



City of Des Peres 12325 Manchester Road, Des Peres, MO 63131  
Phone: 314-835-6100 Fax: 314-835-6131 Web: desperesmo.org

## COMMERCIAL ARCHITECTURAL REVIEW PETITION

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

DEVELOPMENT: \_\_\_\_\_

LOCATION: \_\_\_\_\_

USE: \_\_\_\_\_ ZONING: \_\_\_\_\_

SITE AREA: \_\_\_\_\_ FLR. AREA: \_\_\_\_\_

Four (4) complete sets of the petition with application, fees and PDF must be submitted to the Department of Public Works.

We have read this petition and agree to abide by all of its provisions. We have read the City of Des Peres Municipal Code and will comply with all applicable requirements. We have not attempted to pay any city official a fee, commission or gratuity to advance this petition. We have not knowingly provided any false information associated with this petition and agree to be entirely truthful about our intentions during public meetings. This is certified by our signatures below:

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

OWNER: \_\_\_\_\_ DATE: \_\_\_\_\_

## **PLAN REQUIREMENTS COMMERCIAL ARCHITECTURAL REVIEW**

### **▶ FEE OF \$200**

### **SITE PLAN**

- ▶ NORTH ARROW, SCALE AND LOCATION MAP
- ▶ LEGAL DESCRIPTION OF PROPERTY
- ▶ BOUNDARY LINES & DIMENSIONS
- ▶ CREEKS & WATER COURSES
- ▶ STORM & SANITARY SEWERS & DETENTION BASIN LOCATIONS
- ▶ MAJOR TREES & LANDSCAPING
- ▶ BUILDING FLOOR AREA
- ▶ SIDEWALKS & ADJACENT STREETS
- ▶ SETBACKS
- ▶ DRIVEWAYS & PARKING & LOADING AREA
- ▶ DUMPSTER LOCATION
- ▶ FENCES

### **ELEVATION DRAWINGS (ALL SIDES)**

- ▶ MATERIALS & COLORS WITH SAMPLES
- ▶ DOORS & WINDOWS WITH GLASS COLORS
- ▶ HEIGHT OF STRUCTURE (dimensions)
- ▶ AWNINGS/CANOPES/ATTACHMENTS
- ▶ SIGNAGE LOCATIONS (Blank in if unknown occupants)
- ▶ EQUIPMENT & DUMPSTER SCREENING

### **CROSS SECTIONAL DRAWING**

PROVIDE ONE CROSS SECTION THROUGH BUILDING