)	(1,808,150)	(5,588,090)
Transfers In (Out)	942,500	(15,000)	1,808,150	2,735,650
Change in Fund Balance	45,760	800	10,000	56,560
Beginning Fund Balance	2,757,238	215,491	1,179,018	4,151,747
Ending Fund Balance	2,802,998	216,291	1,189,018	4,208,307

Summaries of the Capital Improvement Fund, Sewer Lateral Fund and Debt Service Fund are attached hereto as Exhibits "D", "E" and "F" and incorporated herein by reference.

SECTION THREE: MPIR BUDGET

The Budget for the Municipal Partners for Inclusive Coordination (MPIR) as adopted by the Board of Directors of MPIR is hereby adopted and attached hereto as Exhibit "G".

SECTION FOUR: The City Administrator and Director of Finance are hereby authorized and directed to enter said budgets into the financial records of the City of Des Peres, Missouri, in accordance with the budgets approved herein and to publish a copy of the approved budget.

This resolution passed and approved this 14th day of December, 2015.

Richard Lahr, Mayor

ATTEST:

Amanda Foster

Amanda Foster, City Clerk

PROPOSED BY: Mayor and Board of Aldermen **BILL NO: 15-2753**

INTRODUCED BY: Alderman Becker **ORDINANCE NO: 2735**

AN ORDINANCE ESTABLISHING EMPLOYEE COMPENSATION FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2016 AND REPEALING ALL ORDINANCES IN CONFLICT THEREWITH

WHEREAS, Section II - *Salary Administration Policies of the City of Des Peres* provide that the Board of Aldermen shall annually review the salary structure of the City to ensure that salary ranges established by the city reflect market value for similar jobs in suburban cities located in the metropolitan area; and

WHEREAS, the Board of Aldermen have determined that an increase in the pay ranges of 1.5% is appropriate given the level of increase in the cost of living in the Metropolitan St. Louis area during the prior 12 month period and in order to maintain a competitive salary and benefit structure in order to attract and retain qualified employees; and

WHEREAS, Section IV- *Salary Administration Policies of the City of Des Peres* provide that no employee shall receive any adjustment in salary except in conjunction with a performance evaluation which will determine what portion of any proposed increase in pay the employee will receive; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DES PERES, MISSOURI, AS FOLLOWS:

SECTION ONE: 2016 PAY PLANS

The following pay plans are hereby adopted from and after January 1, 2016

(A) Definitions Under this Ordinance

Commissioned Employee – shall be defined as those members of the Department of Public Safety trained and certified under State Law to perform the essential duties of a police officer or those trained and certified under the St Louis County Charter to perform the essential duties of a Firefighter. All other unclassified employees shall be considered to be Non-Commissioned.

Non-Classified Employees - The City Administrator and Directors of Finance, Parks & Recreation, Public Safety and Public Works. All other employees are considered to be classified employees.

(B) Classification and Pay Plans

The Commissioned Classification Plan, attached hereto as Exhibit "A" and the Non-Commissioned Classification Plan attached hereto as Exhibit "B", both incorporated herein by reference, are hereby approved.

(C) Part-Time Employees

The hourly rate for part-time or seasonal positions from and after January 1, 2016 shall be set by the Department Director with the approval of the City Administrator at a rate no lower than the minimum wage in force in the State of Missouri and at a rate not to exceed Fifty Dollars ($50.00) per hour.

(D) No employee shall receive an increase in pay as a result of the change in the pay ranges authorized herein or receive a merit increase when eligible unless the employee shall have received a satisfactory performance evaluations score.

SECTION THREE: UNCLASSIFIED EMPLOYEES:

From and after January 1, 2016 Unclassified Employees shall receive the following annual compensation payable in equal bi-weekly payments according to the following schedule:

City Administrator	$ 144,325
Director of Public Safety	$ 117,200
Director of Finance	$ 93,900
Director of Public Works	$ 91,350
Director of Parks & Recreation	$ 88,825

SECTION FOUR: INCENTIVE PAY

(A) Holiday Pay

a. Public Safety Holiday Pay – In addition to compensation otherwise provided in Section 2 herein, employees within the Classified Service of the Department of Public Safety shall be entitled to the following additional compensation for each holiday established by the City of Des Peres:

Commissioned Personnel	$ 65.00 per Holiday
Dispatchers	$ 60.00 per Holiday

b. Parks & Recreation Holiday Pay – Exempt employees within the Department of Parks & Recreation required to work a holiday and/or the day a holiday is observed shall be entitled to the award of an additional vacation day for any holiday actually worked.

(B) College Incentive Pay - In addition to compensation otherwise provided in Section 2 herein, commissioned employees within the Department of Public Safety are eligible to receive additional compensation for completion of approved college work in law enforcement or fire technology or other field related to their official duties in the amount of:

$ 75.00 per month	Masters Degree
$ 60.00 per month	Bachelors Degree

$ 30.00 per month Associates Degree

(C) Supervisor - Paramedic Incentive Pay – In addition to compensation otherwise provided in Section 2 herein, supervisors who also hold a valid license from the State of Missouri as a paramedic are eligible to receive additional compensation in the amount of:

Lieutenant	+ 2.5% of base pay
Sergeant	+ 5.0% of base pay
Corporal	+ 7.5% of base pay

SECTION SIX: Ordinance # 2709 enacted December 8, 2014, is hereby repealed in its entirety and a new ordinance adopted in lieu thereof to establish compensation for all employees of the City to be effective January 1, 2016.

SECTION SEVEN: This ordinance shall be in full force and effect both from and after its passage and approval by the Mayor and Board of Aldermen.

Voting in Favor: Becker, Concagh, Pound, Gmelich, Raczkiewicz
Voting Against:
Absent: Kleinschmidt

This Ordinance passed this 14th day of December, 2015

Richard Lahr, Mayor

ATTEST

Amanda Foster

Amanda Foster, City Clerk

This Ordinance approved this 14th day of December, 2015.

Richard Lahr, Mayor

ATTEST:

Amanda Foster

Amanda Foster, City Clerk

First Reading	11-23-2015
Second Reading	12-14-2015

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PROPOSED BY: **Mayor and Board of Aldermen** **BILL NO: 15-2745**

INTRODUCED BY: **Alderman Raczkiewicz** **ORDINANCE NO. 2727**

AN ORDINANCE ESTABLISHING THE ANNUAL RATE OF TAX LEVY FOR ALL FUNDS AT $0.00 PER $100 OF ASSESSED VALUE ON ALL REAL AND PERSONAL PROPERTY LOCATED WITHIN THE CITY OF DES PERES FOR THE YEAR 2015

WHEREAS, the assessed value of Real Property in the City of Des Peres, Missouri, for the calendar year 2015 has been certified as $ 373,303,081 by the Assessor of Revenue of St. Louis County representing an increase of 3.15% from the prior year including $2,300,100 resulting from new construction which occurred within the city during the prior year; and

WHEREAS, the assessed value of Personal Property in the City of Des Peres, Missouri, for the calendar year 2015 has been certified as $46,491,064 by the Assessor of Revenue of St. Louis County representing an increase of 3.37% from the prior year; and

WHEREAS, the State Tax Commission has certified that the increase in the CPI to be utilized to measure natural growth in assessed value of property for 2015 is 0.8% and

WHEREAS, under the provisions of Article X, Section 22 of the State Constitution, Section 137.073, RSMo 1996 and HB 1150, the city has calculated its maximum permitted general fund tax rates by class of property (copies of tax rate calculation forms on file in the Office of the City Clerk) as follows:

	Assessed Value	General Fund	Debt Service Fund
Residential	$ 225,392,230	$ 0.2630	$ 0.4700
Agriculture	89,390	$ 0.5310	$ 0.4700
Commercial	147,821,461	$ 0.2150	$ 0.4700
	$ 373,303,081		

WHEREAS, at time of adoption of the Park Sales Tax in 2000, the City of Des Peres agreed to utilize a portion of those funds for retirement of debt service on Recreation Center Bonds in lieu of levying the authorized real estate tax to retire said debt; and

WHEREAS, the 2015 budget adopted by the Board of Aldermen proposes to forego the $911,072 in real estate taxes allowed to be levied by the city under the statutes for the General Fund by voluntarily rolling back the authorized levy for 2015 to $0.00 for all classes or property; and

WHEREAS, the 2015 budget adopted by the Board of Aldermen proposes to forego the $1,754,524 in real estate taxes allowed to be levied by the city under the statutes for the Debt Service Fund purposes by voluntarily rolling back the authorized levy for 2015 to $0.00; and

WHEREAS, a notice of public hearing having first been given in a newspaper of general circulation, a public hearing on the proposed 2015 Real Estate and Personal Property Tax Rate was

held by the Board of Aldermen on September 28, 2015; and

WHEREAS, this is the 21st consecutive year in which the City of Des Peres has voluntarily reduced its real estate tax levy to $0.00 saving the average residential property owner $ 530.58 in real estate taxes in 2015.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF DES PERES, MISSOURI, AS FOLLOWS:

SECTION ONE: The Board of Aldermen of the City of Des Peres, having taken notice of the tax rates permitted to be levied by state law, hereby adopts a voluntary reduction in the 2015 Real Estate Tax for the General Fund by class of property as follows:

GENERAL FUND	Permitted Rate	Revenue Generated	Voluntary Reduction
Residential	$ 0.2630	$ 592,782	- $ 0.2630
Commercial	$ 0.5310	477	- $ 0.5310
Agricultural	$ 0.2150	317,816	- $ 0.2150

There is hereby levied on all Real Property located within the corporate limits of the City of Des Peres, Missouri, a tax rate of $0.00 for General Fund purposes per one hundred dollars of assessed value as shown on the assessment books of the County Clerk for calendar year 2015 and thereafter.

SECTION TWO: The Board of Aldermen of the City of Des Peres, having taken notice of the tax rates permitted to be levied by state law, hereby adopts a voluntary reduction in the 2015 Real Estate Tax for the Debt Service Fund by class of property as follows:

DEBT SERVICE	Permitted Rate	Revenue Generated	Voluntary Reduction
Residential	$0.4700	$ 1,059,343	- $ 0.4700
Commercial	$0.4700	420	- $ 0.4700
Agricultural	$0.4700	694,761	- $ 0.4700

There is hereby levied on all Real Property located within the corporate limits of the City of Des Peres, Missouri, a tax rate of $ 0.00 for Debt Service Fund purposes per one hundred dollars of assessed value as shown on the assessment books of the County Clerk for calendar year 2015.

SECTION THREE: There is hereby levied on all Personal Property located within the corporate limits of the City of Des Peres, Missouri, a tax rate of $0.00 per $100 of assessed value for both General Fund and Debt Service Fund purposes for 2015 and thereafter.

SECTION FIVE: The City Clerk is hereby authorized and directed to certify said tax rates of $0.00 to the State Auditor and the Collector of Revenue for St. Louis County.

SECTION SIX: This ordinance shall be in full force and effect both from and after its passage and approval by the Mayor and Board of Aldermen.

Passed this 28th day of September, 2015.

Voting in Favor: Concagh, Kleinschmidt, Gmelich, Becker, Raczkiewicz, Pound
Voting Against:
Excused Absence:

Presiding Officer

ATTEST:

Amanda Foster, City Clerk

Approved this 28th day of September, 2015.

Mayor Richard Lahr

ATTEST:

Amanda Foster, City Clerk

1st Reading 9-14-2015
Public Hearing 9-28-2015
2nd Reading 9-28-2015

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Financial Policies and Basis of Accounting
Fiscal Year ending December 31, 2016

While the budget is presented as a single document, the City utilizes a Fund Accounting System where restricted or designated monies are accounted for by individual self-balancing funds and then integrated into a combined financial system.

OPERATING BUDGETS

Operating Budgets represent the General Fund, Fire Fund and Park Fund and their general purpose is to fund ongoing operational activities for providing city services. These funds are maintained on a separate basis due to accounting requirements relating to dedicated parks and fire sales taxes. Substantial funds are transferred annually from the operating budgets into the capital budget primarily to fund debt service obligations.

- *General Fund* – this is an all purpose fund into which all revenues flow except those restricted or dedicated to a specific purpose by law or local practice. Funds allocated into the General Fund can be used for any lawful purpose of the city including operations, capital and debt service. Use of General Funds for expenses can be transferred into any fund of the city but such transfers typically are restricted to finance capital projects or debt service.

- *Fire Fund* – this fund was created at the time of voter approval of a 0.25% Fire Sales Tax. Use of such funds is restricted to fire and emergency medical purposes including operations, capital equipment and fire related capital projects. The city utilizes the Fire Fund as a mechanism to fund planned replacement of major pieces of fire equipment including two pumpers (a new pumper is purchased every 10 years) and an advanced life support ambulance replaced on a 5-7 year cycle. Funds not allocated to the Fire Equipment Reserve are annually transferred into the General Fund for fire operations.

- *Park Fund* – was created at the time of voter approval of a 0.5% Parks and Stormwater Sales Tax and a concurrent approval for issuance of General Obligation Bonds to finance the construction of a community center (The Lodge Des Peres). Voter approval of the sales tax expires upon final payment of the bonds in 2020 unless voter approval is gained for an extension of that tax.

By law, park sales taxes can be used for any expense relating to Parks & Recreation including operations, capital equipment, land acquisition, capital projects and parks related debt service. The proceeds from the tax may also be used for storm water purposes but the city has chosen not to do so at this time. The primary use of Park Sales Tax Funds are for Debt Service for the Lodge. All expense for parks continues to be funded from either the General or Capital Improvement Funds.

The city has expanded the purpose of the Park Fund to serve as a "quasi enterprise fund" relating to operation at The Lodge Des Peres. All revenues and expenses attributable to Lodge operations are deposited into or paid out of this fund.

CAPITAL BUDGETS

Capital Budgets represent the Capital Improvement Fund, Debt Service Fund and Sewer Lateral Repair Fund and generally represent investments in infrastructure and equipment.

The funds are maintained separately due to accounting requirements for the Capital Improvement Sales Tax and Sewer Lateral Fee. The major transfer into the fund represents the annual costs for debt service which is funded by a fund transfer rather than an independent real estate tax otherwise authorized by law at the time the bonds were issued.

- *Capital Fund* – this fund is largely funded from proceeds from the 0.5% Capital Improvement Sales Tax approved by the voters in 1985. The fund also receives grants and donations associated with specific capital purchases or projects and transfers from other funds to finance capital equipment purchases or projects that are directly related to the purpose of those funds.

  State law permits use of Capital Improvement Sales Tax Funds for capital projects, equipment purchases, land acquisition, construction of facilities & related debt service and the costs for operating any facilities constructed with capital sales tax dollars. The city has chosen to utilize these funds only for capital equipment, capital projects and debt service.

- *Sewer Lateral Fund* – this fund was created in 1999 following voter approval of a $28.00 annual assessment against all single family homes in Des Peres. The funds can be used only for expenses relating to replacement or repair of residential sanitary lateral sewers covering the cost of repair of failing sewer lines between the house and main sewer line. The funds may not be used for any other purpose.

- *Debt Service Fund* – this fund is used as a vehicle for accounting for all accumulated debt of the city. While voter approval of General Obligation Bonds allows for the levy of a property tax to retire such bonds, the city has historically foregone the real estate assessment and funded Debt Service using transfers from other funds – most noticeably Park Sales Tax Funds to retire debt associated with The Lodge.

TAX INCREMENT FINANCING FUND

The city maintained a Tax Increment Financing Fund (TIF) until 2015 to account for debt payments relating to bonds issued for the financing of certain improvements for the redevelopment of West County Center. While "on the books", the city had no legal claim to the revenues associated with the TIF and serves only as a conduit for collection of the incremental increases in property taxes (PILOTS) and sales taxes (EATS) which are derived from the redevelopment project.

The TIF bonds were retired on 12-31-2012 the fund was fully closed out in December 2015 with an ending fund balance of $0.

BASIS OF ACCOUNTING

The city uses a modified accrual method of accounting recording all transactions during the year based on cash receipts and disbursements. At year end, entries are recorded for financial reporting purposes to reflect the modified accrual basis of accounting.

Under the modified accrual basis of accounting, revenues are recorded when they are both measurable and available. The term available is defined as collectible within the fiscal year or soon enough thereafter to be used to pay liabilities of the fiscal year.

Accrued revenues are those which have been collected on the city's behalf during the fiscal year and remitted to the city in the ensuring year. Most notably, this applies to sales taxes collected by the State in November and December but not remitted to the city until January and February and other state collected taxes (Gasoline, Motor Vehicle and Cigarette) collected by the state in December but not remitted until January. Accrued revenues also reflect gross receipts taxes collected by utilities (Electric, Natural Gas, Telecommunications, Water and Cable) which are collected in December and remitted in January. Accrued revenues will also include any property taxes billed by the county during the fiscal year and remitted in January.

Expenditures are recorded when the related liability is incurred not when the bill is paid. Typically, the city cuts off payment of accounts payable by February 15th for expenses incurred in the prior fiscal year.

INVESTMENT POLICY

The City has adopted an Investment Policy consistent with recommendations of the Missouri State Treasurer and Governmental Finance Officers Association (GFOA). The Investment Policy covers all financial assets of City funds currently existing or anticipated, unless excluded by legal or contractual restrictions such as funds invested under bond indentures or funds received by the city from other entities as a fiduciary. The Investment Policy states that the City will minimize investment rate risk by (a) creating an investment ladder with staggering maturities so that securities mature to meet cash requirements avoiding the need to sell security prior to maturity; (b) investing operating funds in shorter term investments including money market or similar investment pools (c) limiting Certificates of Deposit to the legal limit of FDIC protection by institution and (d) restricting securities terms to no more than (3) years.

Funds of the City of Des Peres may only be invested in the following authorized types of investments: (1) Collateralized Public Deposits (Certificates of Deposit); (2) United States Treasury Securities, (3) United States Agency Securities (4) Money Market Funds and (5) Repurchase Agreements.

BUDGET APPROVAL AND AMENDMENT

The Budget is the City's most important written communication prepared during the year. The budget expresses in dollars, the City's priorities and service commitments for the fiscal year. It becomes the major source of direction for the management team.

The Budget is adopted by an affirmative vote of the majority of the members of the Board of Aldermen and is subject to approval in its entirety by the Mayor. The Budget must be adopted prior to December 31st otherwise the amounts appropriated in the prior fiscal year shall be considered to be the approved budget on a prorated month-to-month basis until the Board adopts the current year budget. The legal level of control is at the departmental level with lump sum appropriations per department that are backed by line-item detail.

The City Code provides that the City Administrator shall submit an annual budget no later than November 1st of each year. However, the city utilizes a more collaborative approach to the Budget process involving the Mayor and Board of Aldermen in review of the proposed budget beginning in mid-September with weekly budget work sessions.

Once adopted, the Budget is subject to amendment as necessary to meet unforeseen events or in response to changing issues or priorities. By Ordinance, the City Administrator may approve budget transfers between line-items in departmental budgets as long as the overall appropriation approved by the Board of Aldermen is not exceeded. Any budget change which results in an increase or decrease in the overall appropriation for a department requires formal board approval by Resolution adopted in the same manner as the initial budget.

FINANCIAL POLICIES

FUND STRUCTURE
and
FUND BALANCE POLICY

INTRODUCTION

The City of Des Peres has enacted the following policy to define the fund structures to be utilized in its accounting system; to define the purposes of each fund and the revenues associated therewith; to define and designate categories for the various types of fund balances within each fund and to define a target for the target levels for total fund balance and the minimum fund unassigned fund balance in each fund.

INTENTION

A formal Fund Balance Policy enacted by the Board of Aldermen is recommended in an effort to ensure financial security thru the maintenance of a healthy reserve fund to guide the creation, maintenance and use of financial resources for long term financial stability. It is also the intention of the Board of Alderman to provide governmental services to the community, utilizing all resources available. This policy will provide for keeping necessary funds in reserve, as well as, allow for needed flexibility running the operations of the city government.

DEFINITIONS

The Governmental Accounting Standards Board (GASB) is an independent, private-sector, not-for-profit organization, established by the Financial Accounting Foundation in 1984, that establishes and improves the standards of financial accounting and reporting in the

United States for state and local governments. While GASB does not have specific enforcement authority to require compliance with their standards, governments, the accounting industry and the municipal bond industry, generally recognize and endorse the General Accepted Accounting Principles (GAAP) established by GASB.

Effective with financial statements for fiscal years ending after December 31, 2010, GASB has required that fund balances be distinguished in five (5) different categories as defined herein:

1. **Non-spendable Fund Balance** – amounts that are not in a spendable form, such as inventory or are required to be maintained intact such as the corpus of an endowment fund.

2. **Restricted Fund Balance**- amounts constrained to a specific purpose by heir providers such as grantors, bond indentures, or higher levels of government through constitutional provisions as stated by enabling legislation.

3. **Committed Fund Balance** – amounts constrained to a specific purpose by the government itself using its highest level of decision making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint.

4. **Assigned Fund Balance –** amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official to which the governing body has delegated authority to do so.

5. **Unassigned Fund Balance** – amounts that are available for any purpose; these amounts are typically reported only in the General Fund.

The City of Des Peres will conform to these fund balance designations effective with financial statements issued from and after the Fiscal Year which commenced January 1, 2011.

FUND STRUCTURE

The following funds are hereby established within the accounting system for the City of Des Peres. No additional funds may be created except with the consent of the City Administrator or action of the Mayor and Board of Aldermen.

GENERAL FUND

This is the general operating fund of the city. Funds may be used for any lawful purpose established for cities by statute including operations, capital equipment and construction and payment of debt obligations as may be approved by the Mayor and Board of Aldermen as a part of the annual budget process and approval. Funds held in the General Fund shall be designated as "non-spendable" or "unassigned". Non-spendable items would be pre-paid expenses or inventory such as insurance or gasoline.

All revenues of the City, except those otherwise noted for the other funds, shall be deposited into the General Fund. Funds deposited into the General Fund may be transferred to any other fund of the city as approved by the Board of Aldermen as a part of the budget process or by Resolution.

FIRE FUND

The Fire Fund is intended to segregate and track funds received from the fire sales tax approved by voters. Fire funds are restricted for use by statute for any lawful purpose relating to fire or emergency medical services provided by the city including operating, capital and related debt service costs. The Fire Fund is designated as a "restricted" fund.

Fire Equipment Reserve Account - within the Fire Fund, the Board of Aldermen hereby establish the Fire Equipment Account as a separate amount that is "restricted" within the Fire Fund. The intention of the Fire Equipment Reserve Account is to accumulate funds committed for purchase of major fire and EMS equipment including pumpers, rapid response vehicles, ambulances and fire incident command vehicles. No funds may be expended from the Fire Equipment Reserve without approval of the Board of Aldermen as expressed in the budget adoption or subsequent resolutions.

Ten (10.0%) of the revenues from the Fire Sales Tax shall be deposited into the Fire Equipment Reserve annually until or unless the reserve has sufficient funds to cover 100% of the costs for replacing all major fire and EMS equipment owned by the city.

PARK FUND

The Park Fund is intended to segregate and track the revenues received from the Parks Sales Tax and all revenues and expenses associated with operations of The Lodge Des Peres. The Fund Balance within the Park Fund shall be classified as either "committed" or "assigned".

All revenues from the Park Sales Tax and all income of any kind relating to parks and recreation and operations of The Lodge shall be deposited into the Park Fund.

Park Fund monies may be used only for purposes relating to the acquisition, construction, maintenance or operation of parks and recreation facilities including municipally owned parks and The Lodge. Funds from the Park Fund may be transferred to the Capital Improvement Fund for capital construction or purchases relating to parks & recreation or to the Debt Service Fund for payment of interest and principal on any debt service obligations directly related to parks and recreation facilities or equipment.

Building Reserve Account– within the Park Fund, the Board of Aldermen hereby establishes a Building Reserve Account as a "committed" fund balance. Funds from the Building Reserve Account are intended for use to finance major repairs or upgrades to The Lodge including roofs, swimming pools, HVAC and other such mechanical equipment. No funds may be spent from the Building Reserve Account without authorization of the Mayor and Board of Aldermen as expressed in the budget adoption or subsequent resolutions.

A minimum of ten (10.0%) of the annual revenues from the Park Sales Tax shall be deposited into the Building Reserve account. The Board of Aldermen may, from time to time, transfer additional funds from the restricted fund balance into the Building Reserve Account, as needed.

CAPITAL IMPROVEMENT FUND

The Capital Improvement Fund is intended to segregate and account for all funds received from the Capital Improvement Sales Tax, any bond issue proceeds and grant funds received by the city for capital equipment or construction projects. The Fund Balance within the Capital Improvement Fund will be classified as either "restricted" or "committed".

All revenues from the Capital Improvement Sales Tax shall be deposited into the fund together with any grants received by the city for capital purposes. In addition to dedicated revenues, the Capital Improvement Fund may receive transfers from other funds provided that the use of those funds is consistent with the purposes of the transferring fund.

Capital Funds may be used only for: (1) land acquisition and building acquisition, construction or repair; (2) street, park , sidewalk, storm water and similar construction or improvements including related ; (3) purchase or lease of capital equipment with a life expectancy of more than three years; (4) any professional services relating to any of the items enumerated herein; and (5) payment of debt service (by transfer to the Debt Service Fund) including principal or interest for any items associated with those enumerated herein.

Tree Fund –within the Capital Improvement Fund, the Board of Aldermen hereby establishes the Tree Fund as a "committed" fund balance within the Capital Improvement Fund. The intention of such fund is to segregate and track funds received by the city from

donations or from payments made by developers under the Tree Preservation Ordinances of the City.

Such funds may be used only for planting or maintenance of trees or other landscaping located in city owned parks, city buildings and public rights of way owned by the city.

Funds from the Tree Fund may be expended only in accordance with specific authorization of the Board of Aldermen included within the annual budget or otherwise authorized by resolution.

Street Infrastructure Fund – within the Capital Improvement Fund, the Board of Aldermen hereby establishes the Street Infrastructure Fund as a "committed" fund balance within the Capital Improvement Fund. The intention of the Street Infrastructure Fund is to segregate and track monies received from forfeitures from developers and from payments made for street wear and tear caused by infill development in accordance with the formula adopted by the Board of Aldermen.

Street Infrastructure Funds may be used only: (1) in the case of forfeitures from developers for completion of public improvements within the subdivision to which the forfeiture is generated; and (2) for construction or major improvements to residential streets preferably in areas where significant infill housing has occurred.

Funds from the Street Infrastructure Fund may be expended only in accordance with specific authorization of the Board of Aldermen expressed with adoption of the annual budget or otherwise by resolution.

Bond Issues Funds – the city may, from time to time, establish additional "restricted" funds within the Capital Improvement Fund in association with Bonds issued by the city consistent with the purposes of the Capital Improvement Fund. Such funds shall be classified as a part of the "restricted" fund balance.

DEBT SERVICE FUND

The Debt Service Fund is intended to provide a means for tracking and payment of all debt issued by the city in the form of bond issues, whether general obligation bonds or other similar financial instruments. The fund balance within the Debt Service Fund shall be classified as "assigned".

General Obligation Bonds include authorization for levy of a tax on real and personal property sufficient to meet the annual payment obligations of the fund. All such tax revenues shall be deposited directly into the Debt Service Fund along with any residual bond revenues after completion of the projects. In addition to, or in lieu of a dedicated debt property tax, the city may transfer funds from other funds into the Debt Service Fund to

meet payment obligations for bonds associated with the intention of the transferring fund. Funds transferred into the Debt Service Fund cannot subsequently be transferred back to the sending fund or transferred to other funds and may be used only for payment of principal, interest and associated issuance and administrative fees relating to the bond issues.

SEWER LATERAL FUND

The Sewer Lateral Fund is intended to segregate and track revenues generated from the annual Sewer Lateral assessment made by residential property owners. The fund balance within the Sewer Lateral Fund shall be considered "restricted".

Funds within the Sewer Lateral Fund may be used for investigation and repair of the sewer lateral running between the residential structure and sewer main or for conversion of residential properties from septic systems to the MSD sewer system for those properties that pay into the fund. Eligible costs may include the costs of administration, investigations, inspections, permits, and residential sewer later repair in accordance with policies established by the Board of Aldermen.

SPECIAL ALLOCATION FUND

The Special Allocation Fund is intended to segregate and track funds received from any Tax Increment Financing Districts established by the Board of Aldermen. Each district shall be accounted for separately within the Special Allocation Fund. Such funds, once created by ordinance, shall have a maximum life of 23 years (or as may otherwise by established by state law) and shall be collapsed upon payment of all TIF Debt associated with the project for which the TIF was created. The fund balance within the Special Allocation Fund shall be considered "restricted".

The City shall deposit into the Special Allocation Fund any Payments in Lieu of Taxes (PILOTS) representing the incremental increase in property taxes generated from all taxing jurisdictions resulting from the redevelopment and fifty (50.0%) percent of the Economic Activity Taxes (EATS) which is primarily the incremental increase in designated sales taxes generated from a redevelopment.

Monies within the Special Allocation Fund may be used only for payment of principal and interest on any bonds or notes issued in relation to the redevelopment project and reasonable administrative and other expenses associated with the project.

FUND BALANCE POLICY

The City's primary objective in establishing this policy is to maintain a prudent level of financial resources to allow the city to (1) pay its obligations in a timely manner given the difference that can occur between the inflow of revenues and the timing of expenditures; (2) protect against the need to reduce service levels or raise taxes in the short term in response to temporary revenue shortfalls or unpredicted one-time expenditures; and (3) to position the City to attain and maintain the highest possible credit ratings which are dependant, in part, on the City's maintenance of an adequate fund balance.

The Government Finance Officers Association of America (GFOA) recommends that governments establish a Fund Balance Policy relating to the unassigned fund balance for the General Fund. The city has chosen to also establish a policy relating to all funds of the city: General, Fire, Park, Capital Improvement, and Sewer Lateral.

GFOA guidelines do not recommend a specific minimum or targeted fund balance but instead recommend that the amount of the minimum or targeted fund balances should be assessed and based on each cities own circumstances including (1) the predictability of its revenue stream; (2) the volatility of its expenditures; (3) the perceived exposure for significant one- time or infrequent outlays (such as major fire equipment, natural disasters); and (4) cash flow considerations in the timing of revenues versus anticipated spending patterns.

It is the city's intention to establish both a targeted and a minimum fund balance for each fund.

A "targeted" fund balance is the desired fund balance in any fund that the city wishes to maintain at the beginning of each fiscal year. The targeted fund balance is accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

A "minimum" fund balance is the absolute minimum fund balance the city intends to maintain in each fund and is intended to cover cash flow needs and a cushion against short-term volatility in its revenues or expenditures

In the event that a fund balance falls below the minimum as established herein, the City Administrator shall first notify the Mayor and Board of Aldermen and then develop a plan of action in conjunction with the Audit & Finance Committee for submittal to the Mayor and Board of Aldermen to restore the minimum balances. This document may be amended as needed in the future by the Board of Alderman. Should there be temporary shortcomings with this policy, which represent timing issues and not long term impairments, this policy will not be considered as violated.

GENERAL FUND

The city shall maintain a targeted fund balance in the General Fund of forty to sixty percent (40-60%) of annual operating expenses and any transfers out of the General Fund. The minimum unassigned fund balance in the General Fund shall be forty percent (40.0%) of annual operating expenses in the General Fund. This provides an adequate buffer for the city in the event of a natural disaster or economic calamity. It should be noted that the city presently holds and plans on maintaining Sales Tax Interruption Insurance on West County Center, (the city's major source of sales tax revenue). This insurance covers events such as natural disaster, fire or terrorist attack.

FIRE FUND

The city shall maintain a targeted fund balance in the Fire Fund of forty-five to fifty percent (45-50%) of annual transfers from the Fire Fund to the General Fund, plus the amount in the Fire Equipment Reserve Account. The minimum fund balance in the Fire Fund shall be in accordance with the timing of capital accumulation needed for equipment replacement and upgrades.

PARK FUND

The city shall maintain a targeted fund balance in the Park Fund of forty to sixty percent (40-60%) of annual operating expenses and any transfers out of the Park Fund, plus the amount in the Building Reserve Fund. The minimum fund balance in the Park Fund shall be forty percent (40.0%) of annual operating expenses in the Park Fund.

CAPITAL IMPROVEMENT FUND

The city will maintain a targeted fund balance in the Capital Improvement Fund equal to the lesser of $2,000,000 or the amount of capital improvement sales taxes generated in the prior fiscal year. The minimum fund balance in the Capital Improvement Fund shall be $1,000,000 plus the amount in the Tree and Infrastructure Funds.

DEBT SERVICE FUND

There is no targeted fund balance in the Debt Service Fund. The minimum fund balance in the Debt Service Fund shall be in accordance with bond restrictions.

SEWER LATERAL FUND

This fund balance is dependent on the demand for sewer later repairs, which is based on failure of homeowner sewer lateral lines. Funds will be accumulated in this fund based on the amounts paid into it through residential billings. The fund balance will, by definition, fluctuate based on inflows and outflows. The Board of Aldermen will set the reimbursement rate for lateral line replacement, and will change this rate as needed based on associated costs. There will not be a targeted fund balance or a minimum fund balance for this fund.

SPECIAL ALLOCATION FUNDS

There is no targeted fund balance in the Special Allocation Fund. The minimum fund balance in The Special Allocation Fund shall be in accordance with bond or note indentures.

Glossary of Terms and Acronyms

ADA: The Americans with Disabilities Act.

Ad Valorem Tax: A tax based on value.

Accounts Payable: A liability account reflecting amounts on an open account owing to private persons or organizations for goods and services received by the government.

Accounts Receivable: An asset account reflecting amounts owing on open account from private persons or organizations for goods and services furnished by a government.

Accrual Basis: The basis of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

Appropriation: The legal authorization made by the Board of Aldermen which permits the City to incur obligations and make expenditures of resources.

Assessed Valuation: A valuation set upon real estate and certain personal property by the County Assessor as a basis for levying property taxes.

Assets: Property owned by the City that has monetary value.

Audit: An examination made to determine whether the city's financial statements are presented fairly in accordance with GAAP.

AV: Assessed Valuation.

Balanced Budget: A financial plan that appropriates funds no more than the total of all resources that are expected to be available.

Balance Sheet: The basic financial statement, which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with Generally Accepted Accounting Principles (GAAP).

Basis of Accounting: A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Bond: A contract to pay a specified sum of money (the principal or face value) at a specified future date or dates (maturity) plus interest paid at an agreed percentage of principal. Maturity is usually longer than one year.

Bonded Debt: That portion of indebtedness represented by outstanding bonds.

Budget: A plan of financial operation embodying an estimate or proposed revenue and expenditures for a given fiscal year. It is the means by which the expenditures and service delivery activities of the City are controlled.

Budget Message: The opening section of the budget, which provides the Mayor, Board of Aldermen and the public with a general summary of the most important aspects of the budget, changes from the current and

previous fiscal years, and the views and recommendations of the City Administrator.

Capital Expenditures: Property, equipment and infrastructure (e.g., roads, bridges, sidewalks, and similar items) that have an expected life in excess of 3 years and an initial cost of $5,000 or more are capitalized.

Capital Improvement Fund: A fund which provides an accounting structure for equipment purchases and capital construction projects. The fund is largely funded from a half cent capital improvement sales tax, as well as: federal, state and local grants obtained for specific capital projects, and transfers from other city funds.

Capital Improvements Program: A long-range plan for providing the capital outlays necessary to insure adequate services are provided for the residents of the City.

Carryover: That part of the fund balance which may be utilized as a source of funds in the current budget. (See "Fund Balance.")

Cash Management: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CIP: Capital Improvement Program.

COBRA: Consolidated Omnibus Budget Reconciliation Act.

Comprehensive Annual Financial Report (CAFR): The official annual report of a government. It includes five Combined Statements-Overview and basic financial statements for each individual fund and account group prepared in conformity with GAAP and organized into a financial reporting pyramid. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed statistical section.

Contingency: An appropriation of funds to cover unforeseen events that occur during the fiscal year, such as extraordinary events.

Contingent Liabilities: Items which may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders, and incomplete contracts. All contingent liabilities should be disclosed within the basic financial statements, including the note thereto.

Contractual Services: An expenditure for services performed by private firms or other governmental agencies. Examples include legal services and utilities.

COPs: Certificates of Participation. A form of lease revenue bond that permits the investor to participate in a stream of lease payments, installment payments or loan payments relating to the acquisition or construction of specific equipment, land or facilities.

Debt: An obligation of the city resulting from the borrowing of money, including Bonds and Notes.

Debt Limit: The maximum amount of outstanding gross or net debt legally permitted.

Debt Service: The annual payment of principal and interest on the City's bonded indebtedness.

Debt Service Fund: A fund used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest payments.

Deficit: The amount of specific fund's expenditures (including outgoing operating transfers) exceeding revenues in a given year.

Department: The department is the primary administrative unit in city operations. Each is directed by a department head. Departments are generally composed of divisions and programs that share a common purpose.

EAP: Employee Assistance Program.

Encumbrance: An amount of money committed or set aside, but not yet expended, for the purpose of a specific good or service.

Expenditure: An actual payment made by the City.

FBI: Federal Bureau of Investigation.

Fees: A general term used for any charge levied by government associated with providing a service, permitting an activity, or imposing a fine or penalty.

FEMA: Federal Emergency Management Association.

FICA: An acronym for social security payroll taxes, which consist of two basic components: (1) social security for the aged and disabled, and (ii) Medicare for hospitalization. While payroll taxes are automatically deducted from an employee's paycheck by the City's Finance Department, the City must also match that same portion with funds of its own. As a result, the City budgets an expenditure line item in each department for FICA payments, which must be made to the federal government following each pay period.

Fire Fund: The City of Des Peres Fire Fund was created in 2009 at the time of voter approval of a quarter cent sales tax for fire purposes. By State law, the funds may only be used for fire and EMS related purposes (including operations and purchase of fire equipment).

Fiscal Year: The period used for the accounting year. The City of Des Peres has a fiscal year of January 1 thru December 31.

FLSA: Fair Labor Standards Act.

Franchise Fee: An ongoing fee charged to a franchisee (such as Charter Communications) for operating and providing service within the City of Des Peres. The fee is based on a percentage of gross receipts, which is collected by the utility company from the customer and paid to the City on a quarterly basis.

FTE: Full Time Equivalent. A manpower calculation.

resources, together with the related liabilities and residual equities and balances, and changes therein,

which is segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting: The accounts of the City are organized on the basis of funds, departments, and programs (budgetary units) and are used to demonstrate legal compliance and to aid in financial management by segregating financial transactions of various City functions and activities.

Fund Balance: The amount by which the reported value of the City's assets exceeds the reported value of its liabilities in a particular fund. The fund balance is reduced for appropriated expenditures and increased for recorded revenues and takes into account Fund Transfers.

FY: Fiscal Year.

GAAP: Generally Accepted Accounting Principles.

GASB: Governmental Accounting Standards Board.

General Fund: The primary operating account of a nonprofit entity, such as a state or local government agency. As its title would suggest, the fund receives all revenues that are not otherwise legally obligated for a specific purpose (Fire, Park or Capital Sales Taxes).

Geographic Information Systems (GIS): A visualization technology, which provides a way to electronically plot data from a database onto a digital map. A GIS allows users to see a graphical representation of a database query on a map, or overlain on an aerial photo which is easier to interpret than raw data.

GFOA: Government Finance Officers Association.

Grant: A payment of money from one governmental unit to another for a specific service or program.

HVAC: Heating, Ventilation, and Air Conditioning.

IACP: International Association of Chiefs of Police.

ICMA: International City Management Association.

IIMC: International Institute of Municipal Clerks.

Intergovernmental Revenues: Revenues from other governments. Examples include Motor Fuel Tax, County Road and Bridge Tax, and Cigarette Tax.

Levy: To impose taxes, special assessments, or service charges for the support of governmental activities.

Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

Line Item: The uniform identifications of goods or services purchased; sub-unit of objects of expenditure. For example: salaries, postage, equipment rental.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

MCMA: Missouri City Management Association.

MML: Missouri Municipal League.

MPRA: Missouri Parks and Recreation Association.

MSD: Metropolitan Sewer District.

NPRA: National Parks and Recreation Association.

Object Classification: Indicates the type of expenditure being made i.e., personnel, supplies and services.

Object of Expenditure: Category of items to be purchased. The unit of budgetary accountability and control. (Personnel Services, Contractual Services, Capital)

Operating Transfer: A transfer of equity between funds as a means of paying for current year services provided by one fund to another.

OSHA: Occupational Safety and Health Administration.

Park Fund: The City of Des Peres Park Fund was created at the time of voter approval of a half cent park

100% of the cost of operation and debt service for The Lodge.

Per Capita: By or for each person.

Personnel Services: Compensation to City employees in the form of salaries, wages, and employee benefits.

REJIS: Regional Justice Information System.

RSMo: Missouri Revised Statutes

Retained Earnings: An equity account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

Revenue: Sources of income financing the operations of the city. An increase in Fund Balance caused by an inflow of assets, usually cash.

Sewer Lateral Fund: The Des Peres Sewer Lateral Fund was created in 1999 at the time of voter approval of a $28.00 per home assessment to create an insurance fund to protect residential property owners from the risk of major expenses due to a sewer lateral failure. The programs provides 100% of the cost of repair up to $7,500 for the residential lateral from a hom foundation to the MSD owned sewer main.

SLACMA: St. Louis Area City Management Association.

SLAIT: St. Louis Area Insurance Trust.

Supplies and Services: Expenditures for supplies and services for the general operations of the City.

Tax Increment Financing (TIF): Financing secured by the anticipated incremental increase in tax revenues, resulting from the redevelopment of an area.

Tax Increment Financing Fund: The City of Des Peres maintained a TIF Fund until closeout in 2012 to account for debt payments relating to bonds issued for financing of certain improvements for the redevelopment of West County Center. While the debt in the TIF Fund was technically accounted for on the books, the city had no legal claim to revenues associated with the TIF and served only as a conduit for collection of the incremental increase in property taxes and sales taxes derived from the redevelopment project.

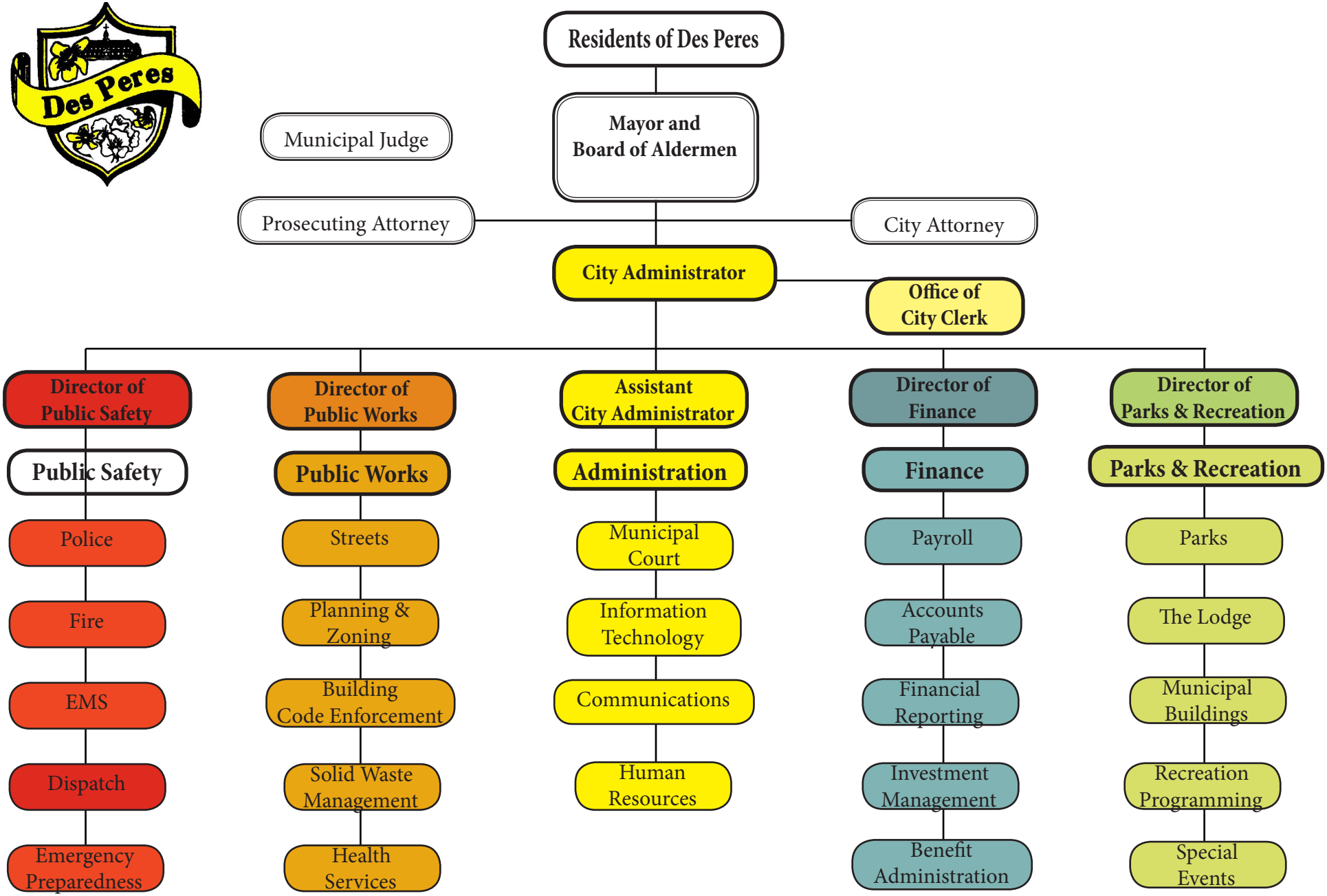
Transfer: A movement of monies from one fund, department, activity, or account to another. This includes budgetary funds and/or movements of assets. (See "Operating Transfer" and "Advances")

Turnback: Budgeted monies from the previous fiscal year not spent and returned to the appropriate fund for re-allocation the following year.

User Charge: The payment of a fee for direct receipt of a public service by the party benefitting from the service.

US: United States.

ORGANIZATIONAL CHART



CITY OF DES PERES
GENERAL FUND - 2016
AUTHORIZED MANPOWER

AUTHORIZED MANPOWER BY FUNCTION	2016	2015	2014	2013
GENERAL GOVERNMENT				
Mayor and Board of Aldermen	7	7	7	7
Administration	3	3	3	3
Finance	4	4	3	3
Municipal Court	2	2	2	2
Information Technology	1	1	1	1
Part-time Staff	1.33	1.33	1.33	1.33
PUBLIC SAFETY				
Command Staff	15	15	15	15
Commissioned Officers	28	28	28	28
Administrative Staff	7	7	7	8
Part-time Staff	1	1	1	
PUBLIC WORKS				
Administration	2	2	2	2
Buildings and Code Enforcement	2	2	1	1
Streets	8	8	8	8
Part-time Staff	1.62	1.62	1.62	1.62
PARKS AND RECREATION				
Parks	6	6	6	6
Recreation	21	21	21	21
Part-time Staff	50.75	50.75	50.25	50.25
TOTAL FTE	**160.7**	**160.7**	**159.7**	**158.51**

NON COMMISSIONED PAY PLAN

2016 1.5% COLA

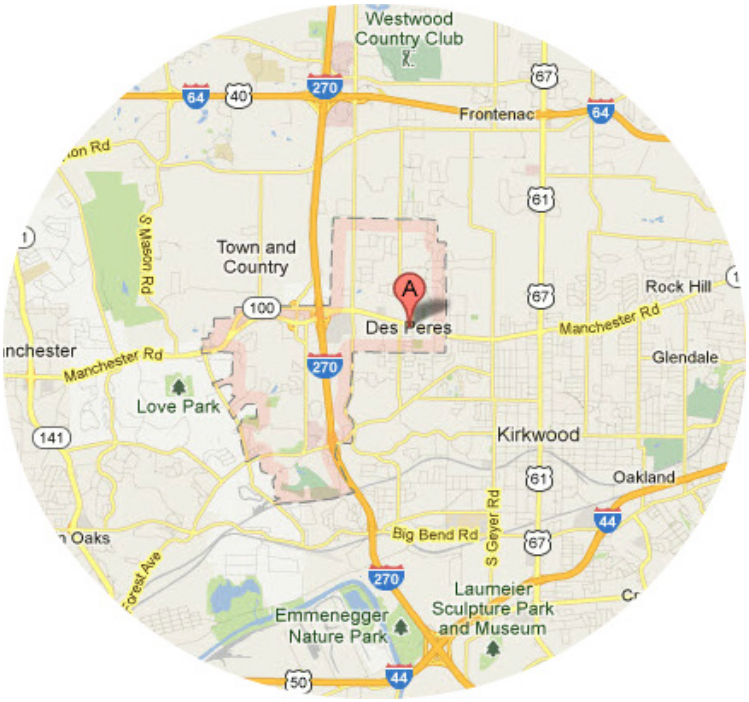
A	B	C	D	E	F	G	H	Grade	Number	FLSA	Position Titles
33.92	35.65	37.39	39.13	40.86	42.60	44.34	46.07				
$ 70,547	**$ 74,158**	**$ 77,770**	**$ 81,382**	**$ 84,994**	**$ 88,606**	**$ 92,218**	**$ 95,829**	**12.1**	0.0		
	72,352	75,964	79,576	83,188	86,800	90,412	94,024				
30.83	32.41	33.99	35.57	37.15	38.73	40.30	41.88				
$ 64,133	**$ 67,417**	**$ 70,700**	**$ 73,984**	**$ 77,267**	**$ 80,551**	**$ 83,834**	**$ 87,118**	**11.1**	1.0	Exempt	**Asst City Administrator**
	65,775	69,058	72,342	75,625	78,909	82,192	85,476				
28.03	29.47	30.90	32.34	33.77	35.21	36.64	38.08	**10.1**	1.0	Exempt	**IT Coordinator**
$ 58,303	**$ 61,288**	**$ 64,273**	**$ 67,258**	**$ 70,243**	**$ 73,228**	**$ 76,213**	**$ 79,198**		1.0	Exempt	**Building Official**
	59,795	62,780	65,765	68,750	71,735	74,720	77,705		1.0	Exempt	**Facility Superintendent**
									1.0	Exempt	**Recreation Superintendent**
									1.0		**Park Superintendent**
									1.0		**Street Superintendent**
25.54	26.84	28.14	29.45	30.75	32.06	33.36	34.67	**Hourly**			
$ 53,114	**$ 55,828**	**$ 58,541**	**$ 61,255**	**$ 63,969**	**$ 66,683**	**$ 69,396**	**$ 72,110**	**9.1**	0.0	Exempt	**City Planner**
	54,471	57,184	59,898	62,612	65,326	68,040	70,753				
23.73	24.85	25.97	27.09	28.21	29.33	30.45	31.57	**Hourly**	0.0	Exempt	**Asst to City Admin**
$ 49,357	**$ 51,687**	**$ 54,018**	**$ 56,349**	**$ 58,680**	**$ 61,011**	**$ 63,342**	**$ 65,673**	**8.1**	1.0	Exempt	**City Clerk**
	50,522	52,853	55,184	57,515	59,846	62,176	64,507		4.0	Exempt	**Recreation Supervisor**
									2.0	Exempt	**Building Supervisor**
									1.0	Exempt	**Exec Director - MPIR**
21.89	22.87	23.85	24.83	25.82	26.80	27.78	28.76	**Hourly**			
$ 45,528	**$ 47,570**	**$ 49,612**	**$ 51,654**	**$ 53,696**	**$ 55,739**	**$ 57,781**	**$ 59,823**	**7.1**	1.0	Exempt	**Senior Accountant**
	46,549	48,591	50,633	52,675	54,717	56,760	58,802		1.0		**Asst to Dept. Director**
									1.0		**Court Administrator**
									1.0		**Code Enforcement Officer**
									2.0		**Street Foreman**
									2.0		**Park Foreman**
									1.0		**Lead Dispatcher**
									1.0		**Mechanic/Maint Worker**
19.71	20.64	21.57	22.49	23.42	24.35	25.27	26.20	**Hourly**			
$ 41,001	**$ 42,929**	**$ 44,857**	**$ 46,785**	**$ 48,713**	**$ 50,641**	**$ 52,569**	**$ 54,497**	**6.1**	4.0	Exempt	**Recreation Specialist**
	41,965	43,893	45,821	47,749	49,677	51,605	53,533		3.0		**Admin Asst to Department**
									1.0		**Staff Accountant**
									5.0		**Dispatcher**
				\					2.0		**Record Clerk**
									4.0		**Street Maintenance Worker**
									3.0		**Park Maintenance Worker**
									1.0		**Custodial Supervisor**
									1.0		**Asst Court Clerk**
									0.5		**PW Office Associate (PT)**
17.97	18.82	19.66	20.50	21.35	22.19	23.03	23.88	**Hourly**			
$ 37,386	**$ 39,140**	**$ 40,893**	**$ 42,647**	**$ 44,400**	**$ 46,154**		**$ 49,660**	**5.1**	0.5		**Court Clerk (PT)**
	38,263	40,016	41,770	43,523	45,277	47,030	48,784		0.0		**Admin Asst (General)**
16.18	16.94	17.69	18.45	19.21	19.97	20.73	21.49	**Hourly**			
$ 33,647	**$ 35,225**	**$ 36,804**	**$ 38,382**	**$ 39,961**	**$ 41,539**	**$ 43,117**	**$ 44,696**	**4.1**	6.0		**Bldg Maintenance Worker**
	34,436	36,015	37,593	39,171	40,750	42,328	43,907				
14.56	15.24	15.92	16.61	17.29	17.97	18.66	19.34	**Hourly**			
$ 30,280	**$ 31,701**	**$ 33,122**	**$ 34,542**	**$ 35,963**	**$ 37,383**	**$ 38,804**	**$ 40,224**	**3.1**	0.0		
	30,991	32,411	33,832	35,252	36,673	38,094	39,514				
13.10	13.72	14.33	14.95	15.56	16.18	16.79	17.41	**Hourly**			
$ 27,254	**$ 28,533**	**$ 29,812**	**$ 31,090**	**$ 32,369**	**$ 33,648**	**$ 34,927**	**$ 36,205**	**2.1**	0.0		
	27,893	29,172	30,451	31,730	33,008	34,287	35,566				
11.79	12.35	12.90	13.45	14.01	14.56	15.11	15.66	**Hourly**			
$ 24,528	**$ 25,679**	**$ 26,830**	**$ 27,980**	**$ 29,131**	**$ 30,282**	**$ 31,432**	**$ 32,583**	**1.1**	0.0		
	25,103	26,254	27,405	28,556	29,706	30,857	32,008				
									55.00		**Authorized Strength**

COMMISSIONED EMPLOYEE PAY PLAN

2016 **1.50% COLA**

Grade	Positions	FLSA	Number	A	B	C	D	E	F	G	H
13.1	**Captain**	Exempt	2.0	**$ 75,632**	**$ 79,320**	**$ 83,007**	**$ 86,694**	**$ 90,382**	**$ 95,375**	**$ 100,369**	**$ 105,363**
					$ 77,476		$ 84,851	$ 88,538	$ 92,879	$ 97,872	$ 102,866
12.1	**Lieutenant**	Exempt	5.0	**$ 65,565**	**$ 68,822**	**$ 72,079**	**$ 75,336**	**$ 78,592**	**$ 82,935**	**$ 87,278**	**$ 91,621**
					$ 67,194	$ 70,451	$ 73,707	$ 76,964	$ 80,764	$ 85,106	$ 89,449
11.1	**Sergeant**	Hourly	4.0	**$ 59,606**	**$ 62,594**	**$ 65,583**	**$ 68,572**	**$ 71,560**	**$ 75,470**	**$ 79,380**	**$ 83,291**
	PSO-MEMT		7.0		$ 61,100	$ 64,089	$ 67,077	$ 70,066	$ 73,515	$ 77,425	$ 81,335
	FF-MEMT-MCO		1.0								
10.1	**Corporal**	Hourly	3.0	**$ 56,766**	**$ 59,586**	**$ 62,406**	**$ 65,226**	**$ 68,045**	**$ 71,805**	**$ 75,565**	**$ 79,325**
					$ 58,176	$ 60,996	$ 63,816	$ 66,635	$ 69,925	$ 73,685	$ 77,445
9.1	**PSO-EMT**	Hourly	14.0	**$ 54,063**	**$ 57,235**	**$ 60,407**	**$ 63,578**	**$ 66,750**	**$ 69,682**	**$ 72,614**	**$ 75,547**
	FF-MEMT		2.0		$ 55,649	$ 58,821	$ 61,992	$ 65,164	$ 68,216	$ 71,148	$ 74,081
8.1	**Police-EMT**	Hourly	5.0	**$ 51,360**	**$ 53,911**	**$ 56,462**	**$ 59,013**	**$ 61,564**	**$ 64,966**	**$ 68,367**	**$ 71,769**
					$ 52,636	$ 55,187	$ 57,738	$ 60,289	$ 63,265	$ 66,667	$ 70,068
7.1	**None**		0.0	**$ 48,792**	**$ 51,216**	**$ 53,640**	**$ 56,064**	**$ 58,487**	**$ 61,719**	**$ 64,951**	**$ 68,183**
					$ 50,004	$ 52,428	$ 54,852	$ 57,276	$ 60,103	$ 63,335	$ 66,567
6.1	**None**		0.0	**$ 43,912**	**$ 46,093**	**$ 48,275**	**$ 50,457**	**$ 52,639**	**$ 55,547**	**$ 58,455**	**$ 61,363**
					$ 45,003	$ 47,184	$ 49,366	$ 51,548	$ 54,093	$ 57,001	$ 59,909
5.1	**None**		0.0	**$ 39,521**	**$ 41,484**	**$ 43,447**	**$ 45,410**	**$ 47,374**	**$ 49,991**	**$ 52,609**	**$ 55,227**
					$ 40,503	$ 42,466	$ 44,429	$ 46,392	$ 48,682	$ 51,300	$ 53,918
4.1	**None**		0.0	**$ 35,568**	**$ 37,336**	**$ 39,103**	**$ 40,870**	**$ 42,637**	**$ 44,992**	**$ 47,348**	**$ 49,704**
					$ 36,452	$ 38,219	$ 39,986	$ 41,753	$ 43,815	$ 46,170	$ 48,526
3.1	**None**		0.0	**$ 32,011**	**$ 33,602**	**$ 35,192**	**$ 36,782**	**$ 38,373**	**$ 40,493**	**$ 42,614**	**$ 44,734**
					$ 32,807	$ 34,397	$ 35,987	$ 37,578	$ 39,433	$ 41,554	$ 43,674
2.1	**None**		0.0	**$ 28,811**	**$ 30,242**	**$ 31,673**	**$ 33,104**	**$ 34,535**	**$ 36,443**	**$ 38,352**	**$ 40,261**
					$ 29,527	$ 30,958	$ 32,388	$ 33,819	$ 35,489	$ 37,398	$ 39,306
1.1	**None**			**$ -**	**$ 45,224**	**$ 47,417**	**$ 49,609**	**$ 51,802**	**$ 54,359**	**$ 57,282**	**$ 60,204**
					22,612	46,320	48,513	50,705	53,080	55,820	58,743
	Auth Strength		**43.0**								

Historical, Statistical and Demographic Data



The City of Des Peres is located in West St. Louis County at the intersection of Interstate 270 and Manchester Road (State Route 100) which places it central to the St. Louis Metropolitan Area and within 7 miles of the City of St. Louis.

Des Peres is a high-end residential community with approximately 3,150 households and a population of 8,373 per the 2010 census. The city is also home to a significant concentration of retail and commercial development including the International Headquarters of Edward Jones and the West County Regional Shopping Center which substantially aids in increasing the daytime population.

Origin of the Name Des Peres

The French name "Des Peres" seems an unlikely name for a city settled largely by German immigrants and southerners from Virginia. However, the name was indelibly attached to the area long before the Town of Des Peres was formed in 1934.

In 1701, a group of Jesuit missionaries established a settlement at the mouth of the Des Peres River and Mississippi River. The name "Des Peres", which means "of the fathers". The River Des Peres of the earlier days was not what we know it today but rather consisted of the main channel and all of its minor tributaries including what is now known as Deer Creek and Two Mile Creek (which flow through Des Peres). To the trappers and hunters who followed the course of the river and to the early settlers, this broad watershed was referred to as Des Peres.

Use of the name "Des Peres" in reference to the area can be traced back to the establishment of the Des Peres Presbyterian Church in the early 1830s, the German Evangelical Congregation of the River Des Peres (now St. Paul's Lutheran of Des Peres) in 1838; the Des Peres Post Office in 1848; the Des Peres Law & Order Society during the Civil War and the Des Peres Elementary School in 1892. Thus the name was widely used before 1900 and Des Peres was commonly referred to describe the area long before its incorporation as a City. The petitioners who requested incorporation in 1934 recall that no serious discussion was given to any other name since the town was already known as Des Peres.

Early Settlers

The early settlers of the area known as Des Peres, were primarily German immigrants who came to the Midwest by way of Virginia and the Carolina's. The population was essentially agricultural settled into detached farms sold off by the US Government in 1818 in 80-160 acre tracts of land. The German immigrants brought with them a love of flowers that influenced the beginning of the floral industry in Des Peres. That strong influence remains today with the presence of the Tomasovic and Eckelman Greenhouses. Recent years have seen the loss of the Deutschmann Greenhouses to commercial development (Olympic Oaks Shopping Center) and the Meier Greenhouses to residential development (Countryside Subdivision).

An outgrowth of the Civil War was a substantial increase in the number of homeless children in the Midwest. This need fostered the start of a special ministry for the Lutheran Church and resulted in establishment of the German Lutheran Orphans Home shortly after the Civil War at the corner of Manchester and Ballas Roads. A fire destroyed that home in 1934 and, despite the depression, was rebuilt with donations at a cost of $155,000. That building stands today as the Des Peres City Hall purchased by Des Peres in 1973 after closure of the Orphans Home in 1966. Through the years, the home served 2,366 children, many of whom later chose to settle in Des Peres. A relief by Siegfried Reinhardt, commissioned by the Lutheran Children and Family Services, hangs today in Des Peres City Hall to commemorate that history.

Business Development

Manchester Road, as it was officially designed more than 100 years ago, was initially laid out as the primary "Market Street". Manchester as one of eight roadways ordered in St. Louis County by the General Assembly in 1835 with the intention of creating a roadway west from St. Louis to Jefferson City.

The road was built in 1841 replacing an earlier primitive trail that was likely formed by the Indians, early trappers and immigrants. Manchester Road has been recognized by the Missouri General Assembly as a part of the "Original Route 66" and approximately 2.4 miles of the Road run through Des Peres. The road is not just historic in nature but also still considered the main east to west thoroughfare of the City

The building of Manchester Road by the Missouri Department of Transportation, motivated the early development of a business community to serve the needs of travelers and farmers and helped to shape the modern Des Peres as we know it. The primary commercial focus was initially on general merchandise, livery and blacksmith shops, and saloons.

In the early 1900s, the first gasoline station was opened near Manchester and Bopp Roads. In the early 1950s, retail development commenced to serve the lightly populated area around Des Peres with a recorded 63 businesses along the corridor.

The opening of Interstate 270 with its exit at Manchester Road in 1965 combined with urban sprawl from the City of St. Louis to western communities marked the beginning of Des Peres' transition from an agriculturally based area (greenhouses) to a modern day hub of commerce. Old greenhouses and family homes began to give way to more modern commercial developments. In the late 1960s, a State Charter was issued for Colonial Bank, the first bank in Des Peres. In 1967, Eime's Greenhouses gave way to what is now Des Peres Commons Shopping Center. The year 1969 saw development of Colonnade Center and the conversion of the Manchester Road DriveIn Movie Theater into the original West County Shopping Center.

The late 1970s and 1980s witnessed the next wave of commercial development in the form of large scale office development. The first of such developments was that of the Community Federal Building (now the International headquarters for Edward Jones) followed by substantial growth in additional office developments along the Manchester Road West corridor. To the East, Olympic Oaks Shopping Center was

Manchester Road took a new shape and focus again in the 2000's, as it was reconstructed in 2002 with the new split road configuration that features separate four lane eastbound and westbound roadways from Barrett Station Road to Interstate 270. Featured between the new roadway design split, Des Peres Pointe

was built in the late 2000's in two separate phases and includes well known shops and eateries such as St. Louis Bread Company, Trader Joes, Treats Unleashed, Noodles and Company, First Watch and Five Guys Burgers and Fries.

East of town, redevelopment continued with the 75,000 sq. ft. Schnuck's Des Peres opening in 2009 featuring both al Fresco and Bistro Grill restaurant concepts; temperature-controlled walk-in Wine & Cheese Room; a beer cave; Kaldi's coffee shop and a state-of the-art cooking school. A mile or so down the road to the east, the Shoppes at Tallbrook were also built in the late 2000's.

Late 2012 brought the opening of another 75,000 sq. ft. state of the art grocery store - Dierberg's Market at Des Peres. The Market at Des Peres includes a second-level mezzanine restaurant, the Mezz, complete with complimentary wi-fi for dine-in customers; Bento Asian Grill and Sushi Bar; a farmer's market hall concept with a selection of locally grown produce and Dierberg's School of Cooking and Culinary Events Center.

In 2013, approval was given for two new developments on Manchester Road east of I-270. Russell Stover Candies is located at 11697 Manchester (previously Ahner's Nursery) and Raising Canes Chicken (previously Deutschmann's Nursery) is now located at 12333 Manchester. Approval was also given for renovation of the Olympic Oaks Shopping Center with addition of an Aldi Grocery Store and Fifth Third Bank (on the outlot parcel of the property). The City estimates approximately 255 businesses are located along Manchester Road in Des Peres.

In 2014, West County Center welcomed Banana Republic, Altar'd State, Gap, Cardinals Clubhouse and Chipolte to name a few; Three King's Public House developed the space formally occupied by Mosaic Restaurant and the Boys Scouts of America Outfitters were an addition to the Des Peres Pointe Development. West of I-270, The Kiddie Academy (previously Patton Interiors) opened offering additional educational opportunities for families.

In 2015, the City welcomed new businesses: Jersey Mike's Subs, Rally House, Yoga Six, Investors Title Company, Ivivva, and Central Bank to name a few.

West County Regional Shopping Center

Redevelopment of West County Center was the issue of the 1990s. Developed in the 1960s as one of the first regional shopping centers in the metropolitan area, West County Center had seen it's predominate status overshadowed by redevelopment of Northwest Plaza, Crestwood Plaza, The Galleria, and Chesterfield Mall.

The importance of West County Center to the financial stability of the City of Des Peres cannot be overstated and resulted in proactive efforts by the City to revitalize the mall.

That effort culminated in 1997, with the decision by Nordstrom to locate it's only St. Louis area store (at the time) to West County and the City of Des Peres' agreement to provide up to $29.5 million in Tax Increment Financing to assist in the effort to redevelop West County. The development plan was approved in June 1998 with construction delayed until February 2001 by litigation filed by the owners of Chesterfield Mall challenging the use of TIF for the project.

The new regional West County Center is managed by CBL Properties and was rededicated in 2002. It is anchored by Macy's, Nordstrom, JcPenney, and Dick's Sporting Goods. In 2009, Restaurant Village was opened featuring speciality restaurants such as McCormick & Schmicks and Bravo! Cucina Italiana.

On December 31, 2012 the City paid off the TIF bonds associated with West County Center eight years earlier than scheduled and celebrated 10 years of redevelopment success. In 2015, the City officially closed the TIF Fund and excess revenues were distributed to the respective taxing jurisdictions.

Residential Development

Des Peres has grown from an initial population of 550 at time of incorporation in 1934 to a present day population of 8,373. That growth is a result both of new home construction and major annexation of residential areas to the west and south of the original city in 1973-75.

Residential development as we know it today began in the mid 1920's with the subdivision of the Moll Farm into a 448 lot subdivision now known as Manhattan Heights. Lots were only 25' x 125 feet making them too small for individual construction. Through arrangements with a local movie theater, free lots were offered as attendance prizes. To encourage the purchase of additional lots, alternate lots were given away and the winners allowed to purchase the adjoining lot. As a result, the area developed slowly and many of the homes sit on 2 to 4 of the original lots.

Des Peres, like the rest of the suburban metropolitan area, experienced rapid post-war residential growth with development of new subdivisions including Harwood Hills and Berkeley Manor. The 70's saw development of Dougherty Woods, Dougherty Lakes and Four Winds Farm. Major residential development sprouted again in the 90's with three (3) new subdivisions added along Des Peres Road representing nearly 170 new housing units. In 2013, the Wynhurst Luxury Subdivision broke ground, also located along Des Peres Road. In 2016, there are two new subdivisions planned: Brighton Heights and Chandler Ridge as well as the completion of The Arbors subdivison which recently had lengthy pending litigation resolved. A few substantial vacant pieces of residential zoned property will likely be developed in the coming years now that the economy has picked back up. Many older residential neighborhoods in Ward One (primarily Harwood Hills) have also seen considerable redevelopment with "in-fill" type housing over the past 10 years and the city expects this trend to continue in the years ahead in the neighborhoods with older and smaller housing stock.

City Government

Although the area known as Des Peres has been inhabited since the 1700's, the area was not incorporated as a Village until 1934 in response to rumored plans for annexation of the area by the City of Kirkwood. At the time, Des Peres was a largely rural area whose residents and businesses feared the high taxes of "the big city". The local press at the time suggested that incorporation was an attempt to protect Des Peres' three roadhouses who wished to offer liquor by the drink with the repeal of prohibition.

By 1953, Des Peres' population had outgrown its status as a Village and residents approved a change in status to a 4th Class City to provide broader taxing authority to support the demand for city services. While its population has grown to allow a further change in status under state law, Des Peres has retained its 4th class status and not pursued options to seek a change to 3rd Class or Charter status. As government has grown more complicated and demanding, Des Peres has adopted the City Administrator form of government providing for employment of a full-time professional to assist the Mayor and Board of Aldermen in running city affairs. Assisting the City Administrator in the day to day management effort is the Assistant City Administrator.

The Des Peres Department of Public Safety is unique in the metropolitan area as the only integrated public safety operation providing police, fire and emergency medical services. Under public safety, each commissioned officer is fully trained and legally qualified to serve in the capacity of a police officer, a firefighter and either an EMT or Paramedic. Des Peres unique approach not only trains and certifies officers in all three professions but also utilizes each officer on a daily basis in each area of expertise. This provides an immediate response to every emergency situation with a qualified officer to assess the needs of a given emergency. Since the police are oftentimes the first on any emergency scene, this provides an immediate response with an individual to assess emergency medical conditions and provide an early assessment of manpower and equipment needs in response to fire demand. Des Peres is only one of a handful of similar public safety operations in the State of Missouri.

Des Peres is also extremely proud of its Parks & Recreation system which features seven (7) locations and over 100 acres of parkland. Des Peres Park, the former home of the Lutheran Orphans Home, is the crown jewel of the park system with 40+ acres of manicured lawn areas, a two acre lake, tennis courts, a walking loop, playground and athletic fields. Phantom Forest (23 Acres) and Bittersweet Woods (10 acres) represent the newest additions to the park system. Both were recently donated to the Missouri Conservation Commission and are to be operated by the City of Des Peres as natural woodlands. In 2014, the City in partnership with West County Center, built an urban mini park and monumental fountain on the south east corner of Ballas and Manchester Roads.

Quick Facts from the United States Census Bureau:

Date of Incorporation as a City: April 12, 1934

Form of Government: Council/Administrator

Area in square miles: 4.40
Miles of streets maintained by the City: 49 miles (Center-line based)
Miles of sidewalks maintained by the City 38 miles
Parks: 7 (Des Peres Park, Pioneer Park, Harwood Park, Sugar Creek Park, Phantom Forest, Bittersweet Woods, Manchester-Ballas Urban Pocket Park and Monument)
Park Acreage: 100+

Total number of full-time City employees (FTEs): 160.7
Total number Public Safety full-time employees: 51

- Commissioned officers: 43
- Public Safety Administrative Support staff: 8

Total population as of 2010 Census: 8,373
Population estimate (2012): 8,420

- Men: 48.5%
- Women: 51.5%
- Persons under 5 years: 5.6%
- Persons under 18 years: 26.2%
- Persons 65 years and over: 17.2%

Demographic Information

- White/non Hispanic: 93.3%
- Asian: 3.1%
- Hispanic/Latino: 1.3%
- African American/Black: 0.9%
- Two or More Races & Other: 1.2%
- Native American: 0.2%

Median value of owner occupied units (2008-2012): $358,100
Median Household Income (2008-2012): $121,319
Persons below poverty level (2008-2012): 1.8%

Public School Districts: (2) Parkway and Kirkwood
Private Schools: (4) St. Paul's Lutheran, St. Clements of Rome, St. Gerard Majella, Al Manara Academy
Library: Served by St. Louis County Library (no locations in the City)

Population by Decade for City of Des Peres		
Year	**Population**	**Change by %**
1940	641	-
1950	1,172	82.80%
1960	4,362	272.20%
1970	5,333	22.30%
1980	7,953	49.10%
1990	8,395	5.60%
2000	8,592	2.30%
2010	**8,373**	**-2.50%**

Source: US Census

Demographic and Economic Statistics				
Year	**Population**	**Personal Income**	**Per Capita Personal Income**	**Median Household Income**
2008	8,592	912,427,440	53,507	106,195
2009	8,592	912,427,440	53,507	106,195
2010	8,592	912,427,440	53,507	106,195
2011	8,373	1,022,747,326	53,507	123,462
2012	8,420	1,025,533,413	53,771	122,481

Source: US Census

Principal Employers in Des Peres		
Company	**Employees**	**Rank**
Edward Jones	1,468	1
Des Peres Hospital	650	2
AT&T	381	3
Macy's	351	4
Nordstrom's	248	5
Schnuck's Markets	204	6
JCPenney	190	7
Sam's Wholesale	185	8
Dierbergs	147	9
Dick's Sporting Goods	77	10

Assessed Value of Taxable Property in Des Peres					
Year	**Residential**	**Agricultural**	**Commercial**	**Personal**	**Total Taxable Assessed Value**
2011	213,743,650	222,550	144,475,502	41,230,036	399,671,738
2012	213,890,040	222,550	144,160,760	41,447,693	399,721,043
2013	212,063,550	46,370	148,746,800	43,368,256	404,224,976
2014	213,847,180	48,350	147,413,180	44,712,151	406,020,861
2015	225,392,230	89,390	147,821,461	46,491,064	419,794,145

Source: St. Louis County Assessor

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Des Peres

Missouri

For the Fiscal Year Beginning

January 1, 2015

Executive Director